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WALLA WALLA CITY COUNCIL

Regular Meeting Agenda

April 12, 2023 - 6:30 p.m.

Live stream of the meeting may be viewed on the City's website at <https://www.wallawallawa.gov/government/city-council>. Members of the public also may attend and participate in this regular meeting by using this Zoom meeting link: <https://us02web.zoom.us/j/85441013706> or by calling 253-215-8782 and entering meeting ID 854 4101 3706#.

Mission: Dedicated to enhancing the quality of life in Walla Walla.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PRESENTATIONS AND PROCLAMATIONS
 - A. Pgs. 4-5 2023 Arbor Day Proclamation
 - B. Pgs. 6-7 Holocaust Remembrance Day Proclamation

4. PUBLIC COMMENTS

The public may comment at this time on matters of City business. To provide comments virtually, please use the Zoom meeting link, raise your virtual hand, wait to be recognized, and then unmute. If you are calling in, dial *9 to raise your virtual hand, wait to be recognized, and dial *6 to unmute the connection. Public comments may also be provided by emailing the City Clerk at ineissl@wallawallawa.gov

If you would like to request staff follow-up regarding your public comments, please email your contact information (email and phone number) to CouncilFollowup@wallawallawa.gov and please summarize the topic of your comment so it can be directed to the correct department.

5. CONSENT AGENDA

- A. Pgs. 8-13 Resolution 2023-038: Setting a public hearing for May 10, 2023 to consider an amendment to the designation of the Residential Targeted Areas for purposes of qualifying for multi-family housing tax exemptions under Walla Walla Municipal Code 2.28.
- B. Pgs. 14-16 Approves the minutes of the 03/20/2023 Work Session.

6. ACTIVE AGENDA

- A. Pgs. 17-29 Ordinance 2023-05 Amending the 2023-24 Biennium Maintenance & Operations Budget
Ordinance 2023-06 Amending the Capital Improvement Project (CIP) budget.
- B. Pgs. 30-45 Resolution 2023-039: Determines that the City will accept the proposed ten percent annexation petition for the Narum and Burseth Properties at 3080 and 3082 Cottonwood Road.
- C. Pgs. 46-68 Resolution 2023-040: Determines that the City will accept and geographically modify the proposed ten percent annexation petition for property near Woodlawn and Chestnut Streets and Bryant Ave.
- D. Pgs. 69-74 Resolution 2023-041: Regarding the use of Lodging Tax Revenues and allocating \$250,000 for the Mill Creek Sportsplex improvements.
- E. Pgs. 75-79 Resolution 2023-042: Authorizes a contract with ESF Development, LLC in the amount of \$1,494,233.10 for construction of pickleball courts and parking lot at Mill Creek Sportsplex.
- F. Pgs. 80-84 Resolution 2023-043: Construction bid award for the Hydroelectric Controls Upgrade Project at the Water Treatment Plant to EC Company in the amount of \$977,467.89.
- G. Pgs. 85-154 Resolution 2023-044: Resolution adopting the 2023 Community Development Block Grant Annual Action Plan
- H. Pgs. 155-188 Public Hearing for CDBG: 2022 Consolidated Annual Performance Evaluation Report (CAPER) and the 2024-2028 Consolidated Plan
- I. Pgs. 189-196 Resolution 2023-045: Ratifies emergency declaration for repairs at Well #2.

- J. Pgs. 197-205 Approves the minutes of the 03/06/2023 Work Session and 03/08/2023 Regular Meeting (Councilmember Reyna to abstain).
- K. Pgs. 206-214 Approves the minutes of the 03/22/2023 Regular Meeting (Councilmember Koehler to abstain).
- M. Pgs. 215-288 Approves March 2023 Accounts Payable Register checks 22052-22132; 22134-22324; 22326-22435; 522-533 totaling \$4,089,356.

7. COUNCIL MEMBER MEETING REPORTS

8. UNFINISHED AND NEW BUSINESS

9. MEETING ENDS

Values: Service, Integrity, Collaboration, Equity, Leadership, and Community

The City of Walla Walla complies with Title VI, ADA, and other applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, religion, veteran status, sexual orientation, gender identity, or sex.



ar-4968

Pgs. 4-5

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Andy Coleman, Parks and Recreation, Parks Administration

Add'l Contributors:

Information

ITEM TITLE:

2023 Arbor Day Proclamation

Attachments

2023 Arbor Day



PROCLAMATION

WHEREAS, the City of Walla Walla takes great pride in its trees, which are an important part of the character, beauty, and heritage of our community, as well as an important part of the storm water system, habitat for wildlife and a source of shade, oxygen, and wellbeing for our citizens; and

WHEREAS, a significant number of our older trees have been removed in recent years for a variety of reasons, and need to be replaced; and

WHEREAS, the City of Walla Walla has received the Arbor Day Foundation's Tree City USA award for twenty-eight consecutive years; and

WHEREAS, a celebration in honor of Arbor Day in the Walla Walla area is April 13, 2023, the date selected for Arbor Day in the State of Washington.

NOW, THEREFORE, I, Tom Scribner, Mayor of Walla Walla, do hereby proclaim April 13, 2023, as:

Arbor Day in Walla Walla

and urge our citizens, of whatever age, to undertake tree planting and tree care projects on public and private properties which will enhance Walla Walla's Urban Forest.



Mayor

A WONDERFUL PLACE TO **LIVE WORK PLAY**



ar-4978

Pgs. 6-7

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Lisa Neissl, Support Services, City Clerk

Add'l Contributors:

Information

ITEM TITLE:

Holocaust Remembrance Day Proclamation

Attachments

Holocaust Remembrance Day



PROCLAMATION

Whereas, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945—six million Jews were murdered; Roma (Gypsies), people with disabilities, and Poles were also targeted for destruction or decimation for racial, ethnic, or national reasons; and millions more, including homosexuals, Jehovah's Witnesses, Soviet prisoners of war, and political dissidents, also suffered grievous oppression and death under Nazi tyranny; and

Whereas, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments; and

Whereas, we the people of the City of Walla Walla should always remember the terrible events of the Holocaust and remain vigilant against hatred, persecution, and tyranny; and

Whereas, we the people of the City of Walla Walla should actively rededicate ourselves to the principles of individual freedom in a just society; and

Whereas, the Day of Remembrance has been set aside for the people of the City of Walla Walla to remember the victims of the Holocaust as well as to reflect on the need for respect of all peoples; and

Whereas, pursuant to an Act of Congress (Public Law 96-388, October 7, 1980), the United States Holocaust Memorial Council designates the Day of Remembrance known as Yom Hashoah, April 18, 2023;

Now, therefore, I Tom Scribner, Mayor of Walla Walla, do hereby proclaim April 18, 2023, as

Holocaust Remembrance Day

in memory of the victims of the Holocaust and in honor of the survivors as well as the rescuers and liberators, and further proclaim that we, as citizens of the City of Walla Walla, should work to promote human dignity and confront hate whenever and wherever it occurs.

Mayor

A WONDERFUL PLACE TO **LIVE WORK PLAY**

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ar-4960

Pgs. 8-13

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Resolution setting public hearing for May 10, 2023 to consider an Ordinance amending the designation of the Residential Targeted Areas

Submitted For: Preston Frederickson, Development Services Department

Financial Comments:

N/A

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Resolution setting a public hearing for May 10, 2023 to consider an amendment to the designation of the Residential Targeted Areas for purposes of qualifying for multi-family housing tax exemptions under Walla Walla Municipal Code 2.28.

Information

HISTORY:

Revised Code of Washington 84.14.040(2) requires that a City that wishes to designate a residential targeted area or areas, must adopt a resolution of intention to so designate the area as generally described in the resolution. The resolution must also state the time and place of a hearing to be held to consider the destination of the area and directs the City Clerk to post and publish such notice in pursuant to section 84.14.040 of the Revised Code of Washington.

The attached resolution sets May 10th, 2023 at 6:30 pm at the regular City Council meeting as the date and time to consider the designation of the proposed Residential Targeted Areas. Attached to this agenda report is a map depicting the proposed Residential Targeted Areas.

The Multi-Family Housing Property Tax Exemption (MFTE) program began in 1995, codified as RCW 84.14, to incentivize residential development in urban centers, designated as "residential targeted areas," for Washington's largest cities. The City of Walla Walla first incorporated the MFTE option into its municipal code in 2005 when state legislative amendments allowed for the City to do so. (See WWMC 2.28) The City designated the "downtown area" (a subset of the Central Commercial District) as the residential targeted areas for the City. The program requirements have since been amended two times when additional state legislative actions have changed the MFTE program requirements while the residential targeted area has remained the same.

The City's Ad Hoc Housing Committee has been reviewing the MFTE program and together with other proposed code changes, recommended expansion of the "Residential Targeted Area where the MFTE applies within the City.

Through several meetings with the Housing Ad Hoc Committee meeting and with continued discussion with the City Attorney, the Committee recommends a broad expansion of the Residential Targeted Areas. Staff and the Committee focused on the definition of "Residential Targeted Areas" as defined in RCW 84.14.010(14). As well as "Urban center" as defined in RCW 84.14.010(17).

"Residential targeted area" means an area within an urban center or urban growth area that has been designated by the governing authority as a residential targeted area in accordance with this chapter.

"Urban center" means a compact identifiable district where urban residents may obtain a variety of products and services. An urban center must contain:

- (a) Several existing or previous, or both, business establishments that may include but are not limited to shops, offices, banks, restaurants, governmental agencies;
- (b) Adequate public facilities including streets, sidewalks, lighting, transit, domestic water, and sanitary sewer systems; and
- (c) A mixture of uses and activities that may include housing, recreation, and cultural activities in association with either commercial or office, or both, use.

In an effort to balance these definitions the committee settled on recommending areas that are roughly within 1/8th mile of urban areas and can provided the mixture of public facilities, mixture of activities, and access to existing and previous business establishments.

POLICY ISSUES:

RCW 84.14 gives wide latitude for cities to develop their MFTE programs to meet its objectives. It is Council's prerogative to direct how the MFTE program incentives are available to eligible MFTE projects. The proposed amendment to the Residential Targeted Areas significantly enlarges areas of the City that would be eligible for the program.

PLAN COMPLIANCE:

STRATEGIC PLAN: Key Focus Area: Livability: what the City of Walla Walla focuses on to execute the organization's mission of enhancing the quality of life in Walla Walla

Strategic Objective 1: Address Housing Crisis in Community.

Initiatives: Incentives to support diversity of housing types.

Implement the Regional Housing Action Plan Policy Recommendations.

COMPREHENSIVE PLAN: Introduction: Land Use

"Zoning code is based largely on the content of the Land Use Element. Walla Walla plans to maintain and improve the quality of life for residents, including availability of affordable housing, through the policies in the Land Use Element, including an emphasis on the preservation of existing affordable housing, infill development, increased residential densities, and greater flexibility for mixed-use developments." (Page I-2)

Land Use Goal Goal 3: There are a variety of uses allowed throughout Walla Walla that encourages options for housing and business. (Page LU-8)

Land Use Goal Policy 3.7: Support a variety of housing types such as tiny homes, duplexes, multi-family development, cottage housing, single family residential, and manufactured homes and manufactured housing communities. (Page LU-8)

Land Use Goal 4: Land use is sustainable and conserves natural resources (Page LU-9)

Introduction: Housing Element

“Walla Walla must ensure it has enough housing for all its residents. As the City grows it also pays a role in providing everyone who lives here access to a decent house that they can afford. There are many ways to do this, but increasing the different types of housing is an important factor in meeting community needs. Policies enacted to create more housing must include measure that mitigate against the displacement of marginalized populations through redevelopment. This element examines the kind of housing Walla Walla has now, its needs for housing and identifies how it can make sure there are enough homes for everyone in the future.”

Housing Goal 1: A broad range of housing choices is available to meet the needs of the people of diverse socioeconomic status, housing type and age. (Page H-15)

Housing Policy 1.1: Provide an array of housing choices such as apartments, small lot single family housing, accessory dwelling units, townhomes, manufactured homes, and cottages to meet the needs of people of all incomes throughout their lifespan. (Page H-15)

Housing Policy 1.4: Develop incentives for construction of affordable housing to households with low and moderate incomes such as density bonuses, waived fees, multifamily property tax exemption, or a transfer of development rights program. (Page H-15)

Housing Policy 2.1: Integrate housing for lower and moderate income households and those with special needs into a variety of geographical locations throughout the city. (Page H-16)

ALTERNATIVES:

Not pass a resolution setting the public hearing thereby limiting the MFTE program to the existing Residential Target Area of the "Downtown"

STAFF RECOMMENDATION:

Staff recommends the Council pass the proposed resolution setting the date and time for public hearing on the Residential Targeted Areas.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-038

Proposed Residential Targeted Areas

RESOLUTION NO. 2023-038

A RESOLUTION OF INTENT TO DESIGNATE A RESIDENTIAL TARGETED AREA FOR PURPOSES OF QUALIFYING FOR MULTI-FAMILY HOUSING TAX EXEMPTIONS UNDER WALLA WALLA MUNICIPAL CODE CHAPTER 2.28 AND FIXING A TIME FOR PUBLIC HEARING.

WHEREAS, the City of Walla Walla passed City Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Codes of Washington State (RCW); and

WHEREAS, Chapter 84.14 RCW authorizes local governments to adopted multi-unit housing guidelines and designate a residential target area or areas for purposes of qualifying for certain ad valorem tax exemptions; and

WHEREAS, the Walla Walla City Council passed City Resolution 2005-52 at its May 11, 2005 regular meeting of its intention to designate the downtown area as a residential targeted area pursuant to RCW 84.14.040, and set June 8, 2005 as the public hearing for consideration of designation of the areas; and

WHEREAS, the Walla Walla City Council passed City Ordinance 2005-11 on June 8, 2005 designating its downtown as a residential targeted area and establishing guidelines and conditions for tax exemption under Chapter 84.14 RCW; and

WHEREAS, the Walla Walla City Council passed City Ordinance 2018-26 on July 25, 2018 based on Washington State amendments to Chapter 84.14 RCW; and

WHEREAS, RCW 84.14.040 authorizes cities to establish “terms and conditions satisfactory to the governing authority” of the city for applicants to qualify for an exemption under Chapter 84.14 RCW; and WHEREAS, upon recommendations from the ad hoc housing committee, the Walla Walla City Council is considering revising the residential targeted area and other code amendments related to the tax exemption program, upon recommendations from its Ad Hoc Committee on housing; and

WHEREAS, RCW 84.14.040 provides that the City Council may pass a resolution of its intent to designate a residential targeted area and shall set a date for public hearing upon proper notice; and

WHEREAS, The Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that it is an appropriate function for the city to pass this resolution and fix a time for a public hearing.

NOW THEREFORE, the City Council of the city of Walla Walla do resolve as follows:

Section 1: The Walla Walla City Council hereby gives notice of its intent to designate certain Residential Targeted Area for the City of Walla Walla pursuant to RCW 84.14.040 for purposes of qualifying for the Multi-Family Tax Incentive program under WPMC 2.28.

Section 2: A public hearing upon the designation of the Residential Target Area shall be heard and determined by the Walla Walla City Council at its regularly scheduled meeting for May 10, 2023.

Section 3: The Walla Walla City Clerk is hereby directed to post and public notice of hearing pursuant to RCW 84.14.040.

PASSED by the City Council of the City of Walla Walla, Washington, this 12th day of April 2023.

Mayor

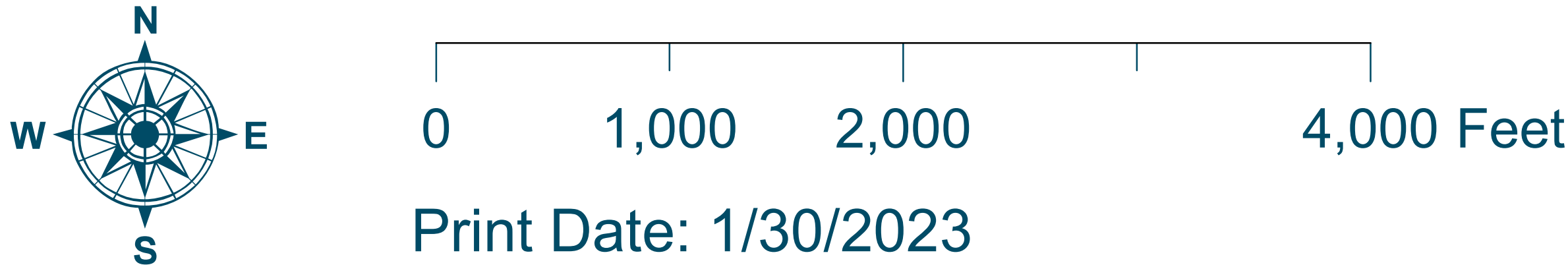
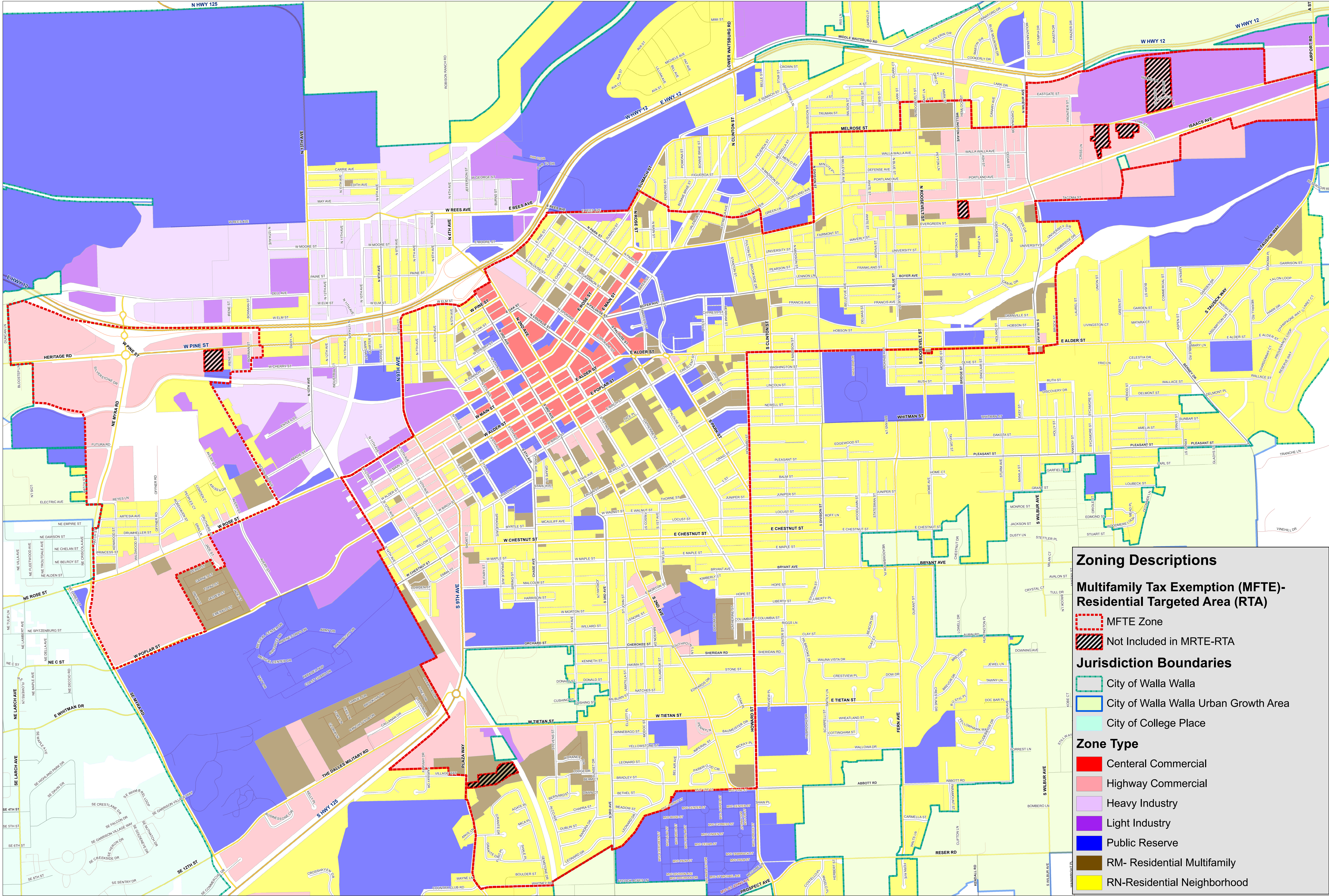
Attest:

Approved as to form:

City Clerk

City Attorney

Multifamily Property Tax Exemption Residential Targeted Area



The City of Walla Walla does not warrant, guarantee or accept any liability for the accuracy, precision or completeness of any information shown or described hereon or for any inferences made therefrom. Any use made of this information is solely at the risk of the user.





ar-4970

Pgs. 14-16

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Lisa Neissl, Support Services, City Clerk

Add'l Contributors:

Information

ITEM TITLE:

Approves the minutes of the 03/20/2023 Work Session.

Attachments

03-20-2023 Minutes

WALLA WALLA CITY COUNCIL
Work Session Minutes
March 20, 2023

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 4:00 p.m.

Present: Councilmembers Brian Casey, Rick Eskil, Ted Koehler, Steve Moss, Susan Nakonieczny, Gustavo Reyna, and Mayor Tom Scribner.

Absent: None

City staff in attendance: City Manager Elizabeth Chamberlain, Public Works Director Ki Bealey, Environmental Engineer Leah Rohan, Development Services Director Preston Frederickson, Planner Lisa Wasson-Seilo, and City Clerk Lisa Neissl.

2. ACTIVE AGENDA

- A. Review proposed time and materials contract with Brown and Caldwell for wastewater pretreatment program assistance and debrief on Aspect Consulting contract for landfill groundwater monitoring and environmental consulting; Presentation by Leah Rohan, Environmental Engineer.

Staff presented an overview of the wastewater treatment plant and the regulations on treatment of the wastewater for the discharge of water to the irrigation districts. Information was provided on the differences between domestic wastewater and industrial wastewater and how that water is treated, thus the need for an industrial wastewater pretreatment program. Additionally, information was provided on two proposed contracts with Aspect Consulting related to monitoring of groundwater at the landfills as well as a maintenance contract for the gas collection, flare and leachate collection systems.

There was discussion on:

- The age of the wastewater treatment plant.
- Comparable cities – Bend, Hood River, Napa, McMinville.
- Rate structure has been in effect for one year and why there is a need to refine it.
- Difference between other high strength users and the Port of Walla Walla.
- Scope of work that the consultant will be involved in.
- Possible options for high strength users to manage their discharge strengths.
- Need for expertise of specialized consultant for these items.

WORK SESSION MINUTES

March 20, 2023

PAGE 2

- B. Review City of Walla Walla Historic Preservation Plan: Presentation by Katie Pratt, Northwest Vernacular.

Staff introduced Katie Pratt of Northwest Vernacular who provided a brief overview of the proposed Historic Preservation Plan.

There was discussion on:

- Ways to use the plan for ongoing work and grant opportunities.
- Education of builders and owners on tax credits and improvements.
- Next steps.

- C. Discussion regarding proposed amendments to chapter 2.28 related to Multifamily Housing Tax Incentives.

Staff spoke about some proposed amendments to the multifamily tax incentive program. The amendments are recommendations developed by the ad-hoc housing committee.

There was discussion on:

- Removal of the 8-year option as it did not include an affordability aspect like the 12-year option does.
- Area of expansion for the program.
- Tie rates to HUD fair market rent amounts.
- Tax benefits to owner of property that is developed.

3. MEETING ENDS

There being no further business, the meeting ended at 6:00 p.m.

Approved:

Attest:

Mayor

City Clerk



ar-4881

Pgs. 17-29

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Quarter 1 2023 Budget Amendment

Submitted For: Elizabeth Moeller, Finance Department

Financial Comments:

If the budgets are not adjusted, managing the City's resources becomes more difficult because the revenue and expense budget information to make decisions is outdated. Also, the City would not have accurate records from which to plan and manage in the future. Finally, State Auditors could issue an audit finding if actual expenditures exceed those authorized by Council action.

Departmental spending is limited to only essential expenses. If amended as proposed, the projected total Unassigned General Fund balance will be \$6,785,980 (15.74%) as of December 31, 2023.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Ordinances Amending the 2023-24 Biennium Maintenance & Operations Budget and the 2023 Amending the Capital Improvement Project (CIP) budget.

Information

HISTORY:

Certain developments related to the City's 2023-2024 Biennium Maintenance & Operations (M&O) Budget and CIP Budget necessitate consideration of an amendment adjusting that budget, and this is the first amendment of the 2023-2024 biennium. City staff closely monitors revenue and expense accounts throughout the year and compares the revenue received to the original budget. The first budget amendment of 2023 is the staff's opportunity to increase revenue budgets for the biennium. The revenue adjustments included in the March budget amendment are adjusting the original budget that the Council approved in December 2022.

Any new revenue additions result from the City receiving grant awards, private donations, or intergovernmental contributions that we received or were notified of after the original budget was adopted.

An entry in the budget amendment includes an ARPA Accounting Change Details: In 2022, the City Council approved using \$310,000 of ARPA funding to assist with the purchase of an ambulance. City staff transferred the \$310,000 to the equipment replacement fund. In, 2023, staff will transfer the \$310,000 back to the General Fund and recognize the ARPA revenue in the equipment replacement fund.

Revenues

- Increase revenue in the General Fund by \$330,940 for reimbursable CDBG grant expenditures.
- Increase the revenue in the General Fund by \$362,000 for transfers from the Vehicle Replacement fund. Returning unspent firetruck set aside will be used to pay down the outstanding interfund Firetruck loan. Staff accounting change for ARPA revenue.
- Increase the revenue in the Street Construction Fund by \$2,067,680 for reimbursable street construction expenses.

Expenses

- Increase expenditures in the General Construction Fund by \$495,510 for additional expenses for the Sleepcenter expansion project, Aviary Greenhouse Storage Building, and the Millcreek Sportsplex project.

Capital Improvement Plan

The Capital Improvement Plan (CIP) modifications are adjustments to revenues and expenses for new and existing projects. The modifications also include cost and revenue updates based on project experience.

Spreadsheets outlining the 2023-2024 M&O Budget adjustments and the modifications to the Capital Improvement Plan are attached for review

POLICY ISSUES:

Amending the Maintenance and Operation Budget is an ongoing process that results in a more up-to-date fiscal plan responsive to the City's actual experience in terms of revenues and expenditures and is more accurately representative of the cost of delivering services to the citizens of Walla Walla. It is a sound fiscal practice that enables managers to expend City resources as authorized by the Council and make decisions related to the delivery of City services and facilities. Additionally, the State prohibits the expenditure of funds in excess of the limits authorized by the Council.

PLAN COMPLIANCE:

STRATEGIC PLAN: The Quarter 1 2023-24 budget amendment addresses the Strategic Plan's four Key Focus Areas. Livability: what the City of Walla Walla focuses on to execute the organization's mission of enhancing the quality of life in Walla Walla. Economic Health: The City's financial stability through sustainable revenue sources, attracting new businesses and shopping opportunities, and supporting a strong economy through diverse employment sectors. Safe Community: Organizational readiness around emergency management, infrastructure stability (maintenance/ repair/multimodal), and overall community safety. High Performing Organization: The City will develop a culture of continuous improvement, collaboration with organizations and partners within the community, and well trained and supported workforce.

ALTERNATIVES:

Direct staff to develop alternative budget adjustments and/or a Capital Improvement Plan as the Council desires, which provides authority to meet audit requirements.

STAFF RECOMMENDATION:

Approve the ordinances that amends (1) the 2023-2024 Maintenance and Operations Budget; and (2) the Capital Improvement Plan.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Ord 2023-05
Ord 2023-06
Quarter 1 Budget Summary
Quarter 1 Biennial Budget Summary
Quarter 1 Operations Detail
Quarter 1 CIP Detail

ORDINANCE NO. 2023-05

AN ORDINANCE AMENDING THE 2023-2024 CITY OF WALLA WALLA MAINTENANCE AND OPERATIONS BUDGET

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, section 35A.33.120 of the Revised Code of Washington authorizes budget adjustments; and

WHEREAS, certain anticipated revenues included in the 2023-2024 Maintenance and Operations and CIP Budgets will not be received and new sources have been identified; and

WHEREAS, certain necessary expenditures were not anticipated and therefore not included in the 2023-2024 Operations and Construction Budgets; and

WHEREAS, the Walla Walla City Council considered this ordinance during regularly and duly called public meeting of said Council, and has given said ordinance careful review and consideration, and finds passage of this ordinance to be in the best interest of the City;

NOW THEREFORE, the City Council of the City of Walla Walla do ordain as follows:

Section 1: That the 2023-2024 Maintenance and Operations Budget and CIP Budget be amended to include the following adjustments to revenues:

	2023	2023
	M&O	CIP
General Fund Unrestricted	\$ 403,480	\$ 11,760
General Fund Other	\$ 130,940	\$ -
General Construction Fund	\$ -	\$ 490,510
Street Construction Fund	\$ -	\$ 2,067,780
Water Fund	\$ -	\$ 342,500
Stormwater Fund	\$ -	\$ 644,370
Vehicle Replacement Fund	\$ 310,000	\$ -
Industrial Insurance Fund	\$ 70,410	\$ -
TOTAL	\$ 914,830	\$ 3,556,920

Section 2: That the 2023-2024 Maintenance and Operations Budget and CIP Budget be amended to include the following adjustments to expenditures:

	2023	2023
	M&O	CIP
General Fund	\$ (46,000)	\$ 190,500
General Fund Other	\$ (200,000)	\$ -
REET FUND	\$ -	\$ 350,000
General Construction Fund	\$ -	\$ 387,180
Street Construction Fund	\$ -	\$ 446,340
TBD Fund	\$ -	\$ 878,550
Water Fund	\$ -	\$ 269,800
Stormwater	\$ -	\$ (28,450)

Wastewater	\$	-	\$	10,540
Equipment Replacement Fund	\$	362,000		
TOTAL	\$	116,000	\$	2,504,460

Section 3: That the 2023-2024 Maintenance and Operations Budget be amended to include the following adjustments to/(from) committed fund balance.

Unassigned Fund Balance	113,000
Committed Fund Balance	(113,000)

Section 4: This ordinance is in the best interest of the City of Walla Walla.

Section 5: That if any item, section, or part of this ordinance be adjudged invalid, such adjudication shall not affect the validity of this ordinance as a whole, or any item, section, or part thereof not adjudged to be invalid.

Section 6: This ordinance being one required by law, shall take effect and be in full force and effect upon its passage in its entirety as provided by law.

PASSED by the City Council of the City of Walla Walla, Washington, on this 12th day of April 2023.

Mayor

Attest:

Approved as to form:

City Clerk

City Attorney

ORDINANCE NO. 2023-06

AN ORDINANCE ESTABLISHING NEW CAPITAL PROJECTS AND AMENDING THE CITY OF WALLA WALLA CAPITAL IMPROVEMENT PROJECT BUDGET.

WHEREAS, certain new projects need to be established in the City of Walla Walla Capital Improvement Project Budget; and

WHEREAS, certain existing projects need to be amended to the City of Walla Walla Capital Improvement Project Budget; and

WHEREAS, certain existing projects are completed and need to be removed from the City of Walla Walla Capital Improvement Project Budget; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given careful review and consideration, and finds that adjustment of the Capital Improvements Project (CIP) Budget is an appropriate function for the city and that the best interests of the City of Walla Walla will be served by making said adjustments,

NOW THEREFORE, the City Council of the City of Walla Walla do ordain as follows:

Section 1: The following projects be amended in the City of Walla Walla's CIP Budget

Project ID	Project Title	Revenue Estimate	Expense Estimate	Committed Cash
ARPA01	1st Ave Plaza		30,830	
ARPA03	Millcreek Sportsplex	901,014	901,014	
IRRP026	Cookerly Drive		344,660	
TBD9026	Poplar (5th to Colville)		160,000	
wtp2303	Well 6 Pump		56,000	
SC-2022	Sleep Center		52,675	

Section 2: That the following new projects be approved in the City's CIP Budget

Project ID	Project Title	Revenue Estimate	Expense Estimate	Committed Cash
PKCONT01	Pioneer Park Aviary	107,490	107,490	
st2403	Myra/Electric/Futura Right of Ways		25,000	

Section 3: That the following project be closed in the City's CIP Budget

Project ID	Description	Engineering Estimate	Actual Expenses	Budget Under/(Over)
st180006	Rose Street Bridge			-
ARPA04	Senior Center Parking Lot	577,445	572,382	5,063
DrillTow	Fire Drill Tower	949,009	952,656	(3,647)

Section 4: This ordinance is in the best interest of the City of Walla Walla.

Section 5: That if any item, section, or part of this ordinance can be adjudged invalid, such adjudication shall not affect the validity of this ordinance, as a whole, or any item, section or part thereof, not adjudged invalid.

Section 6: This ordinance being one required by law, shall take effect and be in full force upon its passage and publication as provided by law.

PASSED by the City Council of the City of Walla Walla, Washington, on this 12th day of April 2023.

Mayor

Attest:

City Clerk

Approved as to Form:

City Attorney

April 12, 2023 Budget Summary

#	Fund	2023 Operating Revenue	2023 CIP Revenue	2023 Total Revenue
010	General Fund	403,480	11,760	415,240
010	General Fund Other	130,940	-	130,940
310	Construction Fund	-	490,510	490,510
320	Street Construction Fund	-	2,067,780	2,067,780
416	Water Fund	-	342,500	342,500
417	Stormwater Fund	-	644,370	644,370
518	Equipment Replacement	310,000	-	310,000
527	Industrial Insurance Fund	70,410	-	70,410
Total:		<u>914,830</u>	<u>3,556,920</u>	<u>4,471,750</u>

#	Fund	2023 Operating Expense	2023 CIP Expense	2023 Total Expense
010	General Fund	(46,000)	190,500	190,500
010	General Fund Other	(200,000)		(200,000)
122	REET Fund	-	350,000	350,000
310	Construction Fund	-	387,180	387,180
320	Street Contstruction	-	446,340	446,340
399	TBD Fund		878,550	878,550
416	Water Fund	-	269,800	269,800
417	Stormwater Fund	-	(28,450)	(28,450)
418	Wastewater Fund	-	10,540	10,540
518	Equipment Replacement	362,000	-	362,000
Total:		<u>116,000</u>	<u>2,504,460</u>	<u>2,666,460</u>

GENERAL FUND

Unassigned Fund Balance	113,000	Supporting Construction Projects
Committed Fund Balance	(113,000)	Supporting Construction Projects

2023-2024 Biennial Budget Review

		Estimated Beginning 2023	Actual Revenue and Loans 2023	Actual Expense 2023	Calculated Net Budget Activity 2023	Calc Ending Resources 2023	Calculated Estimated Beginning 2024	Estimated Revenue and Loans 2024	Estimated Expense 2024	Calculated Net Budget Activity 2024	Calc Ending Resources 2024
GENERAL FUND											
010	General Government	7,122,640	35,110,540	11,714,144	23,396,396	30,519,036	30,519,036	35,663,830	11,416,790	24,247,040	54,766,076
010	Library		66,700	1,654,516	(1,587,816)	(1,587,816)	(1,587,816)	46,000	1,687,350	(1,641,350)	(3,229,166)
010	Parks & Recreation		1,670,320	4,661,028	(2,990,708)	(2,990,708)	(2,990,708)	1,739,510	4,792,340	(3,052,830)	(6,043,538)
010	Fire		299,420	5,340,145	(5,040,725)	(5,040,725)	(5,040,725)	287,420	5,387,720	(5,100,300)	(10,141,025)
010	Police		546,760	11,451,772	(10,905,012)	(10,905,012)	(10,905,012)	438,510	11,443,640	(11,005,130)	(21,910,142)
010	Development Services		976,000	1,512,650	(536,650)	(536,650)	(536,650)	993,000	1,448,480	(455,480)	(992,130)
010	Public Works		3,255,680	3,234,270	21,410	21,410	21,410	3,393,640	3,394,990	(1,350)	20,060
010	Homeless Sleep Ctr		115,000	196,000	(81,000)	(81,000)	(81,000)	195,000	211,500	(16,500)	(97,500)
010	Special Events		65,000	43,000	22,000	22,000	-	75,000	89,000	(14,000)	(14,000)
010	Pension & OPEB		-	426,370	(426,370)	(426,370)	(426,370)	-	448,260	(448,260)	(874,630)
010	Transfers In/Out		676,510	2,884,690	(2,208,180)	(2,208,180)	(2,208,180)	12,490	2,461,000	(2,448,510)	(4,656,690)
	Total Budgeted Fund Balance	7,122,640	42,781,930	43,118,585	(336,655)	6,785,985	6,763,985	42,844,400	42,781,070	63,330	6,827,315
	Calculated Fund Balance %					15.74%					15.96%
GENERAL FUND - Other											
010	CDBG Grant	-	541,680	541,670	10	10	10	120,520	119,360	1,160	1,170
010	Library	7,480	-	7,478	(7,478)	-	-	-	10,000	(10,000)	(10,000)
010	Committed Cemetery	238,730	-	40,000	(40,000)	198,730	198,730	-	-	-	-
010	Parks & Recreation	176,030	14,560	-	14,560	190,590	190,590	14,560	-	14,560	205,150
010	ARPA Funding		1,758,420	1,667,420	91,000	91,000	91,000	275,000	180,000	95,000	186,000
	Total Budgeted Fund Balance	422,240	2,314,660	2,256,568	58,092	480,330	480,330	410,080	309,360	100,720	382,320
	Total Budgeted General Fund Balance	7,544,880	45,096,590	45,375,153	(278,563)	7,266,315	7,244,315	43,254,480	43,090,430	164,050	7,209,635
SPECIAL REVENUE											
112	Street Operations	1,708,390	4,332,500	5,594,440	(1,261,940)	446,450	446,450	3,060,120	3,206,580	(146,460)	299,990
122	Real Estate Taxes	1,051,850	590,010	770,000	(179,990)	871,860	871,860	610,970	1,200,000	(589,030)	282,830
123	Housing Develop	17,580	200	2,500	(2,300)	15,280	15,280	200	-	200	15,480
126	Hotel-Motel Tax	925,040	1,301,500	1,170,000	131,500	1,056,540	1,056,540	1,401,500	1,260,000	141,500	1,198,040
127	Tourism Promotion	-	375,000	375,000	-	-	-	390,200	390,200	-	-
137	Drug Funds	306,310	240,350	262,860	(22,510)	283,800	283,800	15,850	73,290	(57,440)	226,360
168	Code Enforcement	231,990	1,100	2,530	(1,430)	230,560	230,560	1,100	2,440	(1,340)	229,220
		4,241,160	6,840,660	8,177,330	(1,336,670)	2,904,490	2,904,490	5,479,940	6,132,510	(652,570)	2,251,920
PERMANENT FUNDS											
781	Esther Eyrud Trust	14,020	100	-	100	14,120	14,120	100	-	100	14,220
782	Sherwood Library Trust	1,860	100	-	100	1,960	1,960	100	-	100	2,060
		15,880	200	-	200	16,080	16,080	200	-	200	16,280

		Estimated Beginning 2023	Actual Revenue and Loans 2023	Actual Expense 2023	Calculated Net Budget Activity 2023	Calc Ending Resources 2023	Calculated Estimated Beginning 2024	Estimated Revenue and Loans 2024	Estimated Expense 2024	Calculated Net Budget Activity 2024	Calc Ending Resources 2024
DEBT SERVICE											
250	Government Bonds	2,490	436,330	432,280	4,050	6,540	6,540	439,720	436,400	3,320	9,860
252	Fire Station Bond	164,870	206,500	338,980	(132,480)	32,390	32,390	-	-	-	32,390
253	Police Station Bond	450,070	814,200	830,950	(16,750)	433,320	433,320	829,500	840,850	(11,350)	421,970
254	Pool Bond	122,130	446,180	415,890	30,290	152,420	152,420	446,180	412,340	33,840	186,260
		739,560	1,903,210	2,018,100	(114,890)	624,670	624,670	1,715,400	1,689,590	25,810	650,480
CONSTRUCTION FUNDS											
310	General Construction	2,366,940	1,699,420	3,886,200	(2,186,780)	180,160	180,160	-	-	-	180,160
320	Street Construction	1,536,540	5,139,890	6,647,690	(1,507,800)	28,740	28,740	2,894,750	2,894,750	-	28,740
399	TBD Construction	3,674,940	1,915,270	2,888,580	(973,310)	2,701,630	2,701,630	2,036,430	3,548,700	(1,512,270)	1,189,360
		7,578,420	8,754,580	13,422,470	(4,667,890)	2,910,530		4,931,180	6,443,450	(1,512,270)	1,398,260
ENTERPRISE											
413	Golf Course	214,410	179,320	290,690	(111,370)	103,040	103,040	179,320	178,600	720	103,760
415	Sanitation	2,836,230	7,141,320	7,662,810	(521,490)	2,314,740	2,314,740	7,141,320	7,759,260	(617,940)	1,696,800
416	Water	15,097,500	15,721,880	20,990,760	(5,268,880)	9,828,620	9,828,620	15,973,640	21,054,550	(5,080,910)	4,747,710
417	Stormwater	1,693,770	4,067,340	3,666,010	401,330	2,095,100	2,095,100	3,371,800	3,908,000	(536,200)	1,558,900
418	Wastewater	10,006,320	14,301,710	20,859,570	(6,557,860)	3,448,460	3,448,460	13,352,090	13,268,990	83,100	3,531,560
419	Landfill	6,630,740	6,131,590	8,077,130	(1,945,540)	4,685,200	4,685,200	6,064,190	6,500,390	(436,200)	4,249,000
429	Ambulance	927,590	4,832,580	5,002,130	(169,550)	758,040	758,040	4,792,100	4,981,930	(189,830)	568,210
		37,406,560	52,375,740	66,549,100	(14,173,360)	23,233,200	23,233,200	50,874,460	57,651,720	(6,777,260)	16,455,940
INTERNAL SERVICE											
510	WESCOM	1,478,050	2,765,750	3,558,190	(792,440)	685,610	685,610	2,609,770	2,824,270	(214,500)	471,110
516	Service Center	308,190	640,650	698,370	(57,720)	250,470	250,470	351,620	361,860	(10,240)	240,230
517	Vehicle Ops & Maint	35,510	2,120,570	2,061,050	59,520	95,030	95,030	2,171,670	2,132,660	39,010	134,040
518	Equipment Replacement	11,797,120	2,693,570	5,765,176	(3,071,606)	8,725,514	8,725,514	2,408,820	2,671,060	(262,240)	8,463,274
526	Health Insurance	698,870	6,924,280	6,941,280	(17,000)	681,870	681,870	7,190,100	7,202,690	(12,590)	669,280
527	Industrial Insurance	192,970	809,670	745,820	63,850	256,820	256,820	737,640	737,640	-	256,820
		14,510,710	15,954,490	19,769,886	(3,815,396)	10,695,314	10,695,314	15,469,620	15,930,180	(460,560)	10,234,754
PENSION/OTHER FUNDS											
612	Fire Pension Fund	30,660	134,330	134,330	-	30,660	30,660	143,330	143,330	-	30,660
		30,660	134,330	134,330	-	30,660	30,660	143,330	143,330	-	30,660
GRAND TOTALS		72,067,830	131,059,800	155,446,369	(24,386,569)	47,681,259	44,748,729	121,868,610	131,081,210	(9,212,600)	38,247,929

City of Walla Walla
Budget Amendment April 12, 2023

Munis Org Code	Munis Object Code	Account Description	Revised Budget	Proposed Adjustment	Amended Budget	Explanation
General Fund Revenues						
10000000	367000	Private Contributions	10,000	20,700	30,700	Support from the Friends of Library - Expenses budgeted 01/23
11700000	337000	Intergovernmental Contributions	42,570	(40,000)	2,570	Reduce revenue for Downtown Foundation they are covering concert expenses
13100000	337000	Intergovernmental Contributions	-	24,620	24,620	One-time state revenue support for additional PD training
19009000	397310	Transfer-in General Construction	-	36,160	36,160	Drill town design expenses paid out of GF, revenue recorded in 310
19009000	397518	Transfer-in Equipment Fund	16,590	52,000	68,590	Return balance of 2021 Firetruck - purchase set aside
19009000	397518	Transfer-in Equipment Fund	16,590	310,000	378,590	Accounting Change - See staff report for details
		Net Increase (Decrease) in Revenues	85,750	403,480	541,230	
Total General Fund Operation Revenues			42,366,690	403,480	42,770,170	
General Fund Expenditures						
20057230	4100	Contractual Services	89,000	(46,000)	43,000	Downtown Foundation contract for partial summer concert series expense
		Net Increase (Decrease) in Expenses	89,000	(46,000)	43,000	
Total General Fund Operation Expenditures			42,974,085	(46,000)	43,118,585	
General Fund Balances						
		Total Net Expenses and Revenues from CIP Amendment		178,740	178,740	Economic Development - Myra Rd ROW Acquisitions
010	288000	Unassigned Fund Balance	6,515,240	270,740	6,785,980	Estimated 2023 General Fund Ending Fund Balance
			15.16%		15.74%	Estimated 2023 Percentage GF Ending Fund Balance
General Fund Other Revenues - No Impact to GF Operating FB						
16400000	331140	CDBG 2020 Entitlement Grant	-	131,570.00	131,570.00	2023 Expense reimbursement from HUD
16500000	331140	CDBG 2021 Entitlement Grant	34,450.00	56,370.00	90,820.00	2023 Expense reimbursement from HUD
16600000	331140	CDBG 2022 Entitlement Grant	176,290.00	143,000.00	319,290.00	2023 Expense reimbursement from HUD
19000000	331210	Federal Treasury Direct Grant	1,958,420.00	(200,000.00)	1,758,420.00	Accounting Change ARPA Community Paramedic Support
		Net Increase (Decrease) in Revenues	2,169,160.00	130,940.00	2,300,100.00	
General Fund Other Expenses						
19059700	0429	Transfers-out Ambulance	200,000	(200,000)	-	Accounting Change - See staff report for details
		Net Increase (Decrease) in Expenses	200,000	(200,000)	-	
Vehicle Replacement Fund Revenue						
51800000	331210	Federal Treasury Direct Grant	-	310,000	310,000	Accounting Change - See staff report for details
		Net Increase (Decrease) in Revenues		310,000	310,000	
Vehicle Replacement Fund Expenditures						
51859700	0010	Transfers-Out to General Fund	16,590	52,000	68,590	Return balance of 2021 Firetruck - purchase set aside
51859700	0010	Transfers-Out to General Fund		310,000	378,590	Accounting Change for ARPA Ambulance Purchase Revenue
		Net Increase (Decrease) in Expenses	16,590	362,000	378,590	
518	288000	Unassigned Fund Balance	8,777,513	(52,000)	8,725,513	Estimated Vehicle Replacement Ending Fund Balance
Industrial Insurance Fund Revenues						
52700000	348060	Employer& Employee Contributions	739,260	70,410	809,670	Increase employer and employee contributions
		Net Increase (Decrease) in Revenues		70,410	809,670	
527	288000	Unassigned Fund Balance	186,405	70,410	256,815	Estimated Industrial Insurance Ending Fund Balance

City of Walla Walla
CIP Budget Amendment April 12, 2023

Munis Org Code	Munis Object Code	Account Description	Revised Budget	Proposed Adjustment	Amended Budget	Explanation
General Fund Revenues						
19009000	397320	Transfer-In Street Construct	-	11,760	11,760	Rose St Bridge, returned remaining funding
		Net Increase (Decrease) in Revenues	-	11,760	11,760	
General Fund Expenditures						
19059700	0310	Transfer-Out General Construction	-	14,480		Aviary Funds for Aviary Greenhouse Construction
19059700	0310	Transfer-Out General Construction	-	63,020		Parks Restricted support for Millcreek Sportplex construction
19059700	0310	Transfer-Out General Construction	1,667,420	88,000	1,857,920.00	Additional support Millcreek Sportplex Construction
19059700	0320	Transfers-Out Streets Const	-	25,000	25,000	Myra Road Right of Way Acquisition
		Net Increase (Decrease) in Expenses	-	190,500	25,000	
REET Expenses						
12259700	0320	Transfers-Out Streets Const	70,000	150,000	220,000	Chestnut/2nd Ave Traffic Signal
12259700	310	Transfers-Out General Construction	-	200,000	200,000	Millcreek Sportsplex Construction
		Net Increase (Decrease) in Expenses	70,000	350,000	220,000	
122	282000	Restricted Fund Balance	1,021,860	(350,000)	671,860	Estimated REET Ending Fund Balance
General Construction Fund Revenue						
31000000	367000	Private Contributions	-	93,010	93,010	Private Contribution Aviary Greenhouse
31009000	397010	Transfer-In General Fund		14,480		Parks Restricted Aviary Donations to pay for greenhouse construction
31009000	397010	Transfer-In General Fund		63,020		Parks Restricted Funding for Millcreek Sportplex construction
31009000	397010	Transfer-In General Fund		88,000		GF Economic Development support of Millcreek Sportsplex construction
31009000	397010	Transfer-In General Fund	1,667,420	32,000	1,776,920	Additional funding for Sleepcenter expansion
31009000	397122	Transfer -In Reet	-	200,000	295,020	REET support of the Millcreek Sportsplex construction project
		Net Increase (Decrease) in Revenues		490,510	1,869,930	
General Construction Fund Expenses						
31059476	6700	Construction in Process		351,020		Millcreek Sportsplex Construction
31059700	0010	Transfer-out General Fund	-	36,160	36,160	Excess funds returned to GF - Fire Tower Design
		Net Increase (Decrease) in Expenses	-	387,180	36,160	
310	286000	Unassigned Fund Balance	1,353,510	103,330	1,456,840	Estimated General Construction Ending Fund Balance
Street Construction Revenues						
32000000	334038	State Grant TIB	-	466,290	466,290	Alder St TIB Grant expected reimbursements
32000000	375200	Capital Contrib Fed Ind DOT	-	14,220	14,220	City-wide Pedestrian Grant expected reimbursements
32000000	375201	Capital Contrib Fed Ind DOT	-	169,920	169,920	Poplar WSDOT Grant expected reimbursements
32000000	375202	Capital Contrib Fed Ind DOT	-	5,000	5,000	Rose Bridge WSDOT Grant expected reimbursements
32000000	374381	Capital Contrib. State TIB	-	300,000	300,000	Division/Whitman TIB Grant expected reimbursements
32009000	397010	Transfer-In GF	-	25,000	25,000	Myra Road Right of Way Acquisition
32009000	397122	Transfer-In REET	70,000	150,000	220,000	Chestnut/2nd Ave Traffic Signal
32009000	397399	Transfer-In TBD	-	685,460	685,460	Poplar WSDOT Grant City Match
32009000	397416	Transfer-In Water	245,900	20,760	266,660	Cookerly Drive additional funding
32009000	397417	Transfer-In Stormwater	139,700	(28,450)	111,250	Cookerly Drive remove funding
32039009	397436	Transfer-In WA IRRP	1,309,350	249,040	1,558,390	Cookerly Drive IRRP additional funding
32039009	397438	Transfer-In WW IRRP	1,227,540	10,540	1,238,080	Cookerly Drive IRRP additional funding
		Net Increase (Decrease) in Revenues	2,992,490	2,067,780	5,060,270	

Street Construction Expenses

32059700	0010	Transfers-Out GF	-	11,760	11,760	Rose St Bridge, returned remaining funding
32059530	6741	CIP - Right of Way	-	25,000	25,000	North Myra/Mill Creek Development
32090530	6756	CIP - Cookerly Drive IRRP	540,390	259,580	799,970	Cookerly Drive IRRP additional funding
32059530	6760	CIP - Howard/Chestnut	90,770	150,000	240,770	Chestnut/2nd Ave Traffic Signal
Net Increase (Decrease) in Expenses			631,160	446,340	1,077,500	
320	286000	Committed Fund Balance	(1,614,080)	1,621,440	7,360	Estimated Streets Construction Ending Fund Balance

Transportation Benefit District Expenses

39990597	0320	Transfers-Out Streets Const	-	685,460	685,460	Poplar WSDOT Grant City Match
39990597	0417	Transfers-Out Streets Const	-	160,000	160,000	Poplar Stormwater TBD eligible expenses
39990597	0417	Transfers-Out Streets Const	-	33,090	33,090	Alder DOE Grant City Match
Net Increase (Decrease) in Expenses			-	878,550	33,090	
399	282000	Restricted Fund Balance	5,301,640	(878,550)	4,423,090	Estimated TBD Construction Ending Fund Balance

Water Revenues

41630000	374310	Capital Contrib. State Ecology	-	342,500	342,500	Well 5 DOE Grant expected reimbursements
Net Increase (Decrease) in Revenues			-	342,500	342,500	

Water Expenses

41630597	0320	Transfers-Out Streets Const	245,900	20,760	266,660	Cookerly Drive additional funding
41659739	0320	Transfers-Out Streets Const	1,309,350	249,040	1,558,390	Cookerly Drive IRRP additional funding
Net Increase (Decrease) in Expenses			1,555,250	269,800	1,825,050	

Stormwater Revenues

41730000	334038	State Grant TIB	-	116,570	116,570	Alder St TIB Grant expected reimbursements
41730000	374310	Capital Contrib. State Ecology	-	334,710	334,710	Poplar DOE Grant expected reimbursements
41730000	397399	Transfer-In TBD	-	160,000	160,000	Poplar Stormwater TBD eligible expenses
41730000	397399	Transfer-In TBD	-	33,090	33,090	Alder DOE Grant City Match
Net Increase (Decrease) in Revenues			-	644,370	644,370	

Stormwater Expenses

41759700	0320	Transfers-Out Streets Const	139,700	(28,450)	111,250	Cookerly Drive remove funding
Net Increase (Decrease) in Expenses			139,700	(28,450)	111,250	

Wastewater Expenses

41853739	0320	Transfers-Out Streets Const	1,227,540	10,540	1,238,080	Cookerly Drive IRRP additional funding
Net Increase (Decrease) in Expenses			1,227,540	10,540	1,238,080	



ar-4933

Pgs. 30-45

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Accept, Reject or Modify the 10% Annexation Petition for Narum and Burseth properties at 3080 and 3082 Cottonwood Road.

Submitted For: Jon Maland, Development Services Department

Project No:
ANX-23-0001

Financial Comments:
N/A

All Contracts:
Not Applicable

Federally funded contracts only:
Not Applicable

Construction contracts only:
Not Applicable

Brief Summary of Requested Action:

City Council shall determine whether to accept, reject or modify the 10 percent annexation petition for Narum and Burseth properties at 3080 and 3082 Cottonwood Road.

Information

HISTORY:

The City received a 10% Notice to Commence Annexation petition submitted by the property owner(s) of land located at 3080 and 3082 Cottonwood Road.

On February 22, 2023, City Council set April 12, 2023, as the date to consider the annexation petition and determine whether to accept the annexation boundary as submitted, modify the annexation boundary, or reject the annexation (Resolution 2023- 016).

The proposed annexation boundary is contiguous to the City limits. The future land use designation of the properties is Residential with implementing zoning designation of Neighborhood Residential. Early notice was provided to the Board of County Commissioners, other County Departments, Fire District #4, the Rural Library District, and Utilities providers and franchisees on March 9, 2023, via US mail. The notice specifically identify the potential annexation boundary area and provided notice that the City Council would be reviewing and considering the annexation petition and initial map on April 12, 2023.

Staff also provided notice, via US mail on March 9, 2023, to property owners adjacent to and included in the area of the proposed annexation boundary, those who filed special notification requests, and the petitioner(s) as submitted with the 10% petition, as required by Walla Walla Municipal Code 20.02.080(E).

At the April 12, 2023 City Council meeting, City Council will determine the following:

- Whether the City Council will accept, reject, or geographically modify the proposed annexation; and
- Whether the annexed territory will be assigned its zoning designation consistent with the land use designation identified in the Walla Walla Comprehensive Plan — Walla Walla 2040; and
- Will the annexed territory be assessed and taxed to pay for any outstanding indebtedness of the City of Walla Walla contracted prior to, or existing at the annexation effective date on the same basis as other property in the City of Walla Walla is assessed and taxed.

POLICY ISSUES:

As identified in the Countywide Planning Policies and the City's Comprehensive Plan, the expectation is that the urban growth area will be annexed into the city. The City plans for the urban growth area in how to provide utility services and plans for other infrastructure improvements such as future road connections.

The City of Walla Walla installed the Cottonwood Trunk (Water and Sewer) System Lines in 2001 which was funded by the City utilities because private developers could not carry the initial cost of such improvements. This water and sewer trunk line was installed in anticipation of future development within the UGA and the Cottonwood Trunk System Special Charge was passed by ordinance 2001-10. The proposed annexation area lies within the Cottonwood Trunk System service area.

The City has entered into an annexation mitigation agreement with Walla Walla County Fire District #4 to address the financial impacts to the District and their ability to maintain its current service level to the portion of the District that remains after an annexation has become effective. The six-year agreement is on a sliding scale. The City agrees to pay the District 100% of the property tax revenues the first year the annexation becomes effective, 80% the second year, 60% the third year, 40% the fourth year and 20% the fifth year.

Solid Waste sanitation would be billed for and provided by Basin Disposal for a period of 138 months after annexation; after which service can be provided by City Sanitation Division.

PLAN COMPLIANCE:

STRATEGIC PLAN: Strategic Initiative 4 - Long-Term : Encourage Economic development to strengthen the community.

COMPREHENSIVE PLAN: Walla Walla Comprehensive Plan — Walla Walla 2040

LU Policy 1.2: Annex and provide services to all lands within the Urban Growth Area.

CFU Policy 2.2: Provide utility services to areas of the city and UGA based on the following criteria:

- New subdivisions must connect to utilities.
- Proposed new residences within 300 feet of a sewer main must connect to the sewer.
- A proposed residence must connect to the public water system if the lot does not currently have an approved well. Any new well proposed must follow the Walla Walla Municipal Code.
- Property within the UGA shall annex prior to receiving city utilities.

County Wide Planning Policy 2.6.2.3.6, Appendix G: Urban growth management agreements shall include a method for sharing net revenues, services and expenses, if appropriate, in

annexation of significantly developed residential, commercial or industrial areas through a phased program established for a set period of time. Compensation formulas shall address revenue sources eligible for sharing and take into account shifts in the cost-of-service obligations. If the cost of service exceeds the amount generated from annexation areas, excess shall be deducted from any ongoing payment previously established. Cross jurisdictional equity should be considered for city-to-city interactions as well as city to county.

County Wide Planning Policy 2.6.2.3.8, Appendix G: Each city shall designate a potential annexation area. Within this area the city shall adopt criteria for annexation and a schedule for provision of urban services and facilities within the potential annexation area.

County Wide Planning Policy 2.6.2.3.9, Appendix G: A city may annex territory only within its designated potential annexation area. All cities shall phase annexation to coincide with the ability to provide a full range of urban services to areas to be annexed.

County Wide Planning Policy 2.6.2.3.10, Appendix G: Undeveloped urban areas should be annexed to adjacent cities when urban services become available or are proposed to become available concurrent with development.

ALTERNATIVES:

1. Accept the annexation petition; or
2. Geographically modify the annex boundary; or
3. Reject the annexation petition.

STAFF RECOMMENDATION:

The subject properties have been within the City of Walla Walla Urban Growth Area (UGA) since 1996. Because the properties are within the UGA, it is anticipated that the land will be annexed consistent with the Washington State Growth Management Act. In 2001, the City Council passed Ordinance 2001-10 which established a special charge applicable to the Cottonwood trunk system service area for the reimbursement for the costs of construction of water and sewer extensions into the Cottonwood region of which the subject parcel is a part of. In 2001, the City of Walla Walla extended water and sewer utility trunk lines south down Cottonwood Road across Russell Creek.

Staff recommends the adoption of the resolution to include the subject properties of 3080 and 3082 Cottonwood Road and continue the annexation process.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-039
ANX-23-0001 Map
ANX-23-0001 Notice of Initiations
ANX-23-0001 10 % Petition

RESOLUTION NO. 2023-039

A RESOLUTION DETERMINING THAT THE CITY OF WALLA WALLA WILL ACCEPT A PROPOSED ANNEXATION, BEING GENERALLY LOCATED AT 3080 AND 3082 COTTONWOOD ROAD, AND TO DETERMINE OTHER MATTERS RELATED THERETO

WHEREAS, the City of Walla Walla is classified as a Code City under the Revised Codes of Washington State; and

WHEREAS, RCW Ch. 35A.14 provides for annexation by direct petition initiated by the filing of notification on behalf of owners of property in the territory proposed for annexation which is not less than ten percent (10%) of the assessed value of the property to be annexed; and

WHEREAS, the City of Walla Walla has received sufficient notification of intent to annex territory consisting of approximately 12 acres of property, being generally located at 3080 and 3082 Cottonwood Road, west of Eagle Crest Drive; and

WHEREAS, RCW 35A.14.120 provides that the City Council shall set a date not later than sixty (60) days after the filing of notification of proposed annexation for a meeting with the initiating parties to determine whether the city will accept, reject, or geographically modify the proposed annexation, and whether it shall require simultaneous adoption of a proposed zoning regulation, and other matters; and

WHEREAS, the Walla Walla City Council passed Resolution No. 2023-016 at its February 22, 2023, regular meeting setting April 12, 2023, as the date for meeting to determine whether the City would accept, reject, or geographically modify the proposed annexation; and

WHEREAS, early notification as required by Walla Walla Municipal Code Section 20.02.080 of the proposed annexation was provided to the Walla Walla County Board of County Commissioners, Walla Walla County Departments, franchise holders, Fire District No. 4, the Rural Library District via mail on March 9, 2023; and

WHEREAS, notification of the April 12, 2023, City Council meeting was provided to property owners adjacent to the boundary and the petitioner on March 9, 2023; and

WHEREAS, the Walla Walla City Council has considered the annexation proposal during a regularly and duly called public meeting of said Council, has given said annexation careful review and consideration, finds that it is an appropriate function for the City to accept the proposed annexation boundary as provided herein, and continue the annexation process with the 60% annexation petition.

NOW THEREFORE, the City Council of the city of Walla Walla do resolve as follows:

Section 1: The Walla Walla City Council hereby determines that it will accept the proposed annexation area of approximately 12 acres, being generally described as follows and shown in Exhibit A:

Beginning at a point 1223.19' N 00° 48' 15"W of the SE Corner of the Ransom Clark DLC"
Thence N 00° 48' 15"W 624.03'
Thence N 87° 14' 15" E 278.00'
Thence N 00° 48' 15" W 157.50"

Thence N 87° 14' 15" E 158.00'
 Thence S 36° 30' 14" E 172.76 along the right of way of Cottonwood Road
 Thence along a curve to the left having a radius of 5764.58 feet and an arc length of 212.16',
 being subtended by a chord of S 37° 33' 30" E 212.14' along said right of way,
 Thence along a curve to the left having a radius of 5764.58 feet and an arc length of 152.27',
 being subtended by a chord of S 39° 22' 10" E 152.26' along said right of way,
 Thence S 40° 07' 34" E 179.81' along the right of way of Cottonwood Road
 Thence S 40° 07' 34" E 69.84' along the right of way of Cottonwood Road
 Thence S 40° 49' 12" E 181.05' along the right of way of Cottonwood Road
 Thence S 87° 14' 15" W 1033.52' to the true point of beginning.

Section 2: The Walla Walla City Council hereby determines that the applicable zoning designation will be consistent with the Walla Walla Comprehensive Plan – Walla Walla 2040 land use designation of Residential. The implementing zone is Neighborhood Residential.

Section 3: The Walla Walla City Council hereby determines that, subject to any applicable exemptions, all property within the area described in Section 1 herein shall be assessed and taxed at the same rate and on the same basis as other property in the City of Walla Walla. In addition, subject to any applicable exemptions, all property within the area described in Section 1 herein shall be assessed and taxed at such a rate and basis to pay for any outstanding indebtedness of the City of Walla Walla contracted prior to, or existing at, the date of annexation.

PASSED by the City Council of the City of Walla Walla, Washington, this 12th day of April 2023.

Mayor

Attest:

Approved as to form:

City Clerk

City Attorney

Exhibit A:



ANX 23-0001 Annexation Map



0 65 130 260 Feet

Print Date: 1/9/2023

The City of Walla Walla does not warrant, guarantee or accept any liability for the accuracy, precision or completeness of any information shown or described hereon or for any inferences made therefrom. Any use made of this information is solely at the risk of the user.





Public Notice of Annexation Initiation

File# ANX-23-0001

(Walla Walla Municipal Code 20.02.080.E.2)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner(s) of land located at 3080 and 3082 Cottonwood Road (Parcel # 360604120023, 360604120017 and 360604120016)

You are receiving this notice because your property is adjacent to the proposed annexation boundary, or you have filed a special notification request in accordance with Walla Walla Municipal Code (WWMC) Section 20.14.015.

If you are interested in having your property, be included in the annexation boundary or have questions, please contact me via email at: jmaland@wallawallawa.gov or via phone at (509) 524-4710.

The **Walla Walla City Council** set Wednesday, **April 12, 2023**, at **6:30 p.m.** at the **Walla Walla City Hall** within the **Council Chambers; 15 N. 3rd Avenue, Walla Walla, WA** (N. 3rd Avenue and Rose Street), as the meeting date to consider this petition and to determine whether to:

- Accept, reject, or geographically modify the proposed annexation, and
- Whether it shall require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed for the area to be annexed as provided for in RCW 35A.14.330 and 35A.14.340, and
- Whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

This is not a public hearing, but public comments will be taken by the City Council on the proposal. Public comments will be taken at the in-person meeting and can additionally be submitted to the City Council c/o the City Clerk via email to ineissl@wallawallawa.gov

For City Council information and agendas visit:
www.wallawallawa.gov/government/city-council

By accepting the proposed annexation, the City Council is not committing itself to ultimately annexing the territory proposed. The decision to accept merely allows the annexation to move forward procedurally. If the City Council accepts the 10% Notice to Commence Annexation Proceedings, the process continues following submittal of a 60% Annexation Petition.

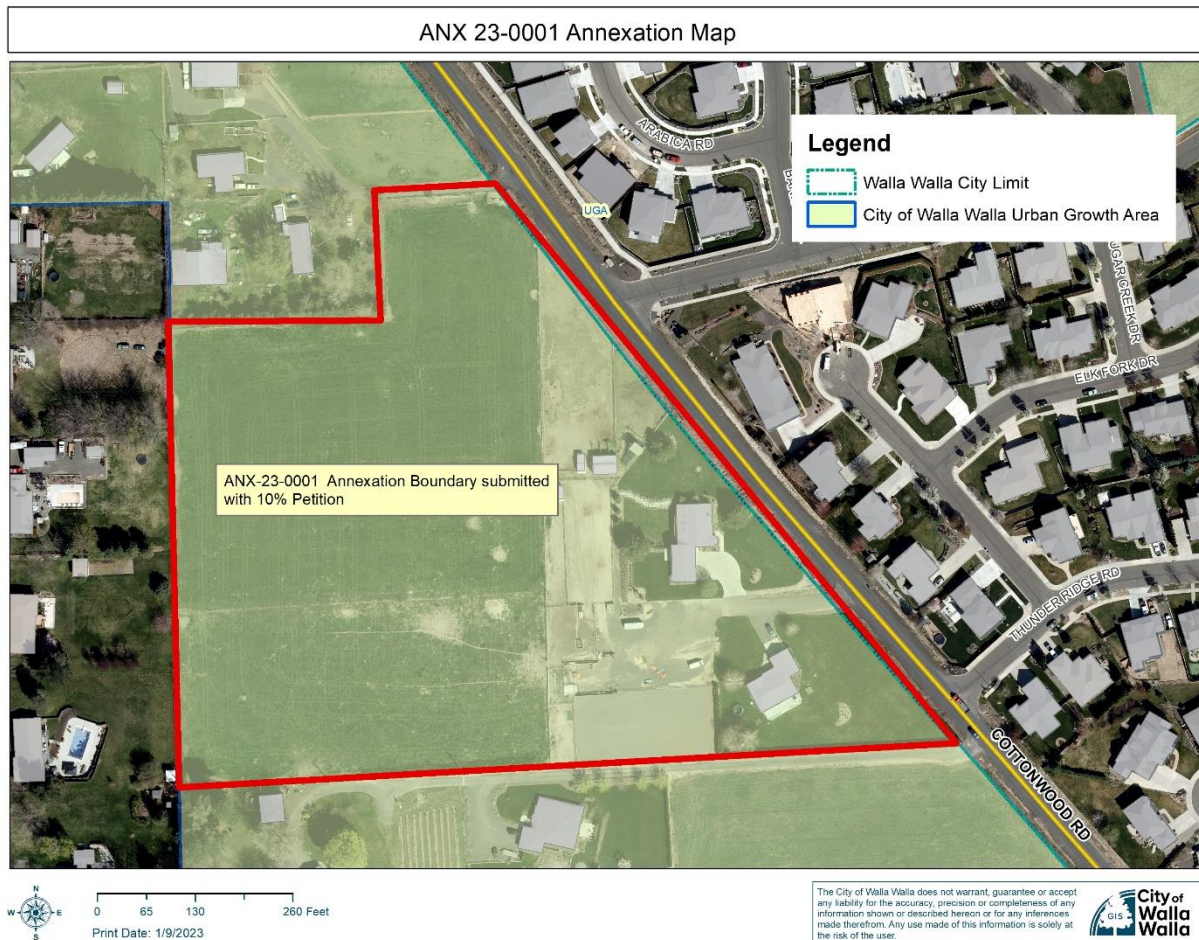
If you have questions, please contact Development Services at permits@wallawallawa.gov or via phone at (509)524-4710.

A WONDERFUL PLACE TO **LIVE WORK PLAY**

There is also a frequently asked questions document available on the city's website at <https://wallawallawa.gov/government/development-services/annexations>



Jon Maland, AICP
Senior Planner
Development Services Department



A WONDERFUL PLACE TO **LIVE WORK PLAY**



Initiator Notice of Annexation Initiation

File# ANX-23-0001

(Walla Walla Municipal Code 20.02.080.E.1)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner(s) of land located at 3080 and 3082 Cottonwood Road (Parcel # 360604120023, 360604120017 and 360604120016)

The **Walla Walla City Council** set Wednesday, **April 12, 2023**, at **6:30 p.m.** at the **Walla Walla City Hall** within the **Council Chambers; 15 N. 3rd Avenue, Walla Walla, WA** (N. 3rd Avenue and Rose Street), as the meeting date to consider this petition and to determine whether to:

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For City Council information and agendas visit:
www.wallawallawa.gov/government/city-council

By accepting the proposed annexation, the City Council is not committing itself to ultimately annexing the territory proposed. The decision to accept merely allows the annexation to move forward procedurally. If the City Council accepts the 10% Notice to Commence Annexation Proceedings, the process continues following submittal of a 60% Annexation Petition.

If you have questions, please contact Development Services at permits@wallawallawa.gov or via phone at (509)524-4710. There is also a frequently asked questions document available on the city's website at <https://wallawallawa.gov/government/development-services/annexations>

A handwritten signature in blue ink, appearing to read "Jon Maland".

Jon Maland, AICP Senior Planner
Development Services Department

A WONDERFUL PLACE TO **LIVE WORK PLAY**

ANX 23-0001 Annexation Map



A WONDERFUL PLACE TO **LIVE WORK PLAY**



Agency Notice of Annexation Initiation

File# ANX-23-0001
(Walla Walla Municipal Code 20.02.080.E.3)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner(s) of land located at 3080 and 3082 Cottonwood Road (Parcel # 360604120023, 360604120017 and 360604120016)

The **Walla Walla City Council** set Wednesday, **April 12, 2023**, at **6:30 p.m.** at the **Walla Walla City Hall** within the **Council Chambers; 15 N. 3rd Avenue, Walla Walla, WA** (N. 3rd Avenue and Rose Street), as the meeting date to consider this petition and to determine whether to:

- Accept, reject, or geographically modify the proposed annexation, and
- Whether it shall require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed for the area to be annexed as provided for in RCW 35A.14.330 and 35A.14.340, and
- Whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

This is not a public hearing, but public comments will be taken by the City Council on the proposal. Public comments will be taken at the in-person meeting and can additionally be submitted to the City Council c/o the City Clerk via email to Ineissl@wallawallawa.gov

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By accepting the proposed annexation, the City Council is not committing itself to ultimately annexing the territory proposed. The decision to accept merely allows the annexation to move forward procedurally. If the City Council accepts the 10% Notice to Commence Annexation Proceedings, the process continues following submittal of a 60% Annexation Petition.

If you have questions, please contact Development Services at permits@wallawallawa.gov or via phone at (509)524-4710. There is also a frequently asked questions document available on the city's website at <https://wallawallawa.gov/government/development-services/annexations>

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Jon Maland, AICP Senior Planner
Development Services Department

A WONDERFUL PLACE TO **LIVE WORK PLAY**

Notice provided to:

Walla Walla County Commissioners
Walla Walla County Auditor
Walla Walla County Assessor
Walla Walla County Community Development
Walla Walla County Public Works
Walla Walla County Treasurer
Walla Walla Fire District No. 4
Walla Walla Public School District
Columbia Rural Electric Association
Cascade Natural Gas
Pacific Power
Walla Walla County Rural Library District
Charter Communications/Spectrum
Basin Disposal of Washington LLC
PocketiNet
Qwest Corporation/Centurylink



A WONDERFUL PLACE TO **LIVE WORK PLAY**



Development Services Department
permits@wallawalla.gov
(509) 524-4710

NOTICE TO COMMENCE ANNEXATION PROCEEDINGS

10% Petition

Annexation Petition Submittal Window: January 1-31 annually
All posting, notification, and postage costs will be billed to the applicant *WWMC 20.14.065(F) & 20.14.085(G)*

CITY OF WALLA WALLA, WASHINGTON

TO: Walla Walla City Council

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Walla Walla of our intentions to commence annexation proceedings to the City of Walla Walla of the following described property. We hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Walla Walla will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Walla Walla, and said property is situated in the County of Walla Walla, State of Washington, and is legally described as follows (attach separate sheet).

Dated this 11th day of January

Address, Phone #, and Email	Number of Housing Units	Number of persons in Household	Name of Each Person Residing in Household	Property Owner/Contract Buyer Signature
Wayne & Kathy Narum 3080 Cottonwood rd Walla Walla WA 99362	1	2	2	Wayne Narum Katherine Narum
Rick Narum 539 Yellowhawk St. Walla Walla, WA 99362	0	0	0	Rick Narum
John & Gwen Burseth 3082 Cottonwood Rd, Walla Walla, WA 99362	1	2	2	John Burseth

Required Documents:

- ☒ Legal Description of Property including the tax parcel numbers
- ☒ Vicinity Map showing the proposed annexation boundary
- ☒ Application Fee: \$1,600

Legal Description

Beginning at a point 1223.19' N 00° 48' 15"W of the SE Corner of the Ransom Clark DLC" *

Thence N 00° 48' 15"W 624.03'

Thence N 87° 14' 15" E 278.00'

Thence N 00° 48' 15" W 157.50"

Thence N 87° 14' 15" E 158.00'

Thence S 36° 30' 14" E 172.76 along the right of way of Cottonwood Road

Thence along a curve to the left having a radius of 5764.58 feet and an arc length of 212.16', being subtended by a chord of S 37° 33' 30" E 212.14' along said right of way

Thence along a curve to the left having a radius of 5764.58 feet and an arc length of 152.27', being subtended by a chord of S 39° 22' 10" E 152.26' along said right of way

Thence S 40° 07' 34" E 179.81' along the right of way of Cottonwood Road

Thence S 40° 07' 34" E 69.84' along the right of way of Cottonwood Road

Thence S 40° 49' 12" E 181.05' along the right of way of Cottonwood Road

Thence S 87° 14' 15" W 1033.52' to the true point of beginning.

*Alternative point of beginning- 341.2 feet East and 254.1 feet South of the Northeast corner of the Northeast quarter of Section 4, Township 6 North, Range 36 East, of the Willamette Meridian, and thence South 0° 05' West 1459 feet along the East line of the Ransom Clark Donation Claim to the true point of beginning.

propertysearch.co.walla-walla.wa.us/mapSearch/7cid=0&p=5163



ar-4934

Pgs. 46-68

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Accept, Reject or Modify the 10% Annexation Petition near Woodlawn and Chestnut Streets and Bryant Ave

Submitted For: Jon Maland, Development Services Department

Project No:
ANX-23-0002

Financial Comments:
N/A

All Contracts:
Not Applicable

Federally funded contracts only:
Not Applicable

Construction contracts only:
Not Applicable

Brief Summary of Requested Action:

City Council shall determine whether to accept, reject or modify the 10 percent annexation petition for property located near Woodlawn and Chestnut Streets and Bryant Ave.

Information

HISTORY:

The City received a 10% Notice to Commence Annexation petition submitted by the property owner at 1167 Woodlawn Street.

On February 22, 2023, City Council set April 12, 2023, as the date to consider the annexation petition and determine whether to accept the annexation boundary as submitted, modify the annexation boundary, or reject the annexation (Resolution 2023-17). The proposed annexation boundary is contiguous to the City limits. The future land use designation of the properties is Residential with an implementing zoning designation of Neighborhood Residential.

Early notice was provided to the Board of County Commissioners, other County Departments, Utilities providers and franchisees on March 9, 2023, via US mail. The notice identified the potential modification to the annexation boundary. The notice stated that the City Council would be reviewing and considering the annexation petition, the initial map and proposed modified boundary on April 12, 2023.

Staff also provided notice, via US mail on March 9, 2023, to property owners adjacent to and included in the area of the proposed modified annexation boundary, those who filed special notification requests, and the petitioner(s) as submitted with the 10% petition, as required by

Walla Walla Municipal Code 20.02.080(E).

Staff reviewed the annexation agreement/outside utility agreements and was contacted by property owners requesting to be included or commenting on the modified boundary/area.

Staff has attached a map of the proposed boundary area, which would achieve the following:

1. Provide for a uniform city limit boundary. The request would remove the peninsula of unincorporated area bound by the City limits. This is benefit to Fire, Police and Emergency Medical Services response.
2. Include the last sections of Fern Avenue and Home Avenue into the City Limits. This is a benefit to the Public Works and Engineering Departments for operations, maintenance, and future projects.
3. The map area has been reviewed and would achieve the 60% Petition threshold.

The proposed annexation boundary/area is recommended to be modified, as shown on the attached map.

At the April 12, 2023 City Council meeting, City Council will determine the following:

- Whether the City Council will accept, reject, or geographically modify the proposed annexation; and
- Whether the annexed territory will be assigned its zoning designation consistent with the land use designation identified in the Walla Walla Comprehensive Plan — Walla Walla 2040; and
- Will the annexed territory be assessed and taxed to pay for any outstanding indebtedness of the City of Walla Walla contracted prior to, or existing at the annexation effective date on the same basis as other property in the City of Walla Walla is assessed and taxed.

POLICY ISSUES:

As identified in the Countywide Planning Policies and the City's Comprehensive Plan, the expectation is that the urban growth area will be annexed into the city. The City plans for the urban growth area in how to provide utility services, future development, accommodate future population growth, and plans for other infrastructure improvements such as future road connections.

Policy discussion is whether to modify the proposed annexation boundary to include properties with outside annexation/utility agreements, to not leave stretches of roadway where two entities have jurisdiction, and to minimize irregular boundaries.

If a portion of the Urban Growth Area remains unincorporated, particularly right-of-way, then construction of roadways and frontage improvements and delivery of services becomes a challenge. For example, snow plowing, road maintenance, signing, striping, etc. are more efficiently provided within one contiguously operation section.

PLAN COMPLIANCE:

STRATEGIC PLAN:

Strategic Initiative 4 - Long-Term : Encourage Economic development to strengthen the community.

COMPREHENSIVE PLAN:

Walla Walla Comprehensive Plan — Walla Walla 2040

LU Policy 1.2: Annex and provide services to all lands within the Urban Growth Area.

CFU Policy 2.2: Provide utility services to areas of the city and UGA based on the following criteria:

- New subdivisions must connect to utilities.
- Proposed new residences within 300 feet of a sewer main must connect to the sewer.
- A proposed residence must connect to the public water system if the lot does not currently have an approved well. Any new well proposed must follow the Walla Walla Municipal Code.
- Property within the UGA shall annex prior to receiving city utilities.

County Wide Planning Policy 2.6.2.3.6, Appendix G: Urban growth management agreements shall include a method for sharing net revenues, services and expenses, if appropriate, in annexation of significantly developed residential, commercial or industrial areas through a phased program established for a set period of time. Compensation formulas shall address revenue sources eligible for sharing and take into account shifts in the cost-of-service obligations. If the cost of service exceeds the amount generated from annexation areas, excess shall be deducted from any ongoing payment previously established. Cross jurisdictional equity should be considered for city-to-city interactions as well as city to county.

County Wide Planning Policy 2.6.2.3.8, Appendix G: Each city shall designate a potential annexation area. Within this area the city shall adopt criteria for annexation and a schedule for provision of urban services and facilities within the potential annexation area.

County Wide Planning Policy 2.6.2.3.9, Appendix G: A city may annex territory only within its designated potential annexation area. All cities shall phase annexation to coincide with the ability to provide a full range of urban services to areas to be annexed.

County Wide Planning Policy 2.6.2.3.10, Appendix G: Undeveloped urban areas should be annexed to adjacent cities when urban services become available or are proposed to become available concurrent with development.

ALTERNATIVES:

1. Accept the annexation petition; or
2. Geographically modify the annex boundary; or
3. Reject the annexation petition.

STAFF RECOMMENDATION:

The subject area has been within the City of Walla Walla Urban Growth Area (UGA) since 1996. Because the area is within the UGA it is anticipated that the land will be annexed consistent with the Washington State Growth Management Act.

Staff recommends the adoption of the resolution to include the modification of the annexation boundary/area.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-040

ANX-23-0002 Map

ANX-23-0002 Notice of Initiations

ANX-23-0002 10 % Petition

ANX-23-0002 Annex Agreement List

RESOLUTION NO. 2023-040

A RESOLUTION DETERMINING THAT THE CITY OF WALLA WALLA WILL ACCEPT AND GEOGRAPHICALLY MODIFY A PROPOSED ANNEXATION, BEING GENERALLY LOCATED AT 1167 WOODLAWN STREET, NORTH OF BRYANT AVENUE, AND TO DETERMINE OTHER MATTERS RELATED THERETO

WHEREAS, the City of Walla Walla is classified as a Code City under the Revised Codes of Washington State; and

WHEREAS, RCW Ch. 35A.14 provides for annexation by direct petition initiated by the filing of notification on behalf of owners of property in the territory proposed for annexation which is not less than ten percent (10%) of the assessed value of the property to be annexed; and

WHEREAS, the City of Walla Walla has received sufficient notification of intent to annex territory consisting of approximately .97 acres of property, being generally located at 1167 Woodlawn Street, and north of Bryant Avenue; and

WHEREAS, RCW 35A.14.120 provides that the City Council shall set a date not later than sixty (60) days after the filing of notification of proposed annexation for a meeting with the initiating parties to determine whether the city will accept, reject, or geographically modify the proposed annexation, and whether it shall require simultaneous adoption of a proposed zoning regulation, and other matters; and

WHEREAS, the Walla Walla City Council passed Resolution No. 2023-017 at its February 22, 2023, regular meeting setting April 12, 2023, as the date for meeting to determine whether the City would accept, reject, or geographically modify the proposed annexation; and

WHEREAS, early notification as required by Walla Walla Municipal Code Section 20.02.080 of the proposed annexation was provided to the Walla Walla County Board of County Commissioners, Walla Walla County Departments, franchise holders, Fire District No. 4, the Rural Library District via mail on March 9, 2023; and

WHEREAS, notification of the April 12, 2023, City Council meeting was provided to property owners within and adjacent to the boundary/area and the petitioner on March 9, 2023; and

WHEREAS, the Walla Walla City Council has considered the annexation proposal during a regularly and duly called public meeting of said Council, has given said annexation careful review and consideration, finds that it is an appropriate function for the City to accept the proposed annexation boundary as provided herein, and continue the annexation process with the 60% annexation petition.

NOW THEREFORE, the City Council of the city of Walla Walla do resolve as follows:

Section 1: The Walla Walla City Council hereby determines that it will modify the proposed annexation area of approximately .97 acres to approximately 17 acres, being generally described as follows and shown in Exhibit A:

All of Block 5 of Spring Grove Addition No. 1, including all of Bryant View Homes Addition filed in Volume F of Plats at Page 25, and all of the Lots of Short Plat filed in Book 4 of Short Plats at Page 111 under Auditors File Number 2003-13715.

All of Davison's Home Tracts Block 3, 6, 7 and 10, including all of the Lots of Short Plat filed in Volume 3 of Short Plats at Page 73 under Auditors File Number 9601225.

Beginning at a point which is 640 feet North and 188.18 feet East of the center of Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which point is also 20 feet South and 188.18 feet East of the point of intersection to the center line of Fern Avenue with the center line of Chestnut Street, and running thence East, along the said South line of Chestnut Street, a distance of 196.82 feet; thence South, parallel to the East line of Fern Avenue, a distance of 106.57 feet thence West, parallel to the South line of Chestnut Street a distance of 196.82 feet; thence North, parallel to the East line of Fern Avenue, a distance of 106.57 feet to the point of beginning.

Beginning at a point which is 640 feet North and 25 feet East of the center of Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which point is 20 feet South and 25 feet East of the point of intersection of the center lines of Fern Avenue and Chestnut Street (formerly Vine Street), and running thence East, along the South line of Chestnut Street, a distance of 163.18 feet; Thence South, parallel to the East line of Fern Avenue, a distance of 106.57 feet; Thence West, parallel to the South line of Chestnut Street, a distance of 163.18 feet to a point in the East line of Fern Avenue; Thence North along said East line of Fern Avenue, a distance of 106.57 feet to the point of beginning.

Beginning at a point on the West line of the Southwest Quarter of the Northeast Quarter of Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which point is $420 \frac{2}{7}$ feet North, measured along said West line, from the Southwest corner of the Southwest Quarter of Northeast Quarter of said section, and running thence North along said West line, a distance of $113 \frac{1}{7}$ feet; thence East, parallel to the South line of said Southwest Quarter of Northeast Quarter; a distance of 385 feet; thence South, parallel to the West line of said Southwest Quarter of Northeast Quarter, a distance of $113 \frac{1}{7}$ feet; thence West, parallel to the South line of said Southwest Quarter of Northeast Quarter, a distance of 385 feet to the point of beginning.

Beginning at a point on the North and South Center line of Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which is 420 feet north of the Center of said Section 28 and running thence east 385 feet and running thence south 175 feet, thence west 385 feet; thence North 175 feet to the point of beginning.

Beginning at a point in the West line of the Southwest Quarter of the Northeast Quarter of Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which point is 150 feet north, measured along said west line from the south line of said subdivision and running thence north along said west line $95 \frac{2}{7}$ feet; thence east parallel to said south line 205 feet; thence south parallel to the said west line $95 \frac{2}{7}$ feet; thence west, parallel to the said south line,

205 feet to the point of beginning. Beginning at the southwest corner of the Northeast Quarter of Section 28 Township 7 North, of Range 36 East of the Willamette Meridian and running East along the South line of said Northeast Quarter 115 feet; thence North, parallel to the West line of said Northeast Quarter 150 feet; thence West, parallel to said South line 115 feet to a point in said West line; thence South along said West line, 150 feet to the point of beginning.

Beginning at a point in the South line of the Northeast Quarter in Section 28 in Township 7 North, of Range 36 East of the Willamette Meridian, which point is 299.46 feet East measured along said South line from the Southwest corner of said Northeast Quarter and running thence West along said South line 94.46 feet; thence North parallel to the West line of said Northeast Quarter 245 feet; thence East parallel to said South line 90.55 feet; thence South 4 feet; thence Southeast in straight line 241.35 feet to a point of beginning. Beginning at a point in the South line of the Northwest corner of Section 28 in Township 7 North of Range 36, East of the Willamette Meridian, which point is 15 feet East, measured along said South line from the Southwest corner of said Northeast Quarter and running thence North, parallel to the West line of said Northeast Quarter 150 feet; thence East parallel to said South line 90 feet; thence South parallel to said West line 150 feet to a point in said South line; thence West along said South line 90 feet to the point of beginning.

The 600 feet of Fern Avenue right of way located between East Chestnut Street and Bryant Avenue and the 130 feet of Home Avenue right of way, directly north of Bryant Avenue.

Section 2: The Walla Walla City Council hereby determines that the applicable zoning designation will be consistent with the Walla Walla Comprehensive Plan – Walla Walla 2040 land use designation of Residential. The implementing zone is Neighborhood Residential.

Section 3: The Walla Walla City Council hereby determines that, subject to any applicable exemptions, all property within the area described in Section 1 herein shall be assessed and taxed at the same rate and on the same basis as other property in the City of Walla Walla. In addition, subject to any applicable exemptions, all property within the area described in Section 1 herein shall be assessed and taxed at such a rate and basis to pay for any outstanding indebtedness of the City of Walla Walla contracted prior to, or existing at, the date of annexation.

PASSED by the City Council of the City of Walla Walla, Washington, this 12th day of April 2023.

Mayor

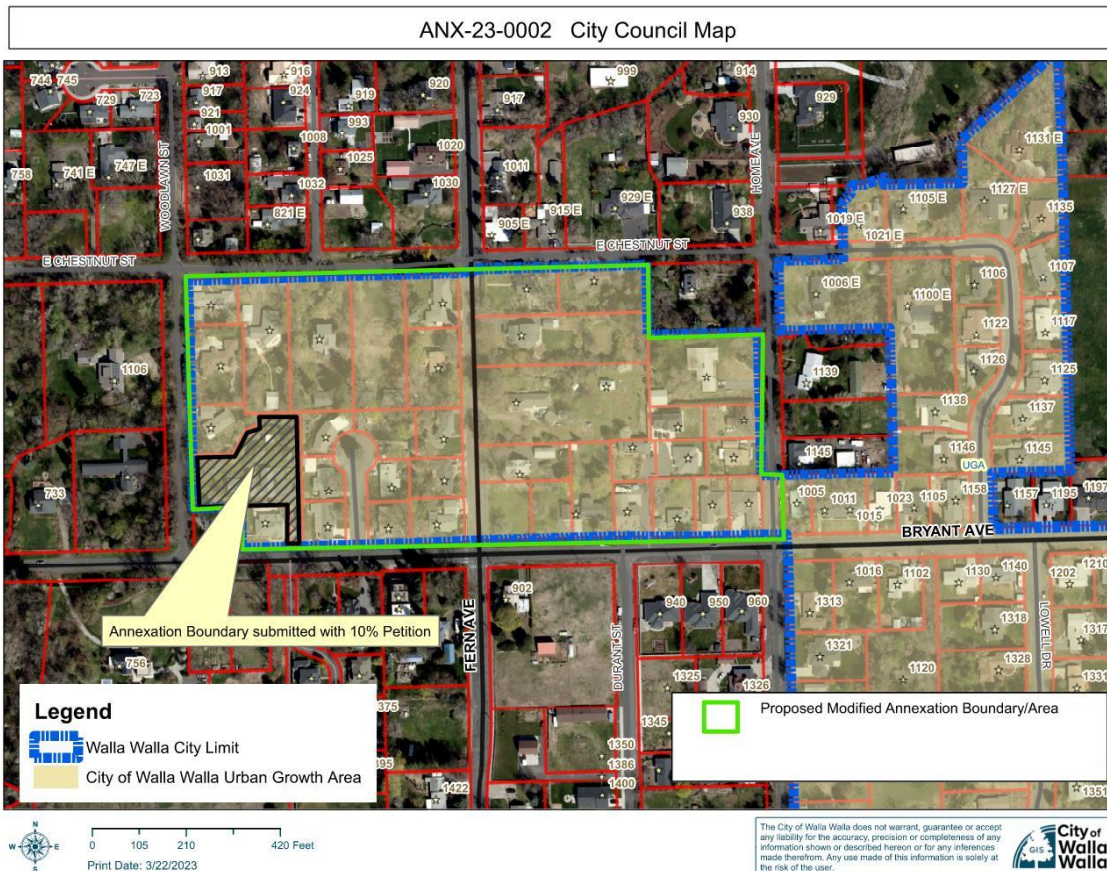
Attest:

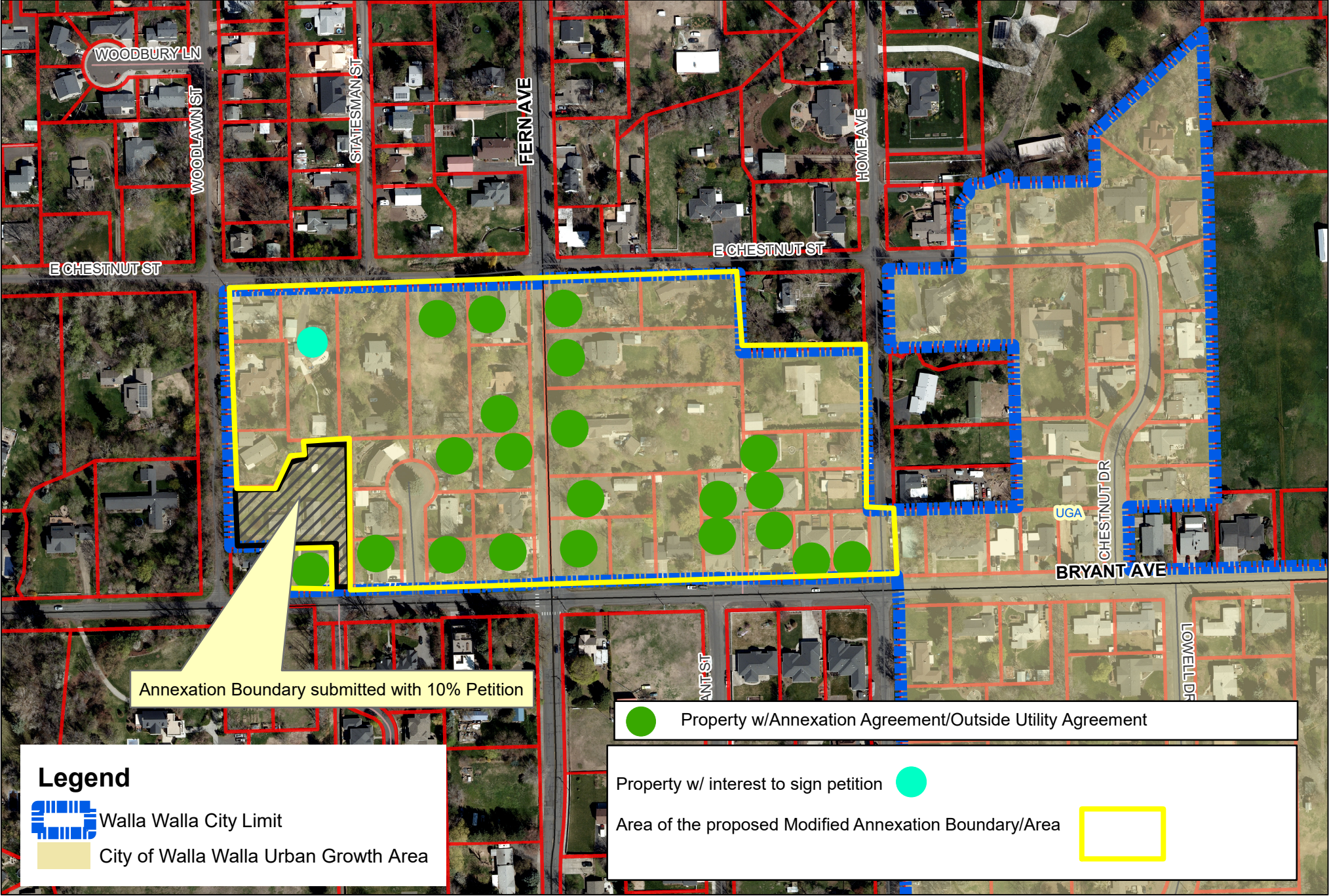
Approved as to form:

City Clerk

City Attorney

Exhibit A:







Public Notice of Annexation Initiation
File# ANX-23-0002
(Walla Walla Municipal Code 20.02.080.E.2)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner located at 1167 Woodlawn Street (Parcel number 360728710517).

You are receiving this notice because your property is adjacent to or within the proposed annexation boundary, or you have filed a special notification request in accordance with Walla Walla Municipal Code (WWMC) Section 20.14.015.

The attached map shows the Annexation boundary submitted with 10% Petition and the area under review for a modified annexation boundary/area.

If you have questions or are interested in having your property included in the annexation boundary, via inclusion on the 60% Petition, please contact me via email at: jmaland@wallawallawa.gov or via phone at (509) 524-4720.

Properties with a **green dot** are under the provisions of an Annexation Agreement/Outside Utility Agreement, you are welcome to contact staff on how this pertains to your property and the annexation process.

The **Walla Walla City Council** set Wednesday, **April 12, 2023**, at **6:30 p.m.** at the **Walla Walla City Hall** within the **Council Chambers; 15 N. 3rd Avenue, Walla Walla, WA** (N. 3rd Avenue and Rose Street), as the meeting date to consider this petition and to determine whether to:

- Accept, reject, or geographically modify the proposed annexation.
- Whether it shall require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed for the area to be annexed as provided for in RCW 35A.14.330 and 35A.14.340, and
- Whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

This is not a public hearing, but public comments will be taken by the City Council on the proposal. Public comments will be taken at the in-person meeting and can additionally be submitted to the City Council c/o the City Clerk via email to Ineissl@wallawallawa.gov

For City Council information and agendas visit:
www.wallawallawa.gov/government/city-council

A WONDERFUL PLACE TO **LIVE WORK PLAY**



Public Notice of Annexation Initiation
File# ANX-23-0002
(Walla Walla Municipal Code 20.02.080.E.2)

By accepting the proposed annexation, the City Council is not committing itself to ultimately annexing the territory proposed. The decision to accept merely allows the annexation to move forward procedurally. If the City Council accepts the 10% Notice to Commence Annexation Proceedings, the process continues following submittal of a 60% Annexation Petition.

There is also a frequently asked questions document available on the city's website at <https://wallawallawa.gov/government/development-services/annexations>

I am available to schedule a time to talk with you and review the annexation process, answer any questions, and what annexation means in regard to your property. Please contact me via email at jmaland@wallawallawa.gov or direct number 509-524-4720.

A handwritten signature in blue ink, appearing to read "Jon Maland".

Jon Maland, AICP
Senior Planner
Development Services Department

Map Attached



Initiator Notice of Annexation Initiation

File# ANX-23-0002

(Walla Walla Municipal Code 20.02.080.E.1)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner located at 1167 Woodlawn Street (Parcel number 360728710517).

The **Walla Walla City Council** set Wednesday, **April 12, 2023**, at **6:30 p.m.** at the **Walla Walla City Hall** within the **Council Chambers; 15 N. 3rd Avenue, Walla Walla, WA** (N. 3rd Avenue and Rose Street), as the meeting date to consider this petition and to determine whether to:

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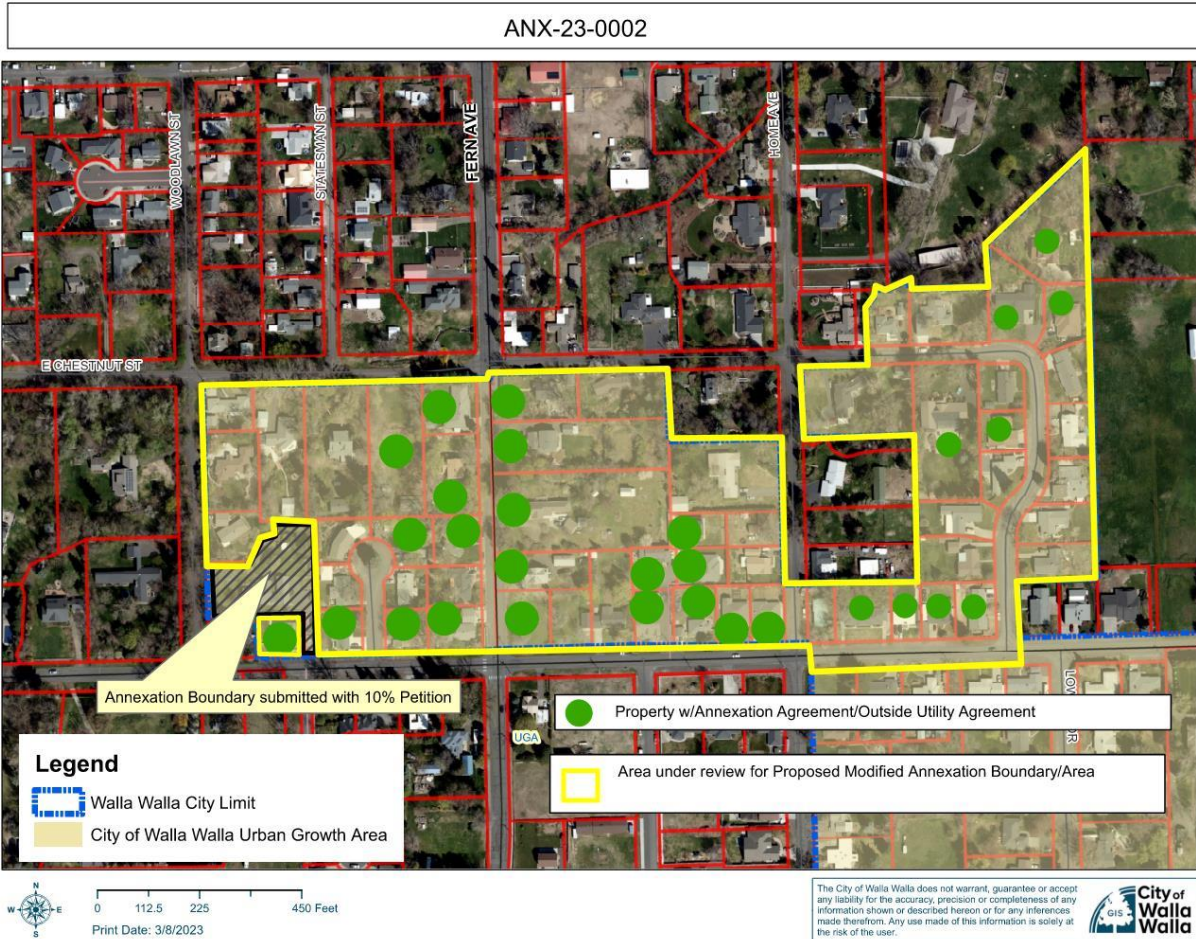
By accepting the proposed annexation, the City Council is not committing itself to ultimately annexing the territory proposed. The decision to accept merely allows the annexation to move forward procedurally. If the City Council accepts the 10% Notice to Commence Annexation Proceedings, the process continues following submittal of a 60% Annexation Petition.

If you have questions, please contact Development Services at permits@wallawallawa.gov or via phone at (509)524-4710. There is also a frequently asked questions document available on the city's website at <https://wallawallawa.gov/government/development-services/annexations>

A handwritten signature in blue ink, appearing to read "Jon Maland".

Jon Maland, AICP Senior Planner
Development Services Department

A WONDERFUL PLACE TO **LIVE WORK PLAY**





Agency Notice of Annexation Initiation

File# ANX-23-0002
(Walla Walla Municipal Code 20.02.080.E.3)

RE: Proposed Annexation into the City Limits of Walla Walla

The City of Walla Walla received an annexation petition submitted by the property owner located at 1167 Woodlawn Street (Parcel number 360728710517).

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- Accept, reject, or geographically modify the proposed annexation
- Whether it shall require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed for the area to be annexed as provided for in RCW 35A.14.330 and 35A.14.340, and
- Whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

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For City Council information and agendas visit:
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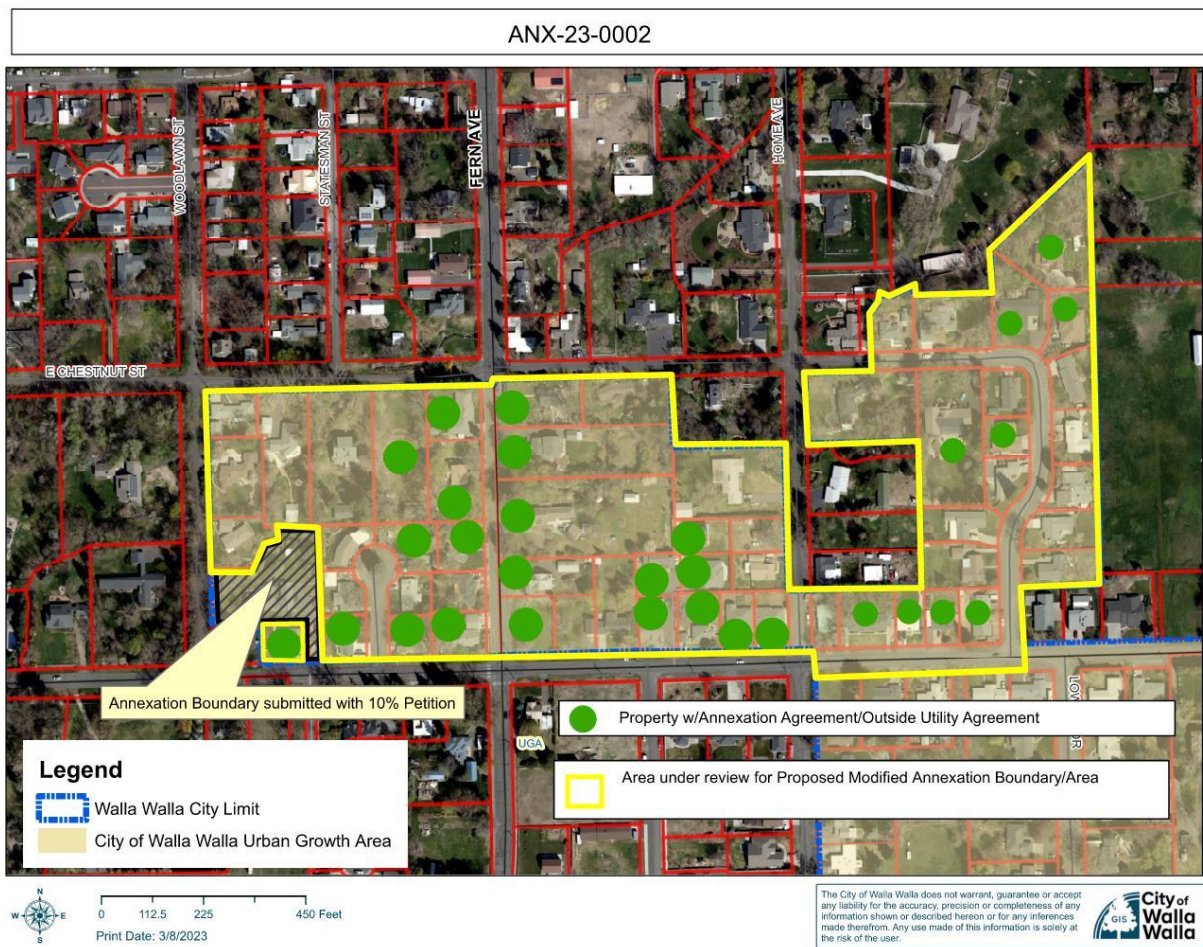
Jon Maland, AICP Senior Planner
Development Services Department

A WONDERFUL PLACE TO **LIVE WORK PLAY**

Notice provided to:

Walla Walla County Commissioners
 Walla Walla County Auditor
 Walla Walla County Assessor
 Walla Walla County Community Development
 Walla Walla County Public Works
 Walla Walla County Treasurer
 Walla Walla Fire District No. 4
 Walla Walla Public School District
 Columbia Rural Electric Association
 Cascade Natural Gas
 Pacific Power
 Walla Walla County Rural Library District
 Charter Communications/Spectrum
 Basin Disposal of Washington LLC
 PocketiNet
 Qwest Corporation/Centurylink

Map:



A WONDERFUL PLACE TO **LIVE WORK PLAY**

NOTICE TO COMMENCE ANNEXATION PROCEEDINGS

10% Petition

Annexation Petition Submittal Window: January 1-31 annually

CITY OF WALLA WALLA, WASHINGTON

TO: Walla Walla City Council

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Walla Walla of our intentions to commence annexation proceedings to the City of Walla Walla of the following described property. We hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Walla Walla will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Walla Walla, and said property is situated in the County of Walla Walla, State of Washington, and is legally described as follows (attach separate sheet).

Dated this 30th day of December 2022

Address, Phone #, and Email	Number of Housing Units	Number of persons in Household	Name of Each Person Residing in Household	Property Owner/Contract Buyer Signature
1167 Woodlawn St. Walla Walla WA 99362				
509 520 8390 midge.crawford@gmail.com	1	1	Midge Stone Crawford	Midge Crawford
			(Formerly Mildred S. Crawford)	

Required Documents:

- ☐ Legal Description of Property including the tax parcel numbers
- ☐ Vicinity Map showing the proposed annexation boundary
- ☐ Application Fee: \$1,600

FD. 1" PIPE WITH 1/4" PIN INSIDE
AT CL OF WOODLAWN AND
CHESTNUT

N 88°33'24" E 860.71'

3" BRASS CAP AT CL OF
FERN AND CHESTNUT STS.

ROFF'S BRYANT AV. SHORT PLAT WALLA WALLA CO. SHORT PLAT 2003 - 19

BASIS OF BEARINGS AND ELEVATIONS

BEARINGS AND CONTOURS SHOWN ARE BASED
ENTIRELY ON THE CITY OF WALLA WALLA G.I.S.

LEGEND

- PARCEL BOUNDARY
- CENTERLINE
- RIGHT OF WAY LINE
- EXISTING GROUND CONTOUR
- FENCE LINE
- LINE OF ORDINARY HIGH WATER: STONE CREEK
- FOUND SURVEY MONUMENT AS DESCRIBED
- SET 5/8"x 30" REBAR WITH PLASTIC YELLOW CAP STAMPED "TOMKINS SURVEYING"
- CALCULATED POINT, NOT FOUND OR SET
- CITY SEWER MANHOLE

LEGAL DESCRIPTION

BEGINNING AT THE SOUTHWEST CORNER OF BLOCK 5 OF SPRING GROVE ADDITION NO. 1, ACCORDING TO THE OFFICIAL PLAT THEREOF OF RECORD IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON, IN VOLUME B OF PLATS AT PAGE 48, AND RUNNING THENCE NORTH, ALONG THE WEST LINE OF SAID BLOCK 5, A DISTANCE OF 210.0 FEET; THENCE EAST, PARALLEL WITH THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 90.0 FEET TO A POINT IN THE CENTER OF THE CHANNEL OF STONE CREEK; THENCE IN A GENERAL NORTHEASTLY DIRECTION ALONG THE CENTER OF STONE CREEK BY THE FOLLOWING COURSES AND DISTANCES: NORTH 26°34' EAST 67.08 FEET; THENCE NORTH 81°07' EAST 32.39 FEET TO A POINT WHICH IS 152.0 FEET EAST OF THE WEST LINE OF SAID BLOCK 5; THENCE NORTH PARALLEL TO THE WEST LINE OF SAID BLOCK 5, A DISTANCE OF 25.0 FEET; THENCE EAST, PARALLEL WITH THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 90.97 FEET; THENCE SOUTH 300.00 FEET TO A POINT IN THE SOUTH LINE OF SAID BLOCK 5, WHICH IS 243.0 FEET EAST OF THE TRUE POINT OF BEGINNING; THENCE WEST, ALONG THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 243.0 FEET TO THE TRUE POINT OF BEGINNING. ALL SITUATED IN THE COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

0' 40' 80' 120'

3" BRASS CAP AT CL OF
BRYANT AND FERN CITY OF
WALLA WALLA G.I.S. CONTROL
POINT
N: 271456.137; E: 2185123.310
1007.99
SHEET ONE OF TWO

A SHORT PLAT LOCATED IN THE SE 1/4 OF THE NW 1/4 OF
SECTION 28, TWP. 7 NORTH, RGE. 36 EAST, W.M., WALLA WALLA
COUNTY, WASHINGTON

FOR: ROFF CONSTRUCTION P.O. BOX 2081 WALLA WALLA, WA. 99362

TOMKINS LAND SURVEYING, INC.

5 NORTH COLVILLE
WALLA WALLA, WA. 99362
(509) 522-4843

115 WEST HERMISTON AV. SUITE 140
HERMISTON, OR. 97838
(541) 564-4448 ROFFRUD2.DWG

DATE
MAY 7, 2003
MAY 30, 2003
JUNE 9, 2003

SCALE
1" = 40'

AUDITOR'S CERTIFICATE

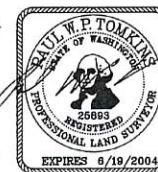
FILED FOR RECORD THIS 9 DAY OF September
2003, AT THE REQUEST OF PAUL W.P. TOMKINS, LAND
SURVEYOR IN VOLUME 4 OF SHORT PLATS AT PAGE 111.

Paul W.P. Tomkins
WALLA WALLA COUNTY AUDITOR

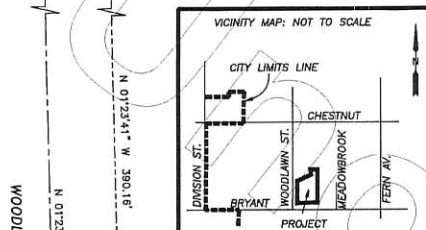
SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY
ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE
SURVEY RECORDING ACT AND AT THE REQUEST OF ...
BRIAN ROFF.

PAUL W.P. TOMKINS, P.L.S. 25893



8/12/03

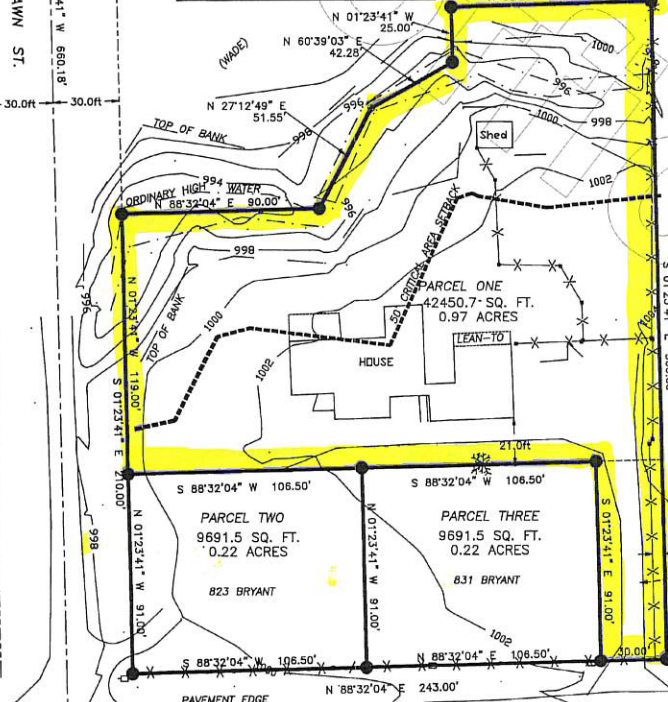


SPRING GROVE ADDITION NO. 1
(R0004)

NORTHEAST PROP. CORNER
IS 0.5' WEST OF FENCE COR.

RADIUS= 50.0'
BRYANT VIEW
MEADOWBROOK PLACE
HOMES ADD.

THIS 30' BY 91' STRIP IS
SUBJECT TO AN ACCESS
EASEMENT BENEFITING
PARCEL THREE.



3" BRASS CAP AT CL OF
WOODLAWN AND BRYANT

PAVEMENT EDGE

BRYANT AV.

ROFF'S BRYANT AV. SHORT PLAT
WALLA WALLA CO. SHORT PLAT 2003 - 19

DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT I, BRYAN ROFF, REPRESENTATIVE FOR ROFF HOMES, INC., OWNER(S) OF THE LANDS DEPICTED HEREIN, AND I, ~~Don Harwood~~, AUTHORIZED REPRESENTATIVE FOR AMERICAN WEST BANK, MORTGAGEE, HAVE CAUSED THESE LANDS TO BE SURVEYED AND SUBDIVIDED AS SHOWN, AND DO HEREBY DEDICATE TO THE PUBLIC ALL ROADS AND RIGHTS OF WAY NOT DESIGNATED AS PRIVATE, AND ALL EASEMENTS DESIGNATED AS PUBLIC UTILITY EASEMENTS (P.U.E.'s) AS SHOWN HEREIN. WE HEREBY WAIVE FOR OURSELVES AND OUR SUCCESSORS ANY CLAIMS FOR DAMAGES AGAINST ANY PUBLIC AUTHORITY RESULTING FROM CONSTRUCTION OR MAINTENANCE OF PUBLIC FACILITIES OR PUBLIC PROPERTY ON THE PROPERTY DESCRIBED HEREIN.

Bryan Roff 8-14-03
BRYAN ROFF, OWNER DATE
Don Harwood 8-18-03
REPRESENTATIVE FOR AMERICAN WEST BANK DATE

ACKNOWLEDGMENT

STATE OF Washington
COUNTY OF Walla Walla
BEFORE ME THIS 14th DAY OF Aug, 2003, APPEARED Bryan Roff TO ME PERSONALLY KNOWN, WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.
WITNESS MY HAND AND OFFICIAL SEAL THIS 14th DAY OF Aug, 2003.
MY COMMISSION EXPIRES March 4 2005
Paul G. Tomkins
NOTARY PUBLIC FOR THE STATE OF Washington RESIDING IN Walla Walla



ACKNOWLEDGMENT

STATE OF Washington
COUNTY OF Walla Walla
BEFORE ME THIS 14th DAY OF Aug, 2003, APPEARED Don Harwood TO ME PERSONALLY KNOWN, WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.
WITNESS MY HAND AND OFFICIAL SEAL THIS 14th DAY OF Aug, 2003.
MY COMMISSION EXPIRES March 4 2005
Paul G. Tomkins
NOTARY PUBLIC FOR THE STATE OF Washington RESIDING IN Walla Walla



APPROVALS

APPROVED IN ACCORDANCE WITH WALLA WALLA COUNTY SHORT PLAT ORDINANCE NO. 83, AMENDED

Kenneth Kuhn 2 Sept 2003
DONNIE L. KRUEGER, AICP, REGIONAL PLANNING DIRECTOR
Kenneth Kuhn, Interim
I HEREBY CERTIFY THAT 84 TAXES FOR THE YEAR 2003 AGAINST THE PROPERTY SHOWN HAVE BEEN PAID.

Jimmy Nichols 9/9/03
WALLA WALLA COUNTY TREASURER

CRITICAL AREAS NOTE

THE PROPERTY DESCRIBED HEREIN IS SUBJECT TO THE REQUIREMENTS OF CAP-03-26, A COPY OF WHICH IS FILED IN THE OFFICE OF WALLA WALLA COUNTY PLANNING.

ADDRESS NOTE

TEMPORARY SITE ADDRESSES BASED ON CENTER OF LOT. ADDRESS OF SITE SUBJECT TO CHANGE DEPENDING ON FUTURE PLACEMENT OF DRIVEWAY.

SURVEYOR'S NOTES

THIS SHORT PLAT WAS PERFORMED AS A CLOSED FIELD TRAVERSE USING A SOKKIA AUTOMATIC TOTAL STATION WITH STANDARD ERRORS OF 3 MILLIMETERS ± 2 PARTS PER MILLION AND 0'00'02". MONUMENTS SHOWN WERE VISITED IN MAY, 2003.

2003-13715
Page 2 of 2
09/09/2003 02:16P
Bk-4 Pg-11
Walla Walla County, WA

SHEET TWO OF TWO

A SHORT PLAT LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 28, TWP. 7 NORTH, RGE. 36 EAST, W.M., WALLA WALLA COUNTY, WASHINGTON

FOR: ROFF CONSTRUCTION P.O. BOX 2081 WALLA WALLA, WA. 99362

TOMKINS LAND SURVEYING, INC.

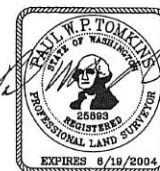
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HERMISTON, OR. 97838
(541) 564-4448 ROFFRUD2.DWG

DATE
MAY 7, 2003
MAY 30, 2003
JUNE 9, 2003

SCALE

1" = 40'



8/12/03

REAL ESTATE EXCISE TAX

FEB 21 2020

EXEMPT # 138647
WALLA WALLA COUNTY
TREASURER

Return Address:

R. Gary Ponti
103 E. Poplar Street
Walla Walla, Washington 99362

Type of Document:

QUIT CLAIM DEED

Grantors (Seller):

PETER B. CRAWFORD

Grantees (Buyer):

MILDRED S. CRAWFORD

Legal Description (abbreviated): SPRING GROVE #1 PARCEL ONE OF SHORT
PLAT (TAX 4 & 6, LESS SLY PTNS) ALL
WITHIN SWLY PTN OF BLOCK 5

Assessor's Tax Parcel ID#:

360728710517



Quit Claim Deed

The GRANTOR, PETER B. CRAWFORD, for and in consideration of a dissolution of marriage settlement, conveys and quit claims to MILDRED S. CRAWFORD, the following described real estate, situated in the County of Walla Walla, State of Washington, including any after acquired title:

Lot 1 of the certain Short Plat filed in Book 4 of Short Plats at Page 111 under Auditor's File No. 2003-13715, recorded in the Office of the Auditor of Walla Walla County, Washington.

TOGETHER WITH:

An easement for sewer purposes, more particularly described as follows:

A 15.00 ft. wide strip of land located within that Short Plat filed in Volume 4 of the Walla Walla County Book of Short Plats at Page 111, said Short Plat being filed at County Auditor's File No. 2003-13715, being described more particularly as follows:

Commencing at the Northwest corner of Parcel Three of said Short Plat, being THE TRUE POINT OF BEGINNING for this sewer easement legal description;

Thence South 01°23'41" East along the West line of said Parcel Three a distance of 91.00 feet to the Southwest corner thereof;

Thence North 88°32'04" East along the South line of said Parcel Three, a distance of 15.00 feet;

Thence North 01°23'41" West, parallel to the West line of said Parcel Three, a distance of 91.00 feet to a point on the North line of Parcel Three;

2020-01591 QCD

02/21/2020 10:57:46 AM Page 2 of 3 Fees: 105.50
Karen Martin County Auditor, Walla Walla County WA



Thence South 88°32'04" West along the North line of Parcel Three a distance of 15.00 feet to THE TRUE POINT OF BEGINNING.

Situated in the County of Walla Walla, State of Washington.

DATED this 29th day of January, 2020.

Peter Crawford
GRANTOR: Peter B. Crawford

STATE OF WASHINGTON,

County of Walla Walla.

On this 29th day of January, 2020, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared PETER B. CRAWFORD to me known to be the person that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said person for the uses and purposes therein mentioned.

WITNESS my hand and official seal hereto affixed the day and year first above written.

NOTARY PUBLIC
STATE OF WASHINGTON
DEBORAH K. FLINT
MY COMMISSION EXPIRES
FEBRUARY 7, 2022

Deborah K. Flint
NOTARY PUBLIC in and for the State of
Washington, Residing at Walla Walla.



ANX-23-0002 Annexation Agreement/Outside Utility Agreements

Parcel #	Address	Notes:	Auditor recording	Auditor info:
360728710517	1167 Woodlawn Street		PETITIONER	
360728710519	837 Bryant Street		OUA 2003-15066	
360728550005	1138 Meadowbrook pl		OUA 8803248	Vol. 170 Page 1884
360728550001	1137 Meadowbrook pl		OUA 2014-00925	
360728710514	1126 Fern Ave.		OUA 9706223	Vol. 254 Page 0635
360728710513	1129 Meadowbrook pl	west parcel	OUA 9706223	Vol. 254 Page 0635
360728710502	855 Bryant Street		OUA 9108228	Vol. 192 Page 2326
360728710510	1104 Fern Ave.		OUA 9610390	Vol. 245 Page 1033
360728710515	1114 Fern Ave.		OUA 8404369	Vol. 144 Page 1306
360728710516	No Address E. Chestnut	east parcel (field w barn/garage)	OUA 8404369	Vol. 144 Page 1306
360728130036	1103 Fern Ave.		OUA 9033556	Vol. 182 Page 2264
360728130053	1111 Fern Ave.		OUA 9610389	Vol. 245 Page 1026
360728130052	1121 Fern Ave.		OUA 8405954	Vo. 145 Page 1312
360728130106	1261 Whittington Lane	FKA 1170 Whittington	OUA 2007-07225	
360728560705	1276 Whittington Lane	FKA 1135 Whittington	OUA 2007-08248	
360728560704	1270 Whittington Lane	FKA 1145 Whittington	OUA 2007-07226	
360728130107	1273 Whittington Lane	FKA 1160 Whittington	OUA 9510762	Vol. 235 Page 1108
360728130044	1127 Fern Ave.		OUA 8406896	Vol. 146 Page 509
360728130046		parcel @ Fern/Bryant intersection	OUA 8406896	Vol. 146 Page 509
360728561002	937 Bryant Ave.		OUA 2004-04711	
360728561003	957 Bryant Ave.		OUA 0203102	Vol. 330 Page 1431
360728561004	983 Bryant Ave.		OUA 2003-00639	



ar-4969

Pgs. 69-74

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Mill Creek Sportsplex Lodging Tax Funding Award

Submitted For: Elizabeth Chamberlain, City Manager Office

Financial Comments:

\$250,000 lodging tax grant award recommended by the Lodging Tax Advisory Committee. Lodging tax revenues for 2022 were very strong ending 2022 at \$1,403,238. At the close of the 2022-year budget, lodging tax fund balance ended substantially higher at \$925,036.

2023 Beginning Fund Balance (FB)	\$925,036
2023 Budgeted Revenue (Estimate)	\$1,301,500
Total Revenues and FB	\$2,226,536
2023 Expenses per Resolution 2022-126	\$1,402,000
2023 Estimated Fund FB	\$824,536

There is sufficient budget to support the Mill Creek Sportsplex capital project and maintain above a 15% estimated ending fund balance.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

The Parks & Recreation Department applied for an out of cycle lodging tax grant for the Mill Creek Sportsplex project.

Information

HISTORY:

During the review of the 2022 Lodging Tax grant applications, the committee indicated that lodging tax funding was more appropriate for the proposed Mill Creek Sportsplex project versus the application submitted for 1st Ave Plaza. The city has been working on the construction plans for the Mill Creek Sportsplex project including the estimated cost of the project. The project was put out to bid on February 9, 2023 and bid opening on February 28, 2023. The apparent low bid is \$1,494,233.10.

The Parks and Recreation Department submitted a Lodging Tax Grant Application for the Mill

Creek Sportsplex project on March 9, 2023 requesting \$250,000 for the construction of eight pickleball courts, associated lighting, and expansion of on-site parking.

The proposed addition of eight pickleball courts, associated lighting, and expansion of on-site parking is anticipated to draw pickleball tournaments in addition to the sports tournaments already hosted at Mill Creek Sportsplex. The expansion of parking will assist not only the new pickleball courts but the other existing activities at Mill Creek Sportsplex, including regional sports tournaments that bring in visitors. Parks & Recreation anticipates an increase of approximately 3,000 out of town visitors who travel more than 50 miles and approximately an increase of 350 lodging room nights as a result of this project.

POLICY ISSUES:

While this application was received outside of the window the city typically requests lodging tax applications, there is no restriction in state law or within the Walla Walla Municipal Code having the Lodging Tax Advisory Committee review applications throughout the year.

Pursuant to RCW 67.28.1816(1)(c), lodging tax revenues may be used to support capital expenditures of tourism-related facilities owned or operated by a municipality.

The Lodging Tax Advisory Committee did request that staff confirm information is shared on the city's website that out of cycle lodging tax grant applications can be received by the City and reviewed by the committee so other organizations are aware of the opportunity.

PLAN COMPLIANCE:

STRATEGIC PLAN:

Livability key focus area: Ensure recreational opportunities are equitable and inclusive. Provide programs that serve all age groups. (excerpt)

Economic health key focus area: sustainable revenue sources, attracting new businesses and shopping opportunities (excerpt).

COMPREHENSIVE PLAN:

Land Use Policy 2.4: Support the region's tourism agencies in promoting the region as a welcoming place to live and destination for entertainment, recreation, and tourism.

Economic Development Policy 6.4: Continue to support and encouragement of Tourism based commerce within the Downtown.

Economic Development Goal 8: Tourism continues to be an important part of Walla Walla's economy, including heritage and wine tourism.

Economic Development Policy 8.1: Work with local and regional partners to encourage tourism and an increase of commerce within the City of Walla Walla.

ALTERNATIVES:

As provided by State statute the City Council has two options:

1. Council may approve the LTAC funding recommendation as submitted.
2. Council could send back a revised funding proposal to LTAC, but must wait forty-five days and then Council may adopt a new proposal.

STAFF RECOMMENDATION:

Staff recommends the City Council adopt the resolution allocating a \$250,000 lodging tax grant to the Mill Creek Sportsplex project.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-041

Lodging Tax Advisory Committee Draft Minutes

RESOLUTION NO. 2023-041

A RESOLUTION REGARDING USE OF LODGING TAX REVENUES AND TAKING OTHER ACTION RELATED THERETO

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.11.020 provides in pertinent part that “[t]he legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law;” and

WHEREAS, Walla Walla has “all of the powers which any city of any class may have and shall be governed in matters of state concern by statutes applicable to such cities in connection with such powers to the extent to which such laws are appropriate and are not in conflict with the provisions specifically applicable to code cities” pursuant to RCW 35A.21.160; and

WHEREAS, chapter 67.28 RCW authorizes cities to levy and collect lodging taxes; and

WHEREAS, the City of Walla Walla charges an excise tax on lodging through chapter 3.78 of the Walla Walla Municipal Code and ordinances and resolutions of the City; and

WHEREAS, RCW 67.28.1816 establishes the process for allocating lodging taxes in accordance with recommendations made by a lodging tax advisory committee; and

WHEREAS, RCW 67.28.1817 establishes the process for a city council to change the use of lodging tax funds; and

WHEREAS, the City of Walla Walla has established a Lodging Tax Advisory Committee through Municipal Code sections 2.25.160 and 2.25.170; and

WHEREAS, the Lodging Tax Advisory Committee made a recommendation on March 28, 2023 regarding the allocation of lodging tax revenues for 2023; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given careful review and consideration, and finds that passage of this resolution is an appropriate function for the city and that the best interests of the City of Walla Walla will be served by passage of this resolution;

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The following identified recipients is approved for receipt of the following identified amounts.

Recipient	Amount Allocated
Walla Walla City Parks Dept. (for Mill Creek Sportsplex improvements)	\$250,000

Section 2: The City of Walla Walla is not required to enter into a contract or agreement with itself regarding amounts allocated above to the city, but it must properly use and account for its use of lodging tax revenues.

Section 3: The City Manager of the City of Walla Walla is hereby authorized and empowered to make budgetary transfers need to implement this resolution.

Section 4: The City Manager of the City of Walla Walla is designated as the chief administrative official and authorized representative in all matters relating to the use of lodging tax revenues; provided, however, that the City Manager may delegate authority and assign duties to members of the City of Walla Walla's administrative service.

PASSED by the City Council of the City of Walla Walla, Washington, April 12, 2023.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



LODGING TAX ADVISORY COMMITTEE MEETING

DRAFT Minutes

March 28, 2023

4:00 PM

Hybrid Meeting

Present: James Payne, Kathryn Witherington, Dan Leeper

Council Liaison/Chair: Ted Koehler

Staff Liaison: Elizabeth Chamberlain, City Manager; Bob Francis, Deputy City Manager

Staff support: Rikki Gwinn

- I. **Meeting Commencement:** The meeting commenced at 4:00 PM
- II. **New Item:** Councilmember Koehler invited staff and committee members to introduce themselves.
- III. **Approval of October 2022 Minutes:** James Payne made a motion to accept the minutes as presented; seconded by Ted Koehler. *Motion carried.*
- IV. **New Application for Lodging Tax Funds:** Elizabeth Chamberlain reviewed the memo that was provided with the new application for lodging tax funds in the agenda packet. The City of Walla Walla Parks and Recreation applied for \$250,000 in lodging tax funds to support the Mill Creek Sportsplex Pickleball Courts. A presentation by Parks and Recreation Director Andy Coleman was given to the committee regarding the history and current status of the Complex. This one-time ask is intended to support the capital facility expansion that will bring the opportunity for more sports tourism activities to Walla Walla. Elizabeth reported that because the ending fund balance for 2022 was higher than projected, this request for funding will still keep the 15% reserves in the fund balance. The committee discussed the return on investment of lodging tax funds to this project. Dan Leeper asked for clarification on how staff communicates that an entity can apply for funding at any time during the year. Staff indicated that they would verify this information is on the website and look at expanding efforts to more widely distribute that information.
 1. A motion was made by James Payne to recommend a \$250,000 lodging tax grant to the Mill Creek Sportsplex project and forward the recommendation to the City Council; seconded by Dan Leeper. Motion carried.
 - i. The recommendation is slated to go to Council on April 12, 2023.

Next Meeting – To be determined.

Adjournment – The meeting was adjourned at 4:51 PM.



ar-4945

Pgs. 75-79

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Bid award for Mill Creek Sportsplex Improvements

Submitted For: Andy Coleman, Parks and Recreation, Parks Administration

Financial Comments:

Contract amount:

\$1,494,233.10

Total Project Cost (including design and engineering):

\$1,839,964

Funding Sources:

ARPA allocation \$950,000

WW Pickleball Association \$300,000

Special project funds \$62,000

REET \$200,000

Economic Development \$80,000

Lodging Tax \$250,000*

Total \$1,842,000

*pending approval by City Council on this same meeting agenda

All Contracts:

Yes

Federally funded contracts only:

Yes

Construction contracts only:

Yes

Brief Summary of Requested Action:

Award base bid only for the Mill Creek Sportsplex Improvements Project to ESF Development, LLC in the amount of \$1,494,233.10.

Information

HISTORY:

WHAT IS THIS CONTRACT FOR?

This is a contract for construction of eight pickleball courts (four to include lights) and parking lot for 80 cars at Mill Creek Sportsplex.

WHY IS IT NEEDED?

Pickleball play in the community has outgrown the six courts that exist at Pioneer Park.

Additional parking at Mill Creek Sportsplex is needed to accommodate current programming

along with the addition of pickleball courts.

PROJECT INFORMATION/DETAILS

Staff have been working closely with the Walla Walla Pickleball Association on this project since early 2021. The Pickleball Association has raised \$300,000 to assist in funding of this project. This project included bids for the following.

Base Bid - eight pickleball courts (including four with lights) and parking lot to accommodate 50 cars

Alternate Bid #1 - lighting for the other four pickleball courts

Alternate Bid #2 - improvements on Garrison Street and access from Garrison Street to parking lot

BIDDING DETAILS

On February 7, 2023 a notice of call for bids was placed in the Walla Walla Union Bulletin. Bids were opened on February 28, 2023, at 2:00 p.m. The low bidder was ESF Development, LLC who provided a base bid of \$1,494,233.10. Staff have reviewed the contractor's qualifications and found them to be qualified and their bid to be fair and reasonable. See below for a breakdown of bids.

Bidder's Name	Base Bid	Alternate 1	Alternate 2	Total
ESF Development, LLC	\$1,494,233.10	\$47,000.00	\$732,995.10	\$2,274,228.20
Culbert Construction, Inc.	\$1,655,590.42	\$42,001.92	\$825,057.46	\$2,522,649.80

Due to available funding staff is recommending award of only the base bid. The Walla Walla Pickleball Association will pursue funding to add additional lighting. Infrastructure for future lighting is being installed as part of the base bid. Staff will continue to pursue alternative funding to add additional parking in the future, including a second access to the parking lot.

POLICY ISSUES:

City Council must approve contracts over \$50,000

PLAN COMPLIANCE:

STRATEGIC PLAN:

Livability - Obj #2 - Ensure recreational, cultural, and educational opportunities provided are equitable and inclusive. Provide programs that serve all age groups and address quantity and access to those opportunities.

COMPREHENSIVE PLAN:

PR Policy 1.2 Provide a variety of recreational facilities and opportunities to make recreation more accessible, attainable, and attractive for all ages and abilities of users, and to build a sense of community.

PR Policy 1.10 Explore and leverage public/private partnerships and other non-traditional sources for recreational opportunities, facilities, and funding.

ALTERNATIVES:

City Council could reject all bids and direct staff to rebid the project or choose to not to move forward with the project entirely.

STAFF RECOMMENDATION:

Award the base bid in the amount of \$1,494,233.10 to ESF Development, LLC for the Mill Creek Sportsplex Improvements Project.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-042

RESOLUTION NO. 2023-042

A RESOLUTION AWARDING THE CONTRACT FOR THE MILL CREEK SPORTSPLEX IMPROVEMENTS AND TAKING SUCH FURTHER ACTION NEEDED THEREWITH

WHEREAS, the City of Walla Walla wants to make improvements to the Mill Creek Sportsplex; and

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.40.210 provides in pertinent part that public work or improvement contracts for code cities shall be governed by RCW 35.23.352; and

WHEREAS, RCW 35.23.352 provides in pertinent part that competitive public bids are required for projects of “one hundred sixteen thousand one hundred fifty-five dollars if more than one craft or trade is involved with the public works, or seventy-five thousand five hundred dollars if a single craft or trade is involved[;]” and

WHEREAS, the City of Walla Walla published and advertised a call for competitive bids on February 7, 2023; and

WHEREAS, all timely bid proposals have been evaluated and the contractor named in section 1 herein is the lowest responsible bidder, and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that good government and the best interests of the City of Walla Walla will be served by passage of this resolution;

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The contract for the Mill Creek Sportsplex improvement project and related work is hereby awarded to ESF Development, LLC, and the City Manager of the City of Walla Walla is hereby authorized, empowered and directed to execute said contract on behalf of the City of Walla Walla.

Section 2: The City Manager of the City of Walla Walla is hereby authorized and empowered to execute amendments, modifications, and change orders to the agreement approved by section 1 herein on behalf of the City of Walla Walla, provided that sufficient appropriations have been made by the Walla Walla City Council, and provided further the aggregate value of all amendments, modifications, and change orders may not exceed fifty thousand dollars (\$50,000.00) or ten percent (10%) of the contract amount, whichever is greater.

Section 3: The City Clerk of the City of Walla Walla is hereby authorized and directed to attest the agreement approved by section 1 herein, any amendments, modifications or change orders authorized by section 2 herein, and to attach to each duplicate thereof a copy of this resolution.

PASSED by the City Council of the City of Walla Walla, Washington, April 12, 2023.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



ar-4952

Pgs. 80-84

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Construction Bid Award of the Hydroelectric Controls Upgrade Project at the Water Treatment Plant

Submitted For: Frank Nicholson, Public Works Department, Engineering Capital Programs

Project No:
WA2007

Financial Comments:

Construction bid award of \$977,467.89; Engineers estimate - \$1,040,344.00; Funding provided by : Public Works Trust Fund Loan.

All Contracts:

Yes

Federally funded contracts only:

Not Applicable

Construction contracts only:

Yes

Brief Summary of Requested Action:

Construction bid award for the Hydroelectric Controls Project to EC Company in the amount of \$977,467.89.

Information

HISTORY:

WHAT IS THIS CONTRACT FOR? This is a construction contract for upgrades to the electrical controls at the Water Treatment Plant (WTP) to address safety, reliability, and operational control improvements to the hydroelectric generator facility.

WHY IS IT NEEDED? The hydroelectric generator facility at the Water Treatment Plant requires an upgrade to its electrical controls system to enhance safety, improve operational control, and increase overall reliability. The existing system has been in service for approximately 36 years (circa 1986) and is now starting to experience failures and safety concerns due to the difficulty in finding parts for obsolete components and the high voltage electricity (4,000V+). This project aims to modernize the controls and electrical systems to ensure efficient and reliable performance.

BACKGROUND: The hydroelectric facility at the Water Treatment Plant generates revenue of approximately \$1,390 per operating day for the water utility, amounting to roughly \$580,000 per year. This project aims to modernize the controls and electrical systems to increase operational reliability and enhance safety. To fund the project, the City applied for a construction loan from the Public Works Board (PWB). On November 5, 2022, the PWB

awarded the City a \$1.5 million loan at an interest rate of 1.39% to be paid over a period of 20 years.

BIDDING: The City published a notice of call for bids on January 31, 2023, in the Walla Walla Union Bulletin. On March 14, 2023, the City received one bid from EC Company, a Portland-based company specializing in generator control work. The bid amount was \$977,467.89, which is below the engineers estimated cost of \$1,040,344. The bid had irregularities/defects. These have been reviewed by the City Attorneys' Office and determined that they may be waived by City Council.

Those irregularities/defects include:

- Bidder was not listed on the plan holders list, and
- Bidder did not acknowledge addendum #3.

POLICY ISSUES:

Contracts of \$50,000 or more require Council authorization.

PRIOR COUNCIL ACTIONS RELATED TO THIS PROJECT: Ordinance 2019-41 – Capital Facilities Plan adoption; Resolution 2020-109 – Authorized the design contract with AEI Engineering, Inc.; Ordinance 2020-45 – Capital Facilities Plan adoption.; Ordinance 2021-38 – Capital Facilities Plan adoption.; Resolution 2022-03 – Authorized an amendment to the design contract with AEI Engineering, Inc.; Resolution 2022-104 – Authorized application and acceptance of a Public Works Trust Fund Loan for the project.; Ordinance 2022-34 – Capital Facilities Plan adoption.

PLAN COMPLIANCE:

COMPREHENSIVE PLAN: Capital Facilities and Utilities Goal 1: Walla Walla's capital facilities and utilities are well maintained and up-to-date to meet the demands of growth and economic development.

ALTERNATIVES:

Council may award the project or direct staff to reevaluate the project scope and design, and re-bid at a later date.

STAFF RECOMMENDATION:

Adopt a resolution authorizing the City Manager to enter into a construction contract with EC Company for the Hydroelectric Controls Upgrade Project in the amount of \$977,467.89, and waive all irregularities/defects in the bid received.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-043

Location Map

RESOLUTION NO. 2023-043

A RESOLUTION AWARDING THE CONTRACT TO UPGRADE
HYDROELECTRIC CONTROLS AT THE CITY WATER TREATMENT PLANT
AND TAKING SUCH FURTHER ACTION NEEDED THEREWITH

WHEREAS, the City of Walla Walla needs to upgrade the hydroelectric controls at its water treatment plant; and

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.40.210 provides in pertinent part that public work or improvement contracts for code cities shall be governed by RCW 35.23.352; and

WHEREAS, RCW 35.23.352 provides in pertinent part that competitive public bids are required for projects of “one hundred sixteen thousand one hundred fifty-five dollars if more than one craft or trade is involved with the public works, or seventy-five thousand five hundred dollars if a single craft or trade is involved[;]” and

WHEREAS, the City of Walla Walla published and advertised a call for competitive bids on January 31, 2023; and

WHEREAS, all timely bid proposals have been evaluated and the contractor named in section 1 herein is the lowest responsible bidder, and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that good government and the best interests of the City of Walla Walla will be served by passage of this resolution;

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The contract to upgrade the hydroelectric controls at the City of Walla Walla’s water treatment plant and related work is hereby awarded to EC Company, and the City Manager of the City of Walla Walla is hereby authorized, empowered and directed to execute said contract on behalf of the City of Walla Walla.

Section 2: The City Manager of the City of Walla Walla is hereby authorized and empowered to execute amendments, modifications, and change orders to the agreement approved by section 1 herein on behalf of the City of Walla Walla, provided that sufficient appropriations have been made by the Walla Walla City Council, and provided further the aggregate value of all amendments, modifications, and change orders may not exceed fifty thousand dollars (\$50,000.00) or ten percent (10%) of the contract amount, whichever is greater.

Section 3: The bid submitted by EC Company contained an immaterial irregularity which is hereby waived. The City of Walla Walla reserves its right to reject all bids if it is later determined by a court or other tribunal that the irregularity in the bid submitted by EC Company cannot be waived.

Section 4: The City Clerk of the City of Walla Walla is hereby authorized and directed to attest the agreement approved by section 1 herein, any amendments, modifications or change orders authorized by section 2 herein, and to attach to each duplicate thereof a copy of this resolution.

PASSED by the City Council of the City of Walla Walla, Washington, April 12, 2023.

Mayor

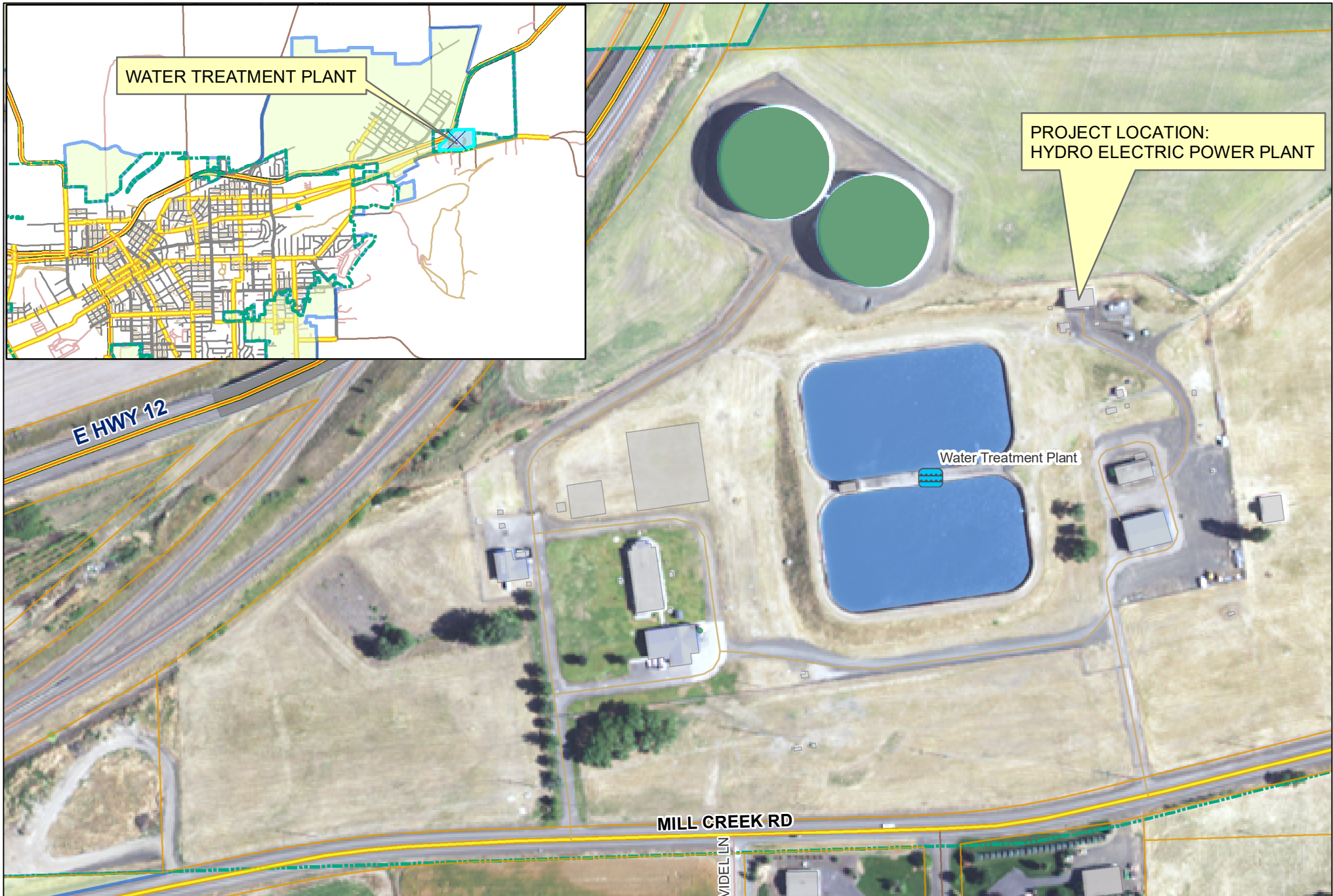
Attest:

City Clerk

Approved as to form:

City Attorney

PROJECT LOCATION MAP



0 90 180 360 Feet

Print Date: 11/2/2020

The City of Walla Walla does not warrant, guarantee or accept any liability for the accuracy, precision or completeness of any information shown or described hereon or for any inferences made therefrom. Any use made of this information is solely at the risk of the user.





ar-4962

Pgs. 85-154

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Approval of CDBG 2023 Action Plan

Submitted For: Lydia Caudill, Support Services

Financial Comments:

The City will receive \$398,347 from the US Department of Housing and Urban Development for the 2023 CDBG program.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Adopt a resolution to approve the 2023 CDBG Annual Action Plan.

Information

HISTORY:

In May of 2013, the US Department of Housing and Urban Development (HUD) formally notified the City of its "...status as a potential entitlement under the Community Development Block Grant (CDBG) program and eligibility."

In 2014, the City of Walla Walla approved its first 5-year Consolidated Plan and started receiving an annual allocation of Community Development Block Grant (CDBG) funds from HUD. In accordance with federal guidelines, CDBG funds are provided to projects that meet a national objective and carry out an eligible activity. While the amount available for allocation varies from year to year, the City of Walla Walla's total CDBG allocation over the 5-year period was \$1,858,398.00.

The second 5-year CDBG Consolidated Plan was approved by City Council Resolution 2018-114 on November 7, 2018 and is currently underway. The 2022 Annual Action Plan continues to fund projects that meet the following priority needs: increase affordable and accessible housing; enhance the quality of life for Walla Walla residents; promote healthy and vibrant neighborhoods; and support economic development activities. Funding for 2023 will be \$398,347.

Proposed activities for the 2023 Annual Action Plan include a nonprofit-owned rental improvement project, public services, public infrastructure improvements (Jefferson Park shelter project), and setting aside funds for sidewalk improvement that will be used in

conjunction with 2024 funding.

Public hearing and 30-day public comment period notices were published, in accordance with the CDBG Citizen Participation Plan, as follows:

Published in the Union Bulletin: December 6, 2022

Posted on the City's website: December 4, 2022

Public comment period ran from December 6, 2022 through January 24, 2023

Public Hearing was held Dec 21, 2022.

The City Council is asked to determine whether to approve or not approve the 2023 Annual Action Plan.

POLICY ISSUES:

CDBG funds are administered by the City's Support Services Department. The CDBG allocation must focus on projects benefiting low-and moderate-income persons and neighborhoods. Toward that end, the City's 2019-2023 CDBG Consolidated Plan includes a needs assessment and market analysis outlining levels of need in the areas of affordable housing, homelessness, special needs, and community development. This information forms the basis of a strategic plan to address priority needs given available funding and local capacity to carry out the activities over the five-year period.

Development of the CDBG Consolidated Plan and each subsequent Action Plan is guided by a Citizen Participation Plan (CPP) to provide for and encourage broad citizen involvement in the development of the CDBG funding priorities, substantial amendments to the CDBG Plans, and performance and evaluation reporting. The 2023 Annual Action Plan reflects the priorities and needs identified in the 2019-2023 Consolidated Plan. Formal adoption of the plan by the City Council is required before the plan is submitted to HUD.

PLAN COMPLIANCE:

STRATEGIC PLAN:

The Annual Action Plan supports three of the four key focus areas: Livability, Economic Health, and Safe Community.

COMPREHENSIVE PLAN:

Community Character Goal 2: All of Walla Walla's residential communities are livable and attractive.

- CC Policy 2.3 Enhance the following residential neighborhoods that include important housing stock with streetscape improvements and home improvement programs such as tool loan programs, self-help assistance, and homeowner loans.

Community Character Goal 5: Walla Walla incorporates open spaces and natural features as part of its attractions and regional identity.

- CC Policy 5.4 Conserve and enhance public parks as visual and community resources and an important part of Walla Walla's visual character.

Land Use Goal 3: There are a variety of uses allowed throughout Walla Walla that encourage options for housing and business.

LU Policy 4.2 Promote sustainability with the adoption and implementation of "green" standards that are energy efficient, conserve and reuse material resources, reduce

non-permeable surfaces, conserve water, and maximize the use of renewable energy sources such as solar power.

Housing Goal 1: A broad range of housing choices is available to meet the needs of people of diverse socioeconomic status, household type, and age.

- H Policy 1.5 : Coordinate and collaborate with private agencies to ensure housing for people with special needs including seniors, people with physical and developmental limitation, victims of domestic violence, and homeless individuals and families.

Parks and Recreation Goal 1: Walla Walla has a system of quality parks and recreational facilities that enhance the quality of life, develop economic opportunities, and meet the community's growing needs.

- PR Policy 1.2 Provide a variety of recreational facilities and opportunities to make recreation more accessible, attainable, and attractive for all ages and abilities of users, and to build a sense of community.
- PR Policy 1.9 Evaluate existing parks and facilities to maximize efficient maintenance and operating practices and improve safety and accessibility for all users.

Transportation Goal 1: Promote and develop transportation systems that support and enhance the movement of people and goods to ensure a prosperous economy.

- TP Policy 1.1 Improve safety for walking, biking, transit, motor vehicles, and freight at high collision locations identified through data-driven safety analysis.

TP Policy 5.7 Promote and implement streetscapes that are aesthetically pleasing, safe, and comfortable to residents, visitors, businesses, and property owners.

ALTERNATIVES:

At the conclusion of the public hearing, the City Council will determine whether to approve or not the proposed 2023 CDBG Action Plan.

STAFF RECOMMENDATION:

Approve 2023 CDBG Action Plan.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-044

2023 CDBG Annual Action Plan

RESOLUTION NO. 2023-044

A RESOLUTION ADOPTING THE CITY OF WALLA WALLA'S COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND TAKING FURTHER ACTION IN CONNECTION THEREWITH

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW) with a council-manager form of government; and

WHEREAS, RCW 35A.11.040 authorizes the Walla Walla City Council to "accept any gift or grant for any public purpose and may carry out any conditions of such gift or grant when not in conflict with state or federal law;" and

WHEREAS, RCW 35A.11.020 provides in pertinent part that "[t]he legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law;" and

WHEREAS, RCW 35.21.735 declares that "carrying out the purposes of federal grants or programs is both a public purpose and an appropriate function for a city, town, county, or public corporation" and authorizes entry into agreements to receive and expend grant funds; and

WHEREAS, RCW 35A.13.080(9) provides in pertinent part that the City Manager may perform such duties as the council may determine by ordinance or resolution; and

WHEREAS, the City of Walla Walla was notified by the U.S. Department of Housing and Urban Development on May 15, 2013 that it could qualify as a Community Development Block Grant entitlement grantee to receive annual formula allocations pursuant to the HUD regulations at 24 CFR § 570.4; and

WHEREAS, the City of Walla Walla notified the U.S. Department of Housing and Urban Development by letter dated September 13, 2014 that it would accept entitlement status under the Community Development Block Grant program; and

WHEREAS, the Walla Walla City Council passed City Resolution 2014-19 on February 26, 2014 adopting a Community Development Block Grant citizen's participation plan in accordance with 24 CFR § 91.105 and establishing a CDBG citizens advisory group whose membership is appointed by the Walla Walla City Manager; and

WHEREAS, the Walla Walla City Council passed City Resolution 2018-114 on November 7, 2018 adopting the 2019-2023 Community Development Block Grant consolidated plan; and

WHEREAS, the City of Walla Walla prepared a 2023 Annual Action Plan in accordance with 24 CFR § 91.200 *et. seq.*; and

WHEREAS, the City of Walla Walla published notice on December 6, 2022 that its draft 2023 Annual Action Plan was available for public review and comment and that

it would conduct a public hearing on its draft plan; and

WHEREAS, the Walla Walla City Council conducted a public hearing on the City's draft 2023 Annual Action Plan; and

WHEREAS, the Walla Walla City Council has considered the City's Community Development Block Grant 2023 Annual Action Plan during a regularly and duly called public meeting of said Council, has given careful review and consideration, and finds that it is an appropriate function for the city and that the best interests of the City of Walla Walla will be served by adoption of the plan and taking further action necessary to become a Community Development Block Grant entitlement grantee;

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The City of Walla Walla hereby adopts the attached Community Development Block Grant 2023 Annual Action Plan, and the City Clerk of the City of Walla Walla is hereby authorized and directed to attest such plan and to attach to each duplicate thereof a copy of this Resolution. The Walla Walla City Manager is hereby directed to submit the consolidated plan to the U.S. Department of Housing and Urban Development in accordance with HUD requirements for its review and approval.

Section 2: The City Manager of the City of Walla Walla is designated as its chief administrative official and authorized representative in all matters arising out of participation in the Community Development Block program, and the City Manager of the City of Walla Walla is hereby authorized, empowered, and directed to comply with program requirements on behalf of the City of Walla Walla; provided, however, that the City Manager may delegate authority and assign duties for complying with program requirements to members of the City of Walla Walla's administrative service.

Section 3: The Walla Walla City Manager is hereby authorized, empowered, and directed to accept Community Development Block Grant funding and to execute contracts and agreements, and amendments thereto, necessary to receive such funding on behalf of the City of Walla Walla, and the City Clerk of the City of Walla Walla is hereby authorized and directed to attest such documents and to attach to each duplicate thereof a copy of this resolution.

Section 4: The Walla Walla City Manager is hereby authorized and empowered to approve, execute, and submit certifications and other documents related to and required by the Community Development Block Grant program, and the City Clerk of the City of Walla Walla is hereby authorized and directed to attest such documents and to attach to each duplicate thereof a copy of this resolution.

Section 5: The City Manager of the City of Walla Walla is hereby authorized and

empowered to execute sub-recipients agreements, and amendments thereto, regarding use of Community Development Block Grant program funding on behalf of the City of Walla Walla or such other documents that may be necessary, on the following conditions: (a) the content of any agreement or amendment executed by the Walla Walla City Manager shall comply with Community Development Block Grant program requirements, (b) no agreement or amendment executed by the Walla Walla City Manager shall relieve the City of Walla Walla from compliance with enactments of the Walla Walla City Council or any other nondelegable obligation or responsibility imposed by law, (c) any agreement or amendment executed by the City Manager shall be reported to the Walla Walla City Council at the first meeting of the Walla Walla City Council following execution of the amendment, and (d) any agreement or amendment executed by the City Manager may be revoked and terminated by the Walla Walla City Council at the meeting that it is first reported to the Walla Walla City Council.

Section 6: The City Manager of the City of Walla Walla is hereby authorized and empowered to execute intergovernmental agreements, and amendments thereto, arising out of participation in the Community Development Block Grant program on the following conditions: (a) the content of any agreement or amendment executed by the Walla Walla City Manager shall comply with Community Development Block Grant program requirements, (b) no agreement or amendment executed by the Walla Walla City Manager shall relieve the City of Walla Walla from compliance with enactments of the Walla Walla City Council or any other nondelegable obligation or responsibility imposed by law, (c) any agreement or amendment executed by the City Manager shall be reported to the Walla Walla City Council at the first meeting of the Walla Walla City Council following execution of the amendment, and (d) any agreement or amendment executed by the City Manager may be revoked and terminated by the Walla Walla City Council at the meeting that it is first reported to the Walla Walla City Council.

Section 7: The Walla Walla City Clerk is hereby authorized and directed to attest and file, if necessary, a copy of any agreement or other document executed in accordance with section 5 or 6 of this resolution unless it has been revoked and terminated by the Walla Walla City Council at the meeting that it is first reported to the Walla Walla City Council. Attestation by the City Clerk shall be deemed conclusive proof that the agreement or amendment was reported to the City Council and was not revoked or terminated.

Section 8: The Walla Walla City Manager is hereby authorized, empowered, and directed to execute contracts and agreements, and amendments thereto, necessary to implement the Community Development Block Grant 2023 Annual Action Plan on behalf of the City of Walla Walla, and the City Clerk of the City of Walla Walla is hereby authorized and directed to attest such documents and to attach to each duplicate

thereof a copy of this resolution.

Section 9: The City of Walla Walla certifies that it:

A. It is authorized under State and local law and possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

B. It will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within its jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

C. It has in effect and is following a residential anti-displacement and relocation assistance plan in connection with any activity assisted with funding under the CDBG or HOME programs.

D. It is in compliance with restrictions on lobbying required by 24 CFR part 87.

E. Housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds shall be consistent with a strategic plan that has been approved by HUD.

F. It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24.

G. It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

H. It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR § 91.105.

I. Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the statute authorizing the CDBG program, as described in 24 CFR 570.2, and requirements of this part and 24 CFR part 570.

J. It shall follow a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

K. It has complied with the following criteria:

(1) With respect to activities expected to be assisted with CDBG funds, the Action Plan has been developed so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The plan may also include CDBG-assisted activities that are certified to be designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs;

(2) The aggregate use of CDBG funds, including section 108 guaranteed loans, during a period specified by the jurisdiction, consisting of one, two, or three specific consecutive program years, shall principally benefit low- and moderate-income families in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period; and

(3) It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

L. It has adopted and is enforcing:

(1) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

(2) A policy of enforcing applicable State and local laws against physically barring entrance to or exit from, a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

M. The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601–3619), and implementing regulations.

N. Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title 24 CFR.

O. It will comply with applicable laws.

PASSED by the City Council of the City of Walla Walla, Washington, April 12, 2023.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

2023 ANNUAL ACTION PLAN

**Support Services Department
15 N 3rd Ave.
Walla Walla, WA 99324
(509) 524-4496
lcaudill@wallawallawa.gov**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Walla Walla's Community Development Block Grant (CDBG) 2023 Annual Action Plan (Plan) outlines the objectives and outcomes identified through extensive data analysis and public participation. The Plan presents an outline of community needs and a market analysis addressing housing, homelessness, special needs populations, and community and economic development. The purpose of the Plan is to provide a roadmap to guide the city in allocating CDBG resources to high-level priority needs. Funding levels are expected to be approximately \$1.6 million by 2023, completing our 5-year Consolidated Plan timeline.

Needs exist citywide, however, two Census Tracts, 9205 and 9206, have received the designation of a Neighborhood Revitalization Strategy Area (NRSA) due to:

- Higher percentages of low- to moderate-income (LMI) households,
- Higher concentration of minority populations,
- Older housing stock,
- Lower education levels,
- Greater percent of families that are cost-burdened, and
- Higher unemployment rates.

Due to these conditions, the city will focus on housing rehabilitation CDBG activities in the NRSA. It is important to highlight that Census Tract 9205 has also received designation from the Department of Treasury as an Opportunity Zone and therefore this location has an additional incentive to attract private investment and leverage CDBG dollars.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following table lists the goals, objectives, and outcomes of the 2023 Annual Action Plan.

Annual Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Promote the Preservation Development and Sustainability of Affordable Housing	2022	2023	Affordable Housing	NRSA	Affordable rental housing	CDBG	Rental units rehabilitated
2	Promote Healthy, Vibrant Neighborhoods	2022	2023	Non-Housing Community Development	Citywide, NRSA	Health, safety, transportation	CDBG	Public facilities and Infrastructure activities other than LMI housing
3	Maintain and Enhance the Quality of Life for All Citizens of Walla Walla	2022	2023	Non-Housing Community Development	Citywide, NRSA	Neighborhood revitalization; self-sufficiency; health; safety	CDBG and other	Persons served
4	Promote Healthy, Vibrant Neighborhoods	2022	2023	Non-Housing Community Development	NRSA	Neighborhood revitalization	CDBG	Persons served

Revised 2022/05/04

2023 Annual Goals and Objectives

Annual Action Plan
2023

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is the fifth and final year of the second five-year plan the City of Walla Walla has developed since becoming an entitlement jurisdiction in 2014. Past projects were developed based on community needs and in response to the findings of the needs assessment, market analysis, and citizen participation. The goals were similar to those proposed for this most recent update of the 5-year plan and included:

- Minor and major home repair
- Park improvements
- Sidewalk and ADA ramp installation
- Construction of a teen shelter
- Public services such as adult literacy classes, neighborhood revitalization led by Commitment to Community, and pro-bono legal assistance

In addition to these programs, starting in 2018 the city implemented a micro-business assistance program that provides technical assistance and financing to low- to moderate-income business owners or start-ups. Since the program's inception, they have distributed \$248,000 in grants to 62 entrepreneurs.

To date, over 14,000 people have seen improvements to their neighborhoods through:

- Park improvements
- New sidewalks and ADA ramps
- Home repairs
- Added security lights
- New public facilities
- Business assistance
- Public services that directly impact the quality of their everyday life

The goals of the CDBG program continue to this new Plan and build on the success of past activities and projects.

Previously, funds were set aside in an annual action plan to have a larger available budget for City-identified priorities. The successful project implementation and use of funds led to funds set aside in 2023 that will add to 2024 funds and go towards a sidewalk project in 2024. In 2022, CDBG identified rental rehabilitation as both a need in our community and a successful use of funds, and this project continues in 2023. Additionally, 2022 saw the completion of Senior Center parking lot improvements

and sidewalk additions. Located within the designated Neighborhood Revitalization Strategic Area, the park next to the Center will receive 2023 funds towards further revitalization of this neighborhood park.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation and consultation process were guided by the CDBG Citizen Participation Plan. Entities that were consulted in the development of the Consolidated Plan were either contacted via email, telephone, Zoom, or in-person meetings. The list of participating organizations is as follows:

- Blue Mountain Action Council
- Blue Mountain Community Foundation
- Blue Mountain Heart 2 Heart
- Catholic Charities
- CDBG Advisory Group
- City of Walla Walla Departments
- Community Council
- Downtown Foundation
- Early Learning Coalition
- Joe's Place
- Juvenile Rehabilitation
- Port of Walla Walla
- Residents of low-income neighborhoods
- STAR Project
- The Health Center
- Walla Walla Community College
- Walla Walla County Department of Community Health
- Walla Walla Homeless Alliance
- Walla Walla Housing Authority
- Walla Walla Public Schools
- Walla Walla Valley Chamber of Commerce
- Walla Walla Valley Disability Network
- YMCA
- YWCA

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Input gathered during the development of the 2023 Annual Action Plan (AAP) included implementation and utilization of a CDBG listserv, city website, a 30-day public comment period, one public hearing, and a flyer posted on the City Hall bulletin board announcing the 30-day public comment period and public hearing.

The public hearing held was on December 21, 2022 for the draft 2023 AAP. No citizens attended or shared a comment.

The 30-day public comment period was from December 6, 2022 through January 24, 2023.

6. Summary of comments or views not accepted and the reasons for not accepting them

One person submitted a comment. His comment was in regard to the Jefferson Park Shelter project, and he suggested that it was not a good use of the space considering that it would house homeless persons to use it.

The Parks and Recreation Dept. Director responded to these concerns by stating that all of the city parks share this concern, and they work with the police department to assist with any issues that arise. Additionally, the park improvements could reduce visibility issues and attract positive activities, in turn, minimizing negative behaviors.

The Advisory Board received these concerns and responses and moved to continue the project forward.

7. Summary

The goals, objectives, and outcomes selected for the 2023 Annual Action Plan are a continuation of the activities and established priority needs gathered through citizen input for the 2019-2023 Consolidated Plan. The City of Walla Walla, together with residents, service providers, and all community stakeholders, will continue to work together toward the city's mission to provide municipal services and programs essential to a desirable community in which to live, work, and play, with a common goal of improving the quality of life and well-being of all. The City of Walla Walla will use CDBG funding to help bring this about through the implementation of the CDBG National Objective of benefitting low- and moderate-income persons.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WALLA WALLA	Support Services

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Lydia Caudill, CDBG Coordinator

15 N. 3rd Ave.

Walla Walla, WA 99362

509-527-4540

lcaudill@wallawallawa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Walla Walla consulted with multiple entities in order to capture a realistic and holistic picture of the nature of the community's housing, homeless, health, infrastructure, and human services delivery systems and unmet needs. The city will support the coordination of efforts by being present at community meetings and gatherings and bringing together identified stakeholders when implementing citywide strategies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In preparing the Action Plan, the City met with Walla Walla County Department of Community Health (DCH), the local lead and representative for the State of Washington Balance of State Continuum of Care.

Walla Walla is a participant in an interlocal agreement designating Walla Walla County as lead agency in the oversight of the 5-Year Homeless Housing Plan. The Police Department participates in the annual Point-in-Time Count, also led by the County. Council members serve as ex-officio members of several community service providers boards, commissions, task forces, etc. This active participation in the community keeps the city abreast of resources and programs specifically designed for people experiencing homelessness or at risk of homelessness. Additionally, the city participated in the Council on Housing rental assistance workgroup.

The City has recently been working with the County to identify local strategies to better serve the needs of unsheltered homeless individuals in the area. In 2015, the City opened an emergency sleep site that is overseen by a local non-profit, Walla Walla Alliance for the Homeless; the City and the County provide financial support for the sleep site. The Sleep Center's 38 huts are often at capacity and are currently the only low-barrier sleep site in Walla Walla. Exit Homelessness and the Mobile Outreach Services Team both provide services there. Other housing providers for populations experiencing homelessness include the YWCA, the Christian Aid Center, and the Loft.

In addition, the city is working closely with the county and other community stakeholders working to address youth and young adult homelessness with the help of A Way Home Washington and the Office of Homeless Youth Anchor Community Initiative. The goal is to create a community-wide system that ensures youth (ages 12-24) experiencing homelessness or at-risk of homelessness are quickly identified, monitored, and provided the assistance needed to secure housing a yes-to-yes system - by the end of 2022. The goal is to achieve functional zero, meaning that no youth or young adults are unsheltered and that those that are sheltered and/or unstably housed are able to secure permanent housing in 30 days or less from the point of identification.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Port of Walla Walla
	Agency/Group/Organization Type	Other government - County Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Economic Development Employment development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Government Affairs and Community Outreach Specialist to discuss Port goals and economic development strategies for Walla Walla set in the larger ecosystem of Walla Walla needs. She serves on the CDBG Advisory Board and will continue to offer consultation and collaboration.
2	Agency/Group/Organization	Walla Walla Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with Executive Director about affordable housing challenges and projects that are currently in progress. The executive director is also a member of the CDBG Advisory Group to improve coordination and communication.
3	Agency/Group/Organization	Walla Walla County Department of Community Health
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Homeless Housing System Engagement Coordinator to understand current goals and projects. Lack of affordable housing and rental units identified as highest needs. Also focused on lack of supportive services, especially for substance use programming and behavioral health services.
4	Agency/Group/Organization	Blue Mountain Action Council
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with CEO and Community Services Coordinator and they shared that their perceived highest priorities include housing that has parameters, such as specifically for the homeless, single room occupancy, and with supports on site. Mercy Corps and the Asset Building program were seen to be of great service for the community.
8	Agency/Group/Organization	Washington Park Neighbors
	Agency/Group/Organization Type	Civic Leaders Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Washington Park neighbors to discuss strategies to increase safety and quality of life in neighborhood. We discussed their highest priorities: remove overgrown trees, fixing sidewalks, and working on their alleys. This area is part of the City's NRSA.
10	Agency/Group/Organization	Walla Walla Valley Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with CEO, learned about the challenges they faced supporting the area businesses during COVID, especially the small- and entrepreneurial businesses. To this, he mentioned the services of Mercy Corps and their role in both reaching the community members the Chamber misses otherwise and providing resources for them to grow their goals into growable businesses.
11	Agency/Group/Organization	Walla Walla Community College
	Agency/Group/Organization Type	Other government - State Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with WorkFirst Education and Training Coordinator about workforce training efforts and challenges. Housing came up as a significant challenge as they are supporting more students experiencing homelessness and with challenges meeting their basic needs while they are continuing their education.
12	Agency/Group/Organization	Community Council
	Agency/Group/Organization Type	Regional organization Planning organization Civic Leaders Community Development
	What section of the Plan was addressed by Consultation?	Economic Development Public infrastructure and digital divide
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Executive Director and team to learn about their current priorities and projects underway. This included a focus on sidewalk needs at schools, housing, childcare, and addressing the digital divide which is their current region-wide community conversation and study underway.
13	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with Executive Director regarding youth experiencing homelessness and systems coordination to better serve youth in and out of the homeless services system. Identified priorities include building a housing stock for specific populations that also provide supportive services. Our coordination will continue through the Anchor Community Initiative.

16	Agency/Group/Organization	US Army Corps of Engineers Walla Walla District
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources
	What section of the Plan was addressed by Consultation?	Flood management
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Walla Walla and Walla Walla County are in ongoing discussions with the Agency to coordinate the Mill Creek project and its integrity for flood control in downtown Walla Walla. No direct impact to this plan is necessary at this time.
17	Agency/Group/Organization	Walla Walla Valley Early Learning Coalition
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with the Program Director regarding her identified highest priorities for Walla Walla which include infant and toddler childcare during non-standard hours. She identifies a shortage of childcare as a significant detriment for employment and missed economic opportunities. Additionally, she sees supporting childcare business development as a key strategy to increase providers.
18	Agency/Group/Organization	City of Walla Walla
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with the Director of Public Works who identifies sidewalks where non exist, fixing existing sidewalks, and improving ADA accessibility as highest goals. Also met with the Director of Parks and Recreation who identified increased use of parks and public spaces due to COVID. He also sees potential in growing the city's urban forest in the Neighborhood Revitalization Strategy Areas for safety, temperature control, and aesthetic improvement.
19	Agency/Group/Organization	Trilogy Recovery Community
	Agency/Group/Organization Type	Services-Education Recovery Nonprofit
	What section of the Plan was addressed by Consultation?	Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with Executive Director about the highest needs they identify, which includes family services such as affordable family housing opportunities and family support services. She spoke of a recently formed Recovery Support Coalition unifying the mental health behavioral health, and recovery support services within our community.
20	Agency/Group/Organization	Memorial Park/ Cherry St. Neighbors
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with neighbors from the Memorial Park/Cherry St. neighborhood to learn about their highest priorities. These include fixing sidewalks, addressing traffic concerns with improved signage, and providing services for the homeless community located close to their neighborhood. This area is part of the City's NRSA.

21	Agency/Group/Organization	Health Center
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with Executive Director to understand her perceived needs, which she strongly identified as a shortage of mental and behavior health providers for youth. She sees this need to have significantly increased due to COVID, where nearly all medical problems coming to the Center are based on mental health challenges. Additionally, her challenges include not being able to hire for their open positions which she attributes to housing and childcare shortages in the area.
22	Agency/Group/Organization	Blue Mountain Heart to Heart
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-homeless Nonprofit organization advocating and providing health services
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with the Executive Director about their perspective of needs, identifying an increase in drug use behavior since COVID pandemic began. Prioritizes affordable housing options, especially in response to emergencies and with low barriers.
23	Agency/Group/Organization	Blue Ridge Neighbors
	Agency/Group/Organization Type	Civic Leaders

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Blue Ridge neighbors to discuss strategies to increase safety and quality of life in neighborhood. Their highest priorities were identified to install alley lights, remove overgrown trees, and also to address tree roots that are negatively impacting their drainage. This area is part of the City's NRSA.
24	Agency/Group/Organization	Joe's Place
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	I met with the Director and Program Director to understand the needs of the community they serve, registered sex offenders (RSO). They talked about how it is almost impossible for RSOs to find a home, even with reliable income. They spoke of the high population of RSOs using the homeless shelter and that these individuals need not only access to homes but also support services.
25	Agency/Group/Organization	Walla Walla Valley Disability Network
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Regional organization Civic Leaders Nonprofit

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with the Executive Director, we spoke about the need to more broadly provide disability services to our community, how there is an existing gap in resources, and how addressing these needs serves a universal purpose that benefits many people. This includes improved transportation and redesigning playgrounds for increased inclusivity.
26	Agency/Group/Organization	PocketiNet
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers
	What section of the Plan was addressed by Consultation?	Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spoke with the Chief Operating Officer regarding broadband availability in Walla Walla. Under the current definition of broadband, most of Walla Walla has access to cable internet and their needs are met. There does exist a need for increased competition as one company meets this need, however providers are developing business models and 5-year plans to broaden their services to Walla Walla in the coming years.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Washington State Department of Commerce	Homelessness
Walla Walla Urban Area Comprehensive Plan	City of Walla Walla	20-year plan identifies housing, economic development, public improvement priorities and strategies
City of Walla Walla Strategic Plan	City of Walla Walla	Quality of life, city services, infrastructure needs
Homeless Housing Plan	Walla Walla County Department of Community Health	Homelessness and those at-risk of becoming homeless; homelessness data and prevention strategies
City of Walla Walla Citizen Survey	City of Walla Walla	Community needs, quality of life
City of Walla Walla Bicycle and Pedestrian Plan	City of Walla Walla	Health, multi-modal transportation, public infrastructure improvements
Community Health Improvement Plan	Walla Walla County Department of Community Health	UPDATE - Health, quality of life, residential home rehabilitation needs, childcare needs
Regional Transportation Plan	Walla Walla Valley Metropolitan Planning Organization	Transportation
Affordable Housing Study Report	Walla Walla Community Council	Completed in 2019, this report addresses how to meet safe and affordable housing needs for the region.
2020 Community Needs Assessment Report	Blue Mountain Action Council	Draws upon reports used by partner organizations to identify priority community needs in relation to the causes and conditions of poverty.
Broadband Feasibility Study	Port of Walla Walla	A study to determine the varying levels of broadband service available in Walla Walla County. Suggests that Walla Walla is internet "served."

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2021 Walla Walla Regional Housing Action Plan	Cities of College Place, Dayton, Waitsburg and Walla Walla	Our plans overlap by identifying maintenance housing quality through rehabilitation as a goal.
Walla Walla Water 2050: Strategic Plan	Walla Walla Water Management Partnership	This document includes a focus on flood risk and mitigation in the face of increased projected flood risks. Regional plans balance restoration of floodplains with adequate flood risk management.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan (CPP) was updated in 2021 and guides the public participation process for the CPP, the Consolidated Plan, amendments to the Consolidated Plan, the Annual Action Plan, and the Annual Performance Report. Based on the strategies outlined in the CPP, the City conducted several face-to-face, telephone interviews, and Zoom meetings with service providers and area agencies.

One public hearing for the City's CDBG 2023 Annual Action Plan were held in accordance with the updated Citizen Participation Plan. Legal notice of the hearing was published in the local newspaper on December 6, 2022, and the hearing was held on December 21, 2021. A 30-day public comment period ran from December 6, 2022 to January 24, 2023 and offered the public the opportunity to review and comment on the draft plan. Notice of the hearings and public comment period were sent out per the Citizen Participation Plan.

One public comment was received during the 30-day public comment period. The comment shared concern regarding the Jefferson Park Shelter project and comment was requested from the Parks and Recreation Director. Upon review, the Advisory Board decided to move forward with said project.

No additional comments were received during the public hearing.

The Draft 2023 Annual Action Plan was reviewed and approved by the CDBG Advisory Board, comprised of elected officials and community leaders.

The final CDBG 2023 Annual Action Plan was presented to the City Council and was approved on XXXX, XX, 2023.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	None	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	One response via email.	One person submitted a comment. His comment was in regard to the Jefferson Park Shelter project, and he suggested that it was not a good use of the space considering that it would attract homeless persons to use it.	The Parks and Recreation Dept. Director responded to these concerns by stating that all of the city parks share this concern, and they work with the police department to assist with any issues that arise. Additionally, the park improvements could reduce visibility issues and attract positive activities, in turn, minimizing negative behaviors. The Advisory Board received these concerns and responses and moved to continue the project forward.	23
OMB Control	No: 2506-0117 (exp. 09/30/2021)			Annual Action Plan 2023		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	CDBG Email List serve	Interested community members who signed up	None	N/A	N/A	
4	Internet Outreach	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	None	N/A	N/A	https://www.wallawallawa.gov/government/support-services/community-development-block-grant

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Funding levels established by HUD for the 2023 Grant Year are detailed below.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	398,347	0	0	398,347	0	Funding amounts are established by HUD. Available funds will be used to make comprehensive improvements in targeted neighborhoods and citywide.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City actively seeks CDBG leveraging opportunities and will continue to do so. Examples include:

- Partnerships with the Walla Walla Housing Authority and multiple private and public organizations to address affordable housing
- Blue Mountain Action Council to support services for low-income families, including through support from Walla Walla County Health
- Commitment to Community to engage neighborhood residents in the selection of improvements
- Partnering with Catholic Charities existing rental housing stock to improve their rental apartments with energy efficient windows, ensuring this resource is available in the future
- Private utility providers and state funds to finance weatherization and lighting in conjunction with home repair, leveraging CDBG funds will public improvement funding from local, state, and federal resources

Besides these partnerships, no matching requirements are requested for the coming projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Public agencies continue to examine options to use land they currently own for activities identified in this plan, such as the need for more affordable housing. The City of Walla Walla has recently identified two City-owned lots that they are making available for affordable housing projects with the goal to continue to make available identified lots for future projects. Finally, additional attention has been given to this program year to identify nonprofits (considered publically owned entities) that own rental units, and how CDBG can partner with them to address community needs identified in the plan.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable and Accessible Housing	2019	2023	Affordable Housing	NRSA Walla Walla	Enhance quality of life for Walla Walla residents	CDBG: \$83,952	Rental units rehabilitated: 25 Household Housing Unit
2	Promote Healthy and Vibrant Neighborhoods	2019	2023	Non-Housing Community Development	City Wide NRSA Walla Walla	Promote healthy, vibrant neighborhoods	CDBG: \$175,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1450 Persons Assisted
3	Enhance Quality of Life for Walla Walla Residents	2019	2023	Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide NRSA Walla Walla	Enhance quality of life for Walla Walla residents	CDBG: \$59,752	Public service activities other than Low/Moderate Income Housing Benefit: 1900 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Affordable and Accessible Housing
	Goal Description	Provide rehabilitation to nonprofit-owned rental units including, but not limited to, increasing energy efficiency with updated windows.
2	Goal Name	Promote Healthy and Vibrant Neighborhoods
	Goal Description	Neighborhoods will become safer through public infrastructure improvements, including but not limited to sidewalks and ADA curb cuts. Additionally, Jefferson Park will be revitalized through public facilities improvements including but not limited to the placement of a shelter with permanent games.
3	Goal Name	Enhance Quality of Life for Walla Walla Residents
	Goal Description	Provide for public services that enhance self-sufficiency, programs for youth, families, and elderly, support for persons experiencing homelessness or at-risk of becoming homeless.

Projects

AP-35 Projects – 91.220(d)

Introduction

The priority needs identified for within the Consolidated Plan included Home Rehabilitation, Public Services, Public Infrastructure improvements, and Economic Development. Year 5 of this Consolidated Plan will focus on Home Rehabilitation projects, specifically nonprofit-owned rental homes, Public Infrastructure improvements, and Public Services. This 5th year will not fund an Economic Development project. All of these projects will serve the National Objective to benefit low- to moderate-income persons.

Projects

#	Project Name
1	Jefferson Park Shelter
2	Rental Home Repair
3	Public Services
4	Neighborhood Sidewalk and Streetscape Improvements
5	Administration and Planning

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Jefferson Park Shelter
	Target Area	NRSA Walla Walla
	Goals Supported	Enhance Quality of Life for Walla Walla Residents
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	CDBG: \$100,000
	Description	This project would remove a no longer functioning facility located at Jefferson Park and convert it into a resource that can be used by families. This park is located within the Walla Walla Neighborhood Revitalization Strategic Area and thus will be utilized by a neighborhood with low- and moderate-income.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,450 people living in low- to moderate- income neighborhoods will benefit from this project.
	Location Description	Jefferson Park is located at 750 Sprague St.
	Planned Activities	This project would convert the Jefferson Park swimming pool that is no longer in use into a picnic shelter pad and shelter with permanent publically available games.
2	Project Name	Rental Home Repair
	Target Area	NRSA Walla Walla
	Goals Supported	Increase Affordable and Accessible Housing
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	CDBG: \$83,952
	Description	Rental Home Repair, similar to Home-Owner Occupied Home Repair, was identified in the Consolidated Plan as a priority to address in our community. There exists a lack of units to provide this affordable and accessible option so maintaining the existing stock is a priority. This project does not increase the number of rentals but rather enhances the quality of life for residents who reside in them.
	Target Date	12/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	The Catholic Charities-owned Mike Foye Apartments serve seniors 62 years or older and disabled individuals. This project will benefit an estimated 25 households.
	Location Description	420 W. Alder St, Walla Walla, WA 99362
	Planned Activities	Improvements include but are not limited to updating windows to increase efficiency and lower energy costs.
3	Project Name	Public Services
	Target Area	City Wide NRSA Walla Walla
	Goals Supported	Enhance Quality of Life for Walla Walla Residents
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	CDBG: \$59,752
	Description	Public services include services for youth, families, elderly, persons with disabilities, or persons at-risk or experiencing homelessness and are geared towards increasing self-sufficiency and revitalizing areas where there is a high concentration of low- and moderate-income families.
	Target Date	8/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,900 persons from low- to moderate-income families will benefit from these project.
	Location Description	This project will serve residents citywide with specific efforts geared towards the Walla Walla Neighborhood Revitalization Strategy Area.
4	Planned Activities	Services focus on improving quality of life for low-income families such as job training, financial management training, youth services, adult literacy, and pro-bono legal services. Services address the needs of persons with disabilities and persons experiencing homelessness. Activities include but aren't limited to neighborhood clean-ups and organizing neighborhood meetings.
	Project Name	Neighborhood Sidewalk and Streetscape Improvements
	Target Area	NRSA Walla Walla
	Goals Supported	Promote Healthy and Vibrant Neighborhoods
	Needs Addressed	Promote healthy, vibrant neighborhoods

	Funding	CDBG: \$75,000
	Description	Improvements include but are not limited to streetscape, curb cutting, and sidewalk panel replacement. Public facility sidewalks and ADA improvements increase mobility of the elderly, people with disabilities, pedestrian safety, and improve the aesthetic and inherent value of the neighborhood. These funds are being set aside to aggregate and be used with 2024 funds.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,450 people living in low- to moderate-income neighborhoods will benefit from this project.
	Location Description	
	Planned Activities	Public infrastructure improvements will be available citywide however a priority will be given to neighborhoods in the Walla Walla Neighborhood Revitalization Strategic Area.
5	Project Name	Administration and Planning
	Target Area	City Wide NRSA Walla Walla
	Goals Supported	Enhance Quality of Life for Walla Walla Residents
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	CDBG: \$79,669
	Description	General and comprehensive administration and planning of CDBG program, projects, and activities.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	This project supports the program overall and has no direct beneficiaries.
	Location Description	
	Planned Activities	Overall grant management and oversight.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG activities will be targeted to Census Tracts (CTs) 9205 and 9206, which is designated as a Neighborhood Revitalization Strategy Area (NRSA). Both census tracts are low-income and have a higher percent of minority population when compared to the city at-large. It is estimated that between CTs 9205 and 9206 they will receive 60% of the activities funded by CDBG. The majority of the home repair, public services, economic development, and public infrastructure projects will take place within this NRSA. All the funded activities will also be available to low- to moderate-income beneficiaries and areas citywide, and presumed 40% of the activities will happen outside of the NRSA.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	40

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

West Walla Walla NRSA will have 60% of funds allocated to that target area. Data from the American Community Survey indicates a high need for investment in Census Tracts 9205 and 9206 indicate a high need for investment. There are higher poverty rates, lower incomes and property values, higher unemployment, and minority concentration. Neighborhoods in these census tracts have received some improvements over the past five years, however the need is still present. This information is what led to the development of an NRSA in this area.

Discussion

Public service allocations and CDBG planning and administration costs total 35% of the CDBG funds available. Those categories apply citywide. Guided by the priority needs identified by residents of the neighborhoods, planned activities will be chosen that enhance quality of life, improve neighborhood infrastructure, and increase quality and affordability of housing. Estimated percentage of funding that will be targeted to the Walla Walla NRSA is 60%.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Approximately 25 households will be supported by the rental repair program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	25
Special-Needs	0
Total	25

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	25

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Walla Walla CDBG funds will be directed toward the rehabilitation of twenty-five existing nonprofit owned, renter-occupied housing units. Improvements include but are not limited to replacement of windows to increase energy efficiency.

AP-60 Public Housing – 91.220(h)

Introduction

The city will continue to be an active partner of the Walla Walla Housing Authority and support its development of affordable housing.

Actions planned during the next year to address the needs to public housing

Public service activities, infrastructure improvements, and construction projects activities will all be open and available to residents of public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Information will be shared through public service activities to educate public housing residents on how to become more self-sufficient.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Walla Walla County Department of Community Health oversees the Walla Walla County 5-Year Homeless Housing Plan, to which the City of Walla Walla is a signatory. Beginning in 2019, the entity that oversees the implementation of the plan, the Council on Housing, started a review process of the current 5-Year Homeless Housing Plan and will be making recommendations on policy changes that align with priorities identified in the updated plan.

The City of Walla Walla will continue to partner with public partners such as Walla Walla County, the VA Medical Center, and the Walla Walla Housing Authority, as well as private and non-profit partners like the Walla Walla Alliance for the Homeless to better assess and address the needs of homeless persons in the community. The City will continue to provide support to and participate in the local Continuum of Care and the Youth Alliance, two agencies whose goal is to address needs of individuals, families, and youth and young adults experiencing homelessness. Walla Walla has also become a Built for Zero community as well, further providing Walla Walla with state-level contacts who will provide technical assistance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The city's involvement in the Sleep Center will include ensuring case management services are provided to all persons utilizing the sleep center, that data is entered accurately into HMIS, tracking when housing placements are secured by Sleep Center residents that receive housing vouchers, and encouraging participation in the Exit Homelessness program provided by the Walla Walla Alliance for the Homeless.

The city also supports the Anchor Community Initiative is actively developing and refining the coordinated entry system for youth and young adults ages 12-24. Part of this initiative includes adapting youth-centered assessments and involving youth and young adults in the decision-making process so that services and agencies are better positioned to serve the particular needs of youth. This initiative has been very successful in improving their measurement tactics, providing real-time counts of homeless youth in our community. Lessons learned from this organization are planned to help develop similar real-time counts of our adult homeless population.

The newest program created to assess the needs of individuals experiencing homelessness is The Mobile Outreach Services Team (MOST), a formal collaboration with the Blue Mountain Action Council (BMAC) and Providence St. Mary's Population Health. This new program will bring outreach services to those who are homeless, exactly where the services are needed. From the M.O.S.T., the Walla Walla Alliance

for the Homeless will help clients obtain ID, apply for and find housing, assist with job searches and connect them with other agencies. BMAC will provide case management, coordinated entry and navigation to other needed services. Population Health will provide preventative health screenings, health education, screening for the social determinants of health and connect clients to health services.

These outreach services will assist those who are homeless, whether they reside in a shelter or are living outdoors. The Mobile Outreach Services Team will be at the Sleep Center two or three days each week. On other days, it will bring services to those who are unsheltered and to surrounding communities that lack support including the Valle Lindo Clinic and BMAC Clinic.

Addressing the emergency shelter and transitional housing needs of homeless persons

The city will continue to support public and private partners that directly address the emergency and transitional housing needs of homeless persons. Moreover, the City of Walla Walla continues to support and explore efforts to increase affordable housing stock, transitional housing, and permanent supportive housing by way of its participation in the Council on Housing, the local Continuum of Care oversight body. It will continue to provide oversight and funding to the Sleep Center that is located on city property. The Anchor Community Initiative has very specific goals to reduce youth and young adult homelessness by creating more youth-centered transitional housing alternatives.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Walla Walla is not a direct provider of housing; however, the city will continue to do what it can to support public and private partners that address these issues directly. The City of Walla Walla is a signatory and supporter of the 5-year Homeless Housing Plan and will participate in bringing in trainings and outside resources in to help support local efforts to reduce and end homelessness. In addition, the city is a participant in Walla Walla's Anchor Community Initiative along with A Way Home Washington and the Washington State Office of Homeless Youth and is actively working on achieving functional zero, or "yes to yes," through 6-month workplans that can positively impact unaccompanied youth experiencing homelessness. As of this writing, Walla Walla has achieved 5-months of functional zero and anticipates continuing to reach the 6-month goal through continued services.

The new partnership between Blue Mountain Action Council and Providence Medical Center's Population Health will provide coordinated entry and other services needed to enable clients to move

more quickly from homelessness to housing.

In 2016 the city developed an app that service providers, first responders, and community members can refer to as a centralized resource center for homeless and other services available in the community. The city continues to update the app regularly and is also piloting its use as an intake “site” for coordinated entry.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Efforts undertaken by the City of Walla Walla to increase affordable housing will help to reduce the number of persons experiencing homeless. Addressing the problems before they reach the level of homelessness through prevention and diversion. Increased employment opportunities including more jobs and better paying jobs will also help individuals at risk of becoming homeless.

The city will partner with agencies involved with the Continuum of Care and the Anchor Community Initiative, including the State Department of Social and Health Services, the Department of Children, Youth, Families, and Juvenile Rehabilitation, to ensure that care and housing is coordinated and funded appropriately by local agencies.

Due to the Coronavirus pandemic, the city has been able to provide direct assistance to service providers to prevent low-income families from becoming homelessness by paying for past-due rent and utility bills. This service is in direct response to the pandemic, and it is not anticipated that it will continue on an ongoing basis. However, the city has and continues to work closely with Walla Walla County, the lead for the Eviction Rent Assistance Program (ERA)), the Treasury Rent Assistance Program (T-RAP), and ERAP 2.0 to ensure that individuals and families impacted by the pandemic are more likely to maintain housing.

The city is exploring other alternatives to support families and individuals at-risk of becoming homeless as they align with the goals identified in the Consolidated Plan.

Discussion

See above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The city will continue to review building codes, fees and charges, zoning and development ordinances, and other policies to identify opportunities to ameliorate barriers to affordable housing. The city is dedicated to ensuring fair access to housing not only in affordable units but also throughout the entire housing market. The 2021 Walla Walla Regional Housing Action Plan's specifically the identified top 5 housing issues as:

1. Housing cost/affordability
2. Inadequate housing availability
3. Homelessness
4. Range of housing types
5. Housing quality

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In 2018, the city underwent a substantial revision of zoning, land use, and building codes and regulations that will allow for more flexibility when building housing. It continues to investigate incentives that it can use to encourage and attract more multifamily developments in the central business district and citywide. An Affordable Housing Task Force presented recommendations to the City Council for review that point to new policies that encourage the development of affordable housing. Alternative resources for affordable housing construction are being explored at the jurisdictional and county level.

In 2020 a non-profit community land trust, Common Roots, was established in Walla Walla and has begun to establish affordable housing policies and build the community land trust across the valley to provide low-income residents the opportunity of homeownership and build equity as well as create a supply of permanently affordable homes. They will hire an Executive Director to guide this work in 2023.

The City of Walla Walla also currently offers Utility Rate Discounts to provide water and sewer utility rate discounts to low-income citizens to increase housing affordability.

Discussion:

See above.

AP-85 Other Actions – 91.220(k)

Introduction:

The city will continue to reach out and strengthen relationships with local partners and organizations serving low- and moderate-income individuals and families across the city. Regular interaction and conversations with the public in English and Spanish continue to be part of this strategy.

Actions planned to address obstacles to meeting underserved needs

The city will continue the dialogue with the public and service providers to ensure that City policies and practices are in concert with community efforts to overcome obstacles to employment and housing. Through the CDBG program and in partnership with a local organization called Commitment to Community, the city will also continue to communicate with residents of the West Walla Walla NRSA to ensure planned activities are indeed responsive to the needs of the community.

Actions planned to foster and maintain affordable housing

The city will communicate regularly with current and potential property owners and managers to identify potential barriers to maintaining affordable housing and use that information to inform annual updates of the consolidated plan and potential revisions to city policies and practices. The 2021 Walla Walla Regional Action Plan has also been developed by the City in partnership with neighboring municipalities to determine highest needs and actions to address them.

Actions planned to reduce lead-based paint hazards

The city will include lead-based-paint hazard information in community education and outreach. When undertaking housing rehab, the city will incorporate remediation of lead-based paint hazards, if conditions dictate. A local non-profit, Blue Mountain Action Council, is lead-based paint certified through the Department of Commerce.

Actions planned to reduce the number of poverty-level families

The focus on reducing housing cost burden and increasing literacy and employability levels of low-income residents, will target reduction in the number of poverty-level families. In addition, strategic CDBG investments in economic development activities will encourage job creation and business growth in low- to moderate-income neighborhoods, especially within the Spanish-speaking community and with

women-owned businesses.

Actions planned to develop institutional structure

Together with community partners, the city will improve institutional structure by helping to develop a more user-friendly approach to navigating the social service system. Coordinated entry has been a great start, but the city recognized the need for an app to help the public, emergency responders, and social service workers navigate myriad of services that are offered by government, nonprofit, and private for-profit agencies. The city developed the One Walla Walla List (OWWL) app in 2017 as a single location to find resources, available in both English and Spanish.

The city is also in the planning stages of bringing on a text message service. Our local partners agree with research, texting is a great way to communicate with Latino communities. The city has incorporated text message collecting into their summer events this year and will roll out the use of this new service as soon as it is functioning.

Data sharing agreements amongst agencies are also being pursued to help increase coordination, open dialogues of communication, break down silos, and leverage resources for improved service delivery.

Actions planned to enhance coordination between public and private housing and social service agencies

The need for enhanced coordination is critical and will require intense collaborative planning and ongoing communication. Actions to improve coordination will be integrated with the Coordinated Entry that is currently required by the State for the Homeless Housing funds. Additionally, collaborative planning will take place among key stakeholders to plan and implement diverse methods of sharing information; methods may include web-based, social media, written materials, and radio outreach. To ensure inclusiveness, information will be shared in English and Spanish and efforts made to accommodate information sharing with special needs populations that may require alternative methods, such as for those who are visually or hearing impaired. This will be an ongoing effort over the span of the Five-Year Consolidated Plan.

In the area of economic development, partnerships are being developed between the private sector, businesses, local non-profit lenders, and Community Development Financial Institutes (CDFI's) to bring useful tools to low- and moderate-income entrepreneurs and female and minority business owners to grow their economic capacity and create jobs that will benefit LMI areas.

Discussion:

See above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

It is anticipated that all activities funded by the CDBG program will benefit persons of low- and moderate- incomes. The city does not anticipate receiving any program income in the 2023 program year, and it continues to spend down program income received in previous years. All of these funds will go to Home Repair Loan Program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	21,262
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	21,262

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

See above.

Attachments

Grantee SF-424's and Certification(s)

OMB Approval No. 0348-0042

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

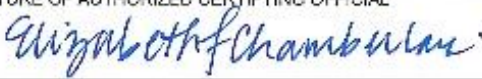
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7329) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 		TITLE Deputy City Manager
APPLICANT ORGANIZATION City of Walla Walla		DATE SUBMITTED June 15, 2022

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official Date

Deputy City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) One (1) [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Elizabeth Chamberlain 6.15.22
Signature of Authorized Official Date

Deputy City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Elizabeth Chamberlain 6.15.22
Signature of Authorized Official Date

Deputy City Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Elizabeth Chamberlain 6-15-22
Signature of Authorized Official Date

Deputy City Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Chinabhai Chaudhary 6-15-22
Signature of Authorized Official Date

Deputy City Manager
Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Elizabeth Chamberlain 6-15-22
Signature of Authorized Official Date

Deputy City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application * 2. Type of Application: ☐ New ☒ Continuation ☐ Revision * If Revision, select appropriate letter(s): * Other (Specify): 		
* 3. Date Received: 5/15/22		4. Applicant Identifier:
5a. Federal Entity Identifier: 		5b. Federal Award Identifier: B-22-RC-52-0025
State Use Only: 6. Date Received by State: 7. State Application Identifier:		
B. APPLICANT INFORMATION:		
* a. Legal Name: City of Walla Walla		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 61-6061290		* c. Organizational DUNS: US02YEN1DL24
d. Address:		
* Street: 15 N 1st Ave Street2: * City: Walla Walla County/Parish: Walla Walla * State: WA: Washington Province: * Country: USA: UNITED STATES * Zip/Postal Code: 99362		
e. Organizational Unit:		
Department Name: Support Services		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: * First Name: Lydell Middle Name: * Last Name: Gault Suffix:		
Title: CDAG Coordinator		
Organizational Affiliation: City of Walla Walla		
* Telephone Number: 509-327-0000		Fax Number:
* Email: Lydell.Gault@wallawalla.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.210	
CFDA Title: 	
* 12. Funding Opportunity Number: H-27-HU-53-C005	
* Title: City of Walla Walla 2022 CDBG Annual Action Plan	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 16. Descriptive Title of Applicant's Project: City of Walla Walla 2022 CDBG Annual Action Plan	
Attach supporting documents as specified in agency instructions Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: AA-005	* b. Program/Project: AA-005
Attach an additional list of Program/Project Congressional Districts if needed. Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 01/01/2022	* b. End Date: 12/31/2022
18. Estimated Funding (\$):	
* a. Federal	383,394.00
* b. Applicant	0
* c. State	0
* d. Local	0
* e. Other	0
* f. Program Income	0
* g. TOTAL	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach Add Attachment Delete Attachment View Attachment	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internal site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Elizabeth
Middle Name:	
* Last Name: Chamberlain	
Suffix:	
* Title: Deputy City Manager	
* Telephone Number: 888-324-4343	Fax Number:
* Email: echamberlain@vallejo.ca.gov	
* Signature of Authorized Representative: 	* Date Signed: 10-15-22



ar-4963

Pgs. 155-188

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Public Hearing for CDBG: CAPER 2022 and 2024-2028 Consolidated Plan

Submitted For: Lydia Caudill, Support Services

Financial Comments:

N/A

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

This public hearing ensures we meet the requirement of two public hearings for the City's CDBG program, which manages funds awarded by the Department of Housing and Urban Development. This hearing gives community members a chance to review and provide feedback on our 2022 Consolidated Annual Performance Evaluation Report (CAPER). This is also an opportunity to provide input on community needs and priorities to guide the 2024-2028 CDBG Consolidated Plan.

Information

HISTORY:

In May of 2013, the US Department of Housing and Urban Development (HUD) formally notified the City of its "...status as a potential entitlement under the Community Development Block Grant (CDBG) program and eligibility." In 2014, the City of Walla Walla approved its first 5-year Consolidated Plan and started receiving an annual allocation of Community Development Block Grant (CDBG) funds from HUD. In accordance with federal guidelines, CDBG funds are provided to projects that meet a national objective and carry out an eligible activity. While the amount available for allocation varies from year to year, the City of Walla Walla's total CDBG allocation over the 5-year period was \$1,858,398.00. The second 5-year CDBG Consolidated Plan was approved by City Council Resolution 2018-114 on November 7, 2018 and is currently underway.

The Consolidated Annual Performance Evaluation Report (CAPER) reviews the 2022 CDBG program year, consolidating qualitative and quantitative results and progress within the current 5-year Consolidated Plan. Key takeaways include:

- Public services to our low- and moderate-income residents, including Pro-Bono Legal Services (benefiting 274 people), Adult Literacy (benefiting seven people), Financial Literacy (benefiting 15 people), and community organizing efforts through Commitment to

Community (benefiting approximately 750 people).

- Improving the parking lot and extending a sidewalk in Jefferson Park, a park located within a low- and moderate-income census tract and within our Neighborhood Revitalization Strategic Area. This increased access and safety for the Walla Walla Senior Center and for community members to the park and playground.
- Rehabilitation for six nonprofit-owned rental units. This project will continue in 2023 and will ensure quality rental unit options for low- and moderate-income residents.
- Micro-enterprise business support. This program provided training and support, ultimately graduating 8 micro-enterprises and awarding them grants to support their efforts. Two of these businesses were child care providers, an identified need in our community
- COVID Funding: We continued funding BMAC's Emergency Subsistence Program, providing utility, rent, and mortgage payments to four low- and moderate-income individuals impacted by COVID.

Public hearing and 15-day public comment period notices were published, in accordance with the CDBG Citizen Participation Plan, as follows: Published in the Union-Bulletin: March 23, 2023 as well as posted on the City's website and at City Hall. The public comment period ran from March 23 through April 10, 2023. The public hearing scheduled for April 12, 2023 is a chance for the public to provide public comments on the CAPER documents, informing both the City Council members and the CDBG coordinator of their thoughts.

Additionally, during the year of planning for our next Consolidated Plan, this is also an opportunity for community members to share their comments on the needs and prioritizes that exist in our community and that should be taken into consideration in the plan.

POLICY ISSUES:

CDBG funds are administered by the City's Support Services Department. The CDBG allocation must focus on projects benefiting low-and moderate-income persons and neighborhoods. Toward that end, the City's 2019-2023 CDBG Consolidated Plan includes a needs assessment and market analysis outlining levels of need in the areas of affordable housing, homelessness, special needs, and community development. This information forms the basis of a strategic plan to address priority needs given available funding and local capacity to carry out the activities over the five-year period. Development of the CDBG Consolidated Plan and each subsequent Action Plan is guided by a Citizen Participation Plan (CPP) to provide for and encourage broad citizen involvement in the development of the CDBG funding priorities, substantial amendments to the CDBG Plans, and performance and evaluation reporting.

The 2022 Annual Action Plan reflected the priorities and needs identified in the 2019-2023 Consolidated Plan. The 2022 CAPER provides a qualitative and quantitative review to ensure that the funds are being expended following the Annual Action Plan and Consolidated Plan goals.

This public hearing requires no action.

PLAN COMPLIANCE:

STRATEGIC PLAN:

Strategic Initiative: Safe Community- Initiative: Create a communication strategy

COMPREHENSIVE PLAN:

Housing Goal 1: A broad range of housing choices is available to meet the needs of people of diverse socioeconomic status, household type, and age.

H Policy 1.6 Apply for state and federal housing program funds to support efforts to provide funding for housing to serve people with low and moderate incomes and people with special needs.

Parks and Recreation Goal 1: Walla Walla has a system of quality parks and recreational facilities that enhance the quality of life, develop economic opportunities, and meet the community's growing needs.

PR Policy 1.10 Explore and leverage public/private partnerships and other non-traditional sources for recreational opportunities, facilities, and funding.

ALTERNATIVES:

N/A

STAFF RECOMMENDATION:

No action required by City Council, this is a public hearing only.

CITY MANAGER COMMENTS:

Approved for the City Council to hold a public hearing.

Attachments

2022 CAPER



2022 CDBG Consolidated Annual Performance Evaluation Report (CAPER)

**Support Services Department
Community Development Block Grant Program
15 N 3rd Ave.
Walla Walla, WA 99324
(509) 524-4496
lcaudill@wallawallawa.gov**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Program year 2022 outcomes successfully accomplished the stated goals of the strategic plan and the action plan:

To enhance the quality of life for our residents, we offered public services to our low- and moderate-income residents, including Pro-Bono Legal Services (benefitting 274 people), Adult Literacy (benefitting seven people), Financial Literacy (benefitting 15 people), and community organizing efforts through Commitment to Community (benefitting approximately 750 people).

To promote healthy and vibrant neighborhoods, we improved the parking lot and extended a sidewalk in Jefferson Park, a park located within a low- and moderate-income census tract and within our Neighborhood Revitalization Strategic Area. This increased access and safety for the Walla Walla Senior Center and for community members to the park and playground.

To increase affordable and accessible housing, we initiated rehabilitation of six nonprofit-owned rental units. This project will continue in 2023 and will ensure quality rental unit options for low- and moderate-income residents. We also continued to enroll homes in our Home Repair Loans project with funds available from previous years, largely due to Covid disruptions.

To support economic development, we offered micro-enterprise business support. This program provided training and support, ultimately graduating 8 micro-enterprises and awarding them grants to support their efforts.

COVID Funding: We continued funding the Emergency Subsistence Program, providing utility, rent, and mortgage payments to four low- and moderate-income individuals impacted by COVID.

Outreach and citizen engagement: Program coordinator worked within the community and attended community meetings to understand and ultimately address community stated needs including the continuation of security lights placement. This stakeholder involvement continued to be offered in Spanish and English. Additionally, the program coordinator reached out directly to organizations to build relationships and further understand and identify community needs.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Quality of Life for Walla Walla Residents	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8600	13830	160.81%	1900	1046	55.05%
Enhance Quality of Life for Walla Walla Residents	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	10	68	680.00%			
Enhance Quality of Life for Walla Walla Residents	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	

Enhance Quality of Life for Walla Walla Residents	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	28		0	9	
Increase Affordable and Accessible Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	6	6	100.00%	6	6	100.00%
Increase Affordable and Accessible Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	65	61	93.85%	0	3	
Increase Affordable and Accessible Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Increase Affordable and Accessible Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Promote Healthy and Vibrant Neighborhoods	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7300	11660	159.73%	1450	5155	355.52%

Support Economic Development Activities	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0		0	0	
Support Economic Development Activities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	10	10	100.00%	0	0	
Support Economic Development Activities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	40	100	250.00%	8	8	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Home repair continued to be a high priority for the City of Walla Walla to address our housing needs. To this end, we successfully began three home repair projects and completed one that continued over from 2020. The home security light project continued its administrative efforts and final installation of 18 security lights is expected in 2023.

Public services continued addressing community needs. Summer 2022 saw a further increase in community engagement most likely to the continued diminishing impact of COVID. Extended outreach of services and engagement into an additional sector within our NRSA and to the community members that lived there.

In 2022, of the eight businesses supported by Mercy Corps, three new businesses and two existing businesses located within the

NRSA. Additionally, two of these businesses were childcare facilities, an identified prioritized need in our community.

Finally, the city received additional funds to address Covid challenges in 2022 which our partner organization, BMAC, continued to use towards Emergency Subsistence Payments, specifically utility, rent, and mortgage payments. This support lowered the burden on COVID-impacted families and minimized the possibility of homelessness. Walla Walla CDBG was awarded both Department of Commerce and Department of Housing and Urban Development funds to go towards these payments. Both of these funds were awarded to Walla Walla in response to our timely and effective utilization of previous funds awarded.

NRSA Consolidated Plan Goals

Progress towards reaching our Neighborhood Revitalization Strategic Area goals within this Consolidated Plan include:

- Homeowner housing rehabilitated- 1 home repair project started
- Nonprofit-owned rental rehabilitation – 6 units
- Providing public services for 4159 LMI persons
- Providing 4095 LMI persons with new and also improved access to public facilities
- Assisting two (2) businesses.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	620
Black or African American	4
Asian	5
American Indian or American Native	7
Native Hawaiian or Other Pacific Islander	2
Total	638
Hispanic	367
Not Hispanic	271

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the families served in 2022, 57% were Hispanic, an increase from 2021 when 46% of the total families served were Hispanic families. Additionally, 42% of the total families served were non-Hispanic-White, low relative to our city's 67% non-Hispanic-White population. Not included in this calculation are multi-racial households and those of two different races. Additionally, this number does not reflect the public infrastructure projects nor the neighborhood organization public services that specifically focus their work within communities that have a high Hispanic population.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	383,794	553,391

Table 3 - Resources Made Available

Narrative

Due to the impact of COVID in our community, the previous two years experienced challenges moving projects forward and expending funds. In 2022, our program successfully utilized funding not only from the 2022 program year but from previous years as well, ensuring that we are spending down our funds in a timely manner.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide	40	50	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Approximately 50% of the CDBG funds were distributed within our designated Neighborhood Revitalization Strategic Area and the remaining 50% were distributed city-wide. The neighbors located in the NRSA received these focused funds through the Senior Center Parking lot and Sidewalk expansion project, public service funds, micro-enterprise assistance, home repair projects, and rental repair projects.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Micro-Business Assistance Program was able to leverage an additional \$70,000 in additional funding from private and public sources to support this economic development initiative, including from local banks and our region's port.

The Senior Center Parking lot and sidewalk extension leveraged \$375,255 federal ARPA funds to improve public infrastructure.

The rental rehabilitation project leveraged property publicly owned by Blue Mountain Action Council to improve and maintain our area's rental housing stock.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	6	6
Number of Special-Needs households to be provided affordable housing units	0	0
Total	6	6

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	6
Number of households supported through Acquisition of Existing Units	0	0
Total	6	6

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Our community partners have begun work on 6 units of rental housing, matching our stated goal for 2022. Due to challenges in acquiring materials and supplies as well as contractor delays, these projects are expected to be completed in 2023.

Discuss how these outcomes will impact future annual action plans.

Future action plans could lower the number of anticipated home repair projects completed to better reflect the outcomes we've seen in previous years. It is possible that we could further focus on rental homes because of a stated need for repair and if we continue to find families that would like to utilize the home repair loan for rehabilitation.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	6	0
Moderate-income	0	0
Total	6	0

Table 7 – Number of Households Served

Narrative Information

This year, the housing project began the rehabilitation of six nonprofit-owned rental units meeting an identified need, to install new siding on these buildings. This ensures the longevity of these resources for our community members.

In 2021, the CDBG program received payment for home repair loans. In 2022, these funds accrued \$14.72 in interest, which the CDBG program is in the process of returning to the Department of Housing and Urban Development.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

- The City of Walla Walla continued to partner with public partners such as Walla Walla County, the VA Medical Center, and the Walla Walla Housing Authority, as well as private and nonprofit partners like the Walla Walla Alliance for the Homeless to better assess and address the needs of homeless persons in the community. The city partnered with Walla Walla County to complete their updated 5-year consolidated plan, discussing actionable objectives for ending homelessness.
- The city provided support to and participated in the local Continuum of Care and the Youth Alliance, two agencies whose goal is to address the needs of individuals, families, and youth and young adults experiencing homelessness.
- The city's involvement in the Sleep Center continued and included case management services for all persons utilizing the Sleep Center. The Sleep Center ensures accurate data entry into HMIS, tracking when housing placements are secured by Sleep Center residents that receive housing vouchers, and encouraging participation in the Exit Homelessness program provided by the Walla Walla Alliance for the Homeless.
- The city also supported the Anchor Community Initiative which is actively developing and refining the coordinated entry system for youth and young adults ages 12-24. Part of this initiative includes adapting youth-centered assessments and involving youth and young adults in the decision-making process so that services and agencies are better positioned to serve the particular needs of youth. The success of this initial attempt at coordinated entry has inspired the team to expand the system to broader demographics.
- The City contributed funds to Joe's Place, a nonprofit organization that provides housing and services for registered sex offenders. These funds helped in the expansion of the program, supporting individuals previously located at the Sleep Center as well as sheltering previously unsheltered persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

- The first emergency shelter, The Loft, for youth ages 12-17 had its fourth fully operational year in 2022. Through Catholic Charities, a Homeless Youth Board meets regularly to discuss their prioritized needs and how best to address them.
- The Anchor Community Initiative has very specific goals for 2022 to reduce youth and young adult homelessness by creating more youth-centered transitional housing alternatives.

- Christian Aid Center expanded capacity and is able to house 52 bed women and children's shelter that opened in 2018 and continued to operate throughout 2022.
- Waypoint, a transitional housing facility for persons dealing with mental health crises, opened in 2018 and continued to operate throughout 2022.
- The City oversees a sleep site that consists of 31 Conestoga wagon huts that sleep roughly 40 people and has overflow capacity for up to 8 people. The sleep site was modified but full capacity most nights in 2022.
- The City of Walla Walla continues to support and explore efforts to increase affordable housing stock, transitional housing, and permanent supportive housing by way of its participation in the Council on Housing, the local Continuum of Care oversight body.
- New Beginnings Chapel provides the Emergency Warming Center which operates when particularly harsh weather comes to our area, providing shelter for unhoused individuals from 7pm to 7am.
- The STAR Project, while not exactly offering services for homeless persons, helps connect individuals recently released from incarceration with housing and essential tools to successfully reintegrate into the community.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

- The city has added a code enforcement position within the Planning Department. This position endeavors to not only cite violations but rather work with families to locate resources to ensure safe and accessible homes for their families.
- The Anchor Community Initiative continues to develop and in 2020 completed the by-name list scorecard and achieved quality data. This initiative created a community-wide system that ensures youth experiencing homelessness or at-risk of homelessness are quickly identified, monitored, and provided the assistance needed to secure housing – a yes-to-yes system. The City of Walla Walla is recognized at a state-level for our successful cross-agency collaboration in this project.
- Monthly Housing Providers meetings continue to take place and provide a space for local providers to come together to discuss challenges, barriers, suggest ideas, and become more familiar with the struggles low-income families and individuals face while navigating the housing market. This meeting is a good example of multiple agencies coming together to identify who can best fit the needs of a particular client at any given time.
- Comprehensive Healthcare, the primary local mental health provider, continued to operate a facility that is a 16-bed acute in-patient clinic and 3 to 4 respite beds are also available.
- The City's Micro-Business Assistance Program launched in 2018 and continued through 2022. It

is directed at low-income families who have experienced job insecurity, seasonal unemployment, are recipients of public assistance, or earn below 80% AMI and are interested in learning how to open a business or currently own a business. This program provided technical assistance and grant or microloan financing to bring it to the next level and see their business grow and flourish. The ultimate goal is to see families move out of poverty and earn income through their own business that allows them to be self-sustaining.

- Due to the Coronavirus pandemic, the city received COVID-CV funds and partnered with local organizations to provide direct assistance to prevent low-income families from becoming homeless by paying for past-due rent, mortgage, and utility bills. This service is in direct response to the pandemic and it continued through 2022 though it is not expected to continue on an ongoing basis.
- The city is actively exploring other alternatives to support families and individuals at-risk of becoming homeless as they align with the goals identified in the Consolidated Plan.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Walla Walla Housing Authority is a HUD-designated "high performer." The City continues to be an active partner in support of its development and rehabilitation activities. We are also working collaboratively to affirmatively further fair housing around the City.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Walla Walla Housing Authority offers self-sufficiency and personal finance workshops to encourage participants in taking steps towards homeownership.

Actions taken to provide assistance to troubled PHAs

Not applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2022, The City of Walla Walla took several actions to protect and provide for affordable housing. These measures include adopting building code standards for the construction of Tiny Houses. Modify the definition of “family” to comply with state law and eliminate occupancy limit requirements of unrelated individuals. Increase the allowable size of accessory dwelling units to 900 square feet and removing the minimum parking requirement for accessory dwelling units. Began to develop comprehensive plan and zoning code amendments to provide protective zoning for manufactured home communities and other related changes to the zoning code regarding the placement of manufactured homes within the city (such code changes were adopted in early 2023).

In 2021, an amendment was made to the city code to allow residential units on the second floor or above within the city's central commercial zone, which had previously only been allowed for residential units. This zoning code amendment allows for existing hotels and motels to convert their 1st-floor units to residential units which previously would not have been allowed within the central commercial zone. This amendment allows for expanded affordable housing opportunities for underperforming hotels and motels and creates many additional one-bedroom or studio apartments.

In 2018, the year the City’s zoning code was updated, implementing the goals and policies of the most recent Comprehensive Plan. The new code loosened residential zoning, creating one neighborhood residential zone while eliminating minimum lot sizes and lot dimensions, changing maximum lot coverage, and adding new provisions for cottage housing and accessory dwelling units. Multifamily Residential development potential was also increased and established density requirements, increased allowed lot coverage and building height, reduced the level of review, and decreased parking code requirements. This is a very significant overhaul to the zoning code and the city is in the process of monitoring the impact on housing development.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The city continues the dialogue with the public and service providers to ensure that City policies and practices are in concert with community efforts to overcome obstacles to employment and housing. Through the CDBG program, the city also communicates regularly with residents of the Walla Walla Neighborhood Revitalization Strategic Area (NRSA) to ensure planned activities are indeed responsive to the needs of the community.

Language barriers are addressed by holding public meetings in Spanish in low-income neighborhoods. Outreach material for the CDBG program is provided in English and Spanish in print and on the city's

website. Interpretation is offered at public hearings and other CDBG-related public meetings. The City also updated its Title VI Plan, which included provisions for Environmental Justice and Limited English Proficiency policies and procedures, that applies to all City programs, services, and activities. The City has also updated the ADA Transition plan to better serve the needs of people with disabilities throughout the city, specifically referring to the U.S. Department of Transportation's Transportation Disadvantaged Census Tract Data to make more informed and equitable decisions.

Continued support of Micro-Business Assistance (MBA) Program enabled the City to address the needs of low-income entrepreneurs and specifically women and minority-owned businesses. Economic growth amongst all sectors, particularly for those considered to be low-income, is an important part of our Consolidated Plan and this program encouraged that growth.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city will include lead-based paint hazard information in community education and outreach. When undertaking housing rehab, the city will incorporate remediation of lead-based paint hazards, if conditions dictate. A local nonprofit, Blue Mountain Action Council, is lead-based paint certified through the Department of Commerce and they are CDBG's subrecipient for home repair.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

- As mentioned above, the MBA Program is the City's greatest tool to see low-income families invest in their businesses and create wealth and grow their assets that will in turn reduce reliance on public assistance among MBA participants. The 2020 MBA program saw 15 businesses successfully graduate.
- Understanding Your Credit classes were offered in English and Spanish by Mercy Corps Northwest and personal finance sessions are being developed by the Asset Building Coalition. Both services are designed to help low-income individuals learn to better manage their finances, improve their credit and to be aware of predatory lending practices. Some participants have even created plans to help them purchase a home.
- Delivery of public services such as adult literacy classes, job training for adults and youth, and pro-bono legal services are all designed to assist community members attain self-sufficiency and exit poverty that are offered through Blue Mountain Action Council and funded by CDBG.
- Efforts in the NRSA addressed economic development by supporting business owners through the MBA program and neighborhood revitalization efforts such as help with food distribution, checking in on home-bound neighbors, virtual mental health workshops, all geared at improving neighborhood relations and security and improve conditions of families living in the NRSA.
- In 2021, City of Walla Walla began offering discounted utility payments for low-income families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

There has been an increase in coordination of services and information sharing thanks to the Coordinated Entry System in Walla Walla and monthly Housing Providers meetings where service providers come together with the goal of sharing resources, information and addressing their clients' challenges together. The Anchor Community Initiative has also brought multiple agencies to the table with specific benchmarks and goals to meet in improving coordination of efforts to ensure homeless youth are identified and housed quickly and effectively.

Providence St. Mary's Population Health Department is another partner actively working to support outreach and other efforts to address the needs of people experiencing homelessness and other low-income populations. They have hired a Community Health Worker whose job is to extend health education and outreach within our Latino communities and especially for low-income families.

The City continues to work with community partners in identifying which services are best delivered by which entity, public or private, in an efficient and cost-effective manner. Addressing the rising need of mental health and substance abuse services is part of the dialogue between city, county, and community partners, and how those needs can be addressed through supportive housing.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

- Continued work on improving the Coordinated Entry system, currently located at Blue Mountain Action Council with additional entry sites at the STAR Project and the Loft (youth shelter). Assessments are available in Spanish at most locations.
- Regular monthly meetings of Housing Providers organized by the Walla Walla County Department of Community Health keep housing providers in the know of issues and struggles facing low-income individuals and families seeking housing.
- Blue Mountain Action Council, the local Community Action Agency, continues to provide low-income housing and job training opportunities and administers the Public Service CDBG activities. Monitoring visits show they comply with CDBG regulations and are serving a higher than anticipated number of city residents.
- Implementation of the Walla Walla County Homeless Housing Plan continues to be a community-wide, multi-agency effort that requires continual collaboration between public and private sectors and service providers. The plan was completed in 2021.
- The Anchor Community Initiative has created jobs, brought in additional legal and housing service agencies, and increased support to recovery and health care services already in town. Their work is being monitored and guided by A Way Home Washington and the Office of Homeless Youth. There are seven agencies in the Core Team and a broad community team involved in the oversight of the initiative.
- The CDBG Advisory Group brings together public and private housing representatives and representatives from the community to ensure housing and other social service needs are being planned in a way that is complementary to other ongoing community-wide housing and social service efforts.

- A housing- ad-hoc committee formed and began meeting regularly to address how to make housing more affordable in Walla Walla, in general but also specifically through policy changes implemented.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City is always looking at ways to overcome in impediments to fair housing choices. The City adopted a Regional Housing Action plan two years ago which outlined challenges facing our region related to housing needs. The action plan outlined potential opportunities and areas of improvement that the City should consider in relation to housing opportunities. In addition, the City is looking at potential changes to our Multi-Family Tax Incentive Program to provide greater opportunities for multi-family housing that balance the Developers interest with the City's interest to incentivize housing and affordable housing. The City is also looking at how to preserve, protect, and encourage the development of manufactured home communities.

Many of the impediments to fair housing choice identified a lack of awareness and information around issues related to fair housing, how to access affordable housing, and what to do if people encounter discrimination in housing. Much of this work is centered on strengthening the local network of information sharing, community education, and access to housing and social services.

In regard to the rental market, local realtors receive continued education on fair housing practices and accommodations for disabled renters. The City Police Department runs a Crime Free Rental Housing program that offers annual training opportunities for tenants and landlords to provide them with information about their rights and includes a section on Fair Housing law. The Walla Walla Housing Authority also hosts an annual Fair Housing workshop aimed at educating private landlords and the public in general on Fair Housing laws and what their rights and responsibilities are as landlords and tenants.

Continued outreach to private landlords is needed to further develop an understanding of how a tight rental market adversely affects low-income renters and the important role they can play to help people stay housed.

Academy Mortgage Company, Banner Bank, and several local realtors regularly offer classes for potential homebuyers, and due to record low-interest rates, there has been a surge of interest and offerings of these types of classes. They include tips to improve credit, provide information about fair lending practices, and education on the different types of home loans that are currently available. These educational opportunities will hopefully increase household comfort in accessing and using loans, such as the CDBG's Home Repair Loan program.

Northwest Justice Project has started to work more locally with other social service and housing agencies since many of the clients they see have experienced housing instability. They are also

represented on the Council on Housing and have become more active as a local housing advocate and expert.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Walla Walla advisory board-approved CDBG Policy and Procedure manual was updated in 2022 and 2023 and provides guidance to the CDBG coordinator and subrecipients. Similarly, our jurisdiction has a subrecipient monitoring plan which includes a checklist to measure compliance. Subrecipients will be monitored as needed or once every two years and receive technical assistance as needed.

The CDBG Advisory Group meets to review the Annual CAPER and Action Plan and assure they are in line with the Consolidated Plan. They also make recommendations to accomplish goals identified in the strategic plan and the action plan. We are currently establishing a formalized application process in which the Advisory Board will have the final say before sending recommendations to the City Council.

All CDBG projects that go out for bid are published on the Washington State Office of Minority and Women's Business Enterprises site. Searches are conducted on HUD's Section 3 website to identify businesses that qualify under Section 3 in the area. Recent searches show there are no registered Section 3 businesses in the area.

Subrecipients are required to submit progress reports updating the program coordinator on project progress and impacts made. These allow us to fairly and accurately communicate our progress towards city and CDBG goals. Conversations with partners and grant subrecipients explore ways to ensure that the city captures how the CDBG grant is preventing homelessness.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

For the 2022 CAPER, the public was informed and given opportunity of this document by:

- The CAPER document posted on our City website and CDBG page on March 22, 2023

- The CAPER document and information on the corresponding public hearing was sent out to individuals that had signed up for the CDBG listserve
- Information regarding the public hearing and posted document was posted on our neighborhood social media platform, Nextdoor, on March 22, 2023.
- A 15-day comment period began on March 23 and continued through April 7th, 2023.
- **RESULTS OF public hearing and WRITTEN comments RECEIVED will be here**

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

We are currently in the process of conducting our public participation and data gathering for the Consolidated Plan. I anticipate significant changes to our jurisdiction's CDBG objectives due to the impact of COVID-19 to the City of Walla Walla, although those are unknown at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

We are currently in the process of conducting our public participation and data gathering for the Consolidated Plan. I anticipate significant changes to our jurisdiction's CDBG objectives due to the impact of COVID-19 to the City of Walla Walla, although those are unknown at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

2022 CAPER PR 26 Adjustments

2022 PR26 Adjustments

Line 17 – For an unknown reason, this line did not include the number calculated by IDIS. Updated the number manually, changing Lines 21 and 22.

Line 28- Updated number with PR05. When reconciling the numbers, discrepancies were found and these are the corrections.

Line 29- Updated number with PR05. When reconciling the numbers, discrepancies were found and these are the corrections.

Line 30- Updated number, this amount was COVID funding towards public services

Line 39 – One of the vouchers was not marked as “previous year,” causing an error in the calculations. Corrected.

2022 CAPER PR26

	Office of Community Planning and Development	DATE: 03-21-23
	U.S. Department of Housing and Urban Development	TIME: 12:42
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2022	
	WALLA WALLA, WA	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	380,794.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	2,096.12
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	388,890.12

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	318,318.51
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 08 + LINE 10)	318,318.51
12 DISBURSED IN IDES FOR PLANNING/ADMINISTRATION	80,447.55
13 DISBURSED IN IDES FOR SECTION 308 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	398,767.06
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(12,876.94)

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	4,639.87
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	313,682.62
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	318,242.69
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.98%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PP: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDES FOR PUBLIC SERVICES	79,697.19
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR-2022	26,948.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR-2021	30,002.52
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(30,469.89)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	46,175.38
32 ENTITLEMENT GRANT	380,794.00
33 PRIOR YEAR PROGRAM INCOME	21,178.62
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 31-34)	404,592.62
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.40%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDES FOR PLANNING/ADMINISTRATION	80,447.55
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR-2022	35,208.58
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR-2021	38,666.13
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	75,758.00
42 ENTITLEMENT GRANT	380,794.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)	380,794.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	25.09%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

PROG	YEAR	UNIT	PROJ	ACTIVITY NAME	PROG CODE	NATIONAL CLASSIFICATION	Target Area Type	Drawn Amount
2029	1	97	6580463	W 8th Ave - FY 2029	14A	UHH	Strategy area	\$108.79
2020	1	112	6707321	Home Rehab - 2020- Street Lights	14A	UHHSP	Strategy area	\$1,467.75
2020	1	112	6727220	Home Rehab - 2020- Street Lights	14A	UHHSP	Strategy area	\$1,504.20
					14A	Matrix Code :		\$3,080.74
2022	1	125	6727043	Rental Rehabilitation - Orchard	14D	UHH	Strategy area	\$40.00
					14D	Matrix Code :		\$40.00
2022	1	123	6726011	Rental Rehab Administration	14H	UHH	Strategy area	\$1,519.13
					14H	Matrix Code :		\$1,519.13
Total								\$4,639.87

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

YEAR	LINE	QUANT	VEHICLE	Activity Name	Matrix Code	Amount	Drawn Amount
2022	3	118	669360	Public Facility - Senior Center Parking Lot	03E LPA	\$152,763.00	
2022	3	118	669360	Public Facility - Senior Center Parking Lot	03E LPA	\$5,389.13	
2022	3	118	672705	Public Facility - Senior Center Parking Lot	03E LPA	\$2,908.12	
					03E Matrix Code	\$161,060.25	
2018	5	81	668124	Washington Park Shade Structure	03F LPA	\$14.15	
2018	5	81	668125	Washington Park Shade Structure	03F LPA	\$21.05	
2018	5	81	668126	Washington Park Shade Structure	03F LPA	\$76.66	
2018	5	81	668128	Washington Park Shade Structure	03F LPA	\$103.68	
2018	5	81	668130	Washington Park Shade Structure	03F LPA	\$195.33	
2018	5	81	668131	Washington Park Shade Structure	03F LPA	\$217.80	
2018	5	81	668133	Washington Park Shade Structure	03F LPA	\$205.93	
2018	5	81	668134	Washington Park Shade Structure	03F LPA	\$1,230.57	
2018	5	81	664267	Washington Park Shade Structure	03F LPA	\$12,096.12	
2018	5	131	672699	Washington Park Basketball Court	03F LPA	\$902.52	
					03F Matrix Code	\$923.57	
2019	3	45	662370	PI - 2019 - Layden St - Sidewalk Improvement Engineering	03L LPA	\$305.07	
					03L Matrix Code	\$305.07	
2022	2	79	662784	Pro Bono Legal Referrals	05C LMC	\$67.80	
2021	4	103	662369	Public Service - 2021 - BMAC - Pro Bono Legal	05C LMC	\$5,420.00	
2021	4	103	666525	Public Service - 2021 - BMAC - Pro Bono Legal	05C LMC	\$5,420.00	
2021	4	103	666584	Public Service - 2021 - BMAC - Pro Bono Legal	05C LMC	\$5,420.00	
2021	4	103	673816	Public Service - 2021 - BMAC - Pro Bono Legal	05C LMC	\$944.20	
2022	4	129	676336	Public Service - 2022 - BMAC - Pro Bono Legal	05C LMC	\$2,435.00	
2022	4	129	672702	Public Service - 2022 - BMAC - Pro Bono Legal	05C LMC	\$7,525.00	
2022	4	129	672810	Public Service - 2022 - BMAC - Pro Bono Legal	05C LMC	\$181.40	
					05C Matrix Code	\$27,113.40	
2022	2	79	662784	Adult Literacy	05H LMC	\$67.79	
2021	4	102	662369	Public Service - 2021 - BMAC - Adult Literacy Program	05H LMC	\$1,280.00	
2021	4	102	666525	Public Service - 2021 - BMAC - Adult Literacy Program	05H LMC	\$1,280.00	
2021	4	102	666584	Public Service - 2021 - BMAC - Adult Literacy Program	05H LMC	\$1,280.00	
2021	4	102	673816	Public Service - 2021 - BMAC - Adult Literacy Program	05H LMC	\$258.32	
2022	4	126	676336	Public Service - 2022 - BMAC - Asset Building Coalition	05H LMC	\$967.00	
2022	4	126	672702	Public Service - 2022 - BMAC - Asset Building Coalition	05H LMC	\$2,001.00	
2022	4	126	672810	Public Service - 2022 - BMAC - Asset Building Coalition	05H LMC	\$100.00	
2022	4	127	676336	Public Service - 2022 - BMAC - Adult Literacy	05H LMC	\$940.00	
2022	4	127	672702	Public Service - 2022 - BMAC - Adult Literacy	05H LMC	\$1,520.00	
2022	4	127	672810	Public Service - 2022 - BMAC - Adult Literacy	05H LMC	\$100.00	
					05H Matrix Code	\$9,594.11	
2020	7	111	668168	Public Service - 2020 - BMAC - COVID Emergency Subsidance	06Q LMC	\$2,850.25	
2020	7	111	668169	Public Service - 2020 - BMAC - COVID Emergency Subsidance	06Q LMC	\$12,184.87	
2020	7	111	668618	Public Service - 2020 - BMAC - COVID Emergency Subsidance	06Q LMC	\$469.89	
2020	7	111	662582	Public Service - 2020 - BMAC - COVID Emergency Subsidance	06Q LMC	\$9,868.66	
2020	7	111	673738	Public Service - 2020 - BMAC - COVID Emergency Subsidance	06Q LMC	\$5,946.22	
					06Q Matrix Code	\$30,469.89	
2022	2	77	662784	Commitment to Community Neighborhood Revitalization	06Z LPA	\$67.79	
2021	4	104	662369	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	06Z LPA	\$1,666.00	
2021	4	104	666525	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	06Z LPA	\$1,666.00	
2021	4	104	666584	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	06Z LPA	\$1,666.00	
2021	4	108	662369	Public Service - 2021 - BMAC - Asset Building Coalition	06Z LMC	\$1,334.00	
2021	4	108	666525	Public Service - 2021 - BMAC - Asset Building Coalition	06Z LMC	\$1,334.00	
2021	4	108	666584	Public Service - 2021 - BMAC - Asset Building Coalition	06Z LMC	\$1,334.00	
2022	4	128	676336	Public Service - 2022 - BMAC - C2C	06Z LPA	\$833.00	
2022	4	128	672702	Public Service - 2022 - BMAC - C2C	06Z LPA	\$2,496.00	
2022	4	128	672810	Public Service - 2022 - BMAC - C2C	06Z LPA	\$120.00	
					06Z Matrix Code	\$13,519.79	
2019	1	76	658635	Home Rehabilitation Administration	14H LPH	\$1,379.92	
2019	1	76	658632	Home Rehabilitation Administration	14H LPH	\$271.92	
2020	1	98	658589	White St Home Repair	14H LPH	\$15.91	
2020	1	100	658515	Home Rehabilitation Administration	14H LPH	\$453.45	
2020	1	100	658634	Home Rehabilitation Administration	14H LPH	\$736.60	
2020	1	100	658632	Home Rehabilitation Administration	14H LPH	\$128.68	
2020	1	100	658631	Home Rehabilitation Administration	14H LPH	\$2,965.71	
2020	1	100	6606129	Home Rehabilitation Administration	14H LPH	\$205.17	
2020	1	100	662362	Home Rehabilitation Administration	14H LPH	\$960.75	
2020	1	100	669353	Home Rehabilitation Administration	14H LPH	\$1,471.36	
2020	1	100	673760	Home Rehabilitation Administration	14H LPH	\$597.60	
2020	1	100	673605	Home Rehabilitation Administration	14H LPH	\$36.12	
					14H Matrix Code	\$9,003.19	
2021	5	105	659341	Micro-Business Assistance Program - 2021	18C LPHMC	\$11,317.12	
2021	5	105	662369	Micro-Business Assistance Program - 2021	18C LPHMC	\$38,803.93	
2021	5	105	666525	Micro-Business Assistance Program - 2021	18C LPHMC	\$11,389.42	
2022	5	121	672705	Micro-Business Assistance Program	18C LPH	\$1,103.06	
					18C Matrix Code	\$62,613.55	
Total							\$313,602.82

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

FY09 Line	FY09 Budget	FY09 Actuals	FY09 Budget	FY09 Actuals	Activity Name	Grant Number	FY09 Code	FY09 Code	FY09 Code	Drawn Amount
2009	2	79	6627884	No	Pro Bono Legal Referrals	B10AC530025	EN	OSC	LHC	\$67.80
2001	4	103	6623669	No	Public Service - 2021 - BMAC - Pro Bono Legal	B21AC530025	EN	OSC	LHC	\$5,420.00
2001	4	103	6665623	No	Public Service - 2021 - BMAC - Pro Bono Legal	B21AC530025	EN	OSC	LHC	\$5,420.00
2001	4	103	6665964	No	Public Service - 2021 - BMAC - Pro Bono Legal	B21AC530025	EN	OSC	LHC	\$5,420.00
2001	4	103	6728016	No	Public Service - 2021 - BMAC - Pro Bono Legal	B21AC530025	EN	OSC	LHC	\$644.20
2002	4	129	6726336	No	Public Service - 2022 - BMAC - Pro Bono Legal	B22AC530025	EN	OSC	LHC	\$2,435.00
2002	4	129	6727052	No	Public Service - 2022 - BMAC - Pro Bono Legal	B22AC530025	EN	OSC	LHC	\$7,529.00
2002	4	129	6728107	No	Public Service - 2022 - BMAC - Pro Bono Legal	B22AC530025	EN	OSC	LHC	\$161.40
										05C Matrix Code
										\$27,113.40
2009	2	79	6627884	No	Adult Literacy	B10AC530025	EN	OSH	LHC	\$67.70
2001	4	102	6623669	No	Public Service - 2021 - BMAC - Adult Literacy Program	B21AC530025	EN	OSH	LHC	\$1,280.00
2001	4	102	6665623	No	Public Service - 2021 - BMAC - Adult Literacy Program	B21AC530025	EN	OSH	LHC	\$1,280.00
2001	4	102	6665964	No	Public Service - 2021 - BMAC - Adult Literacy Program	B21AC530025	EN	OSH	LHC	\$1,280.00
2001	4	102	6728016	No	Public Service - 2021 - BMAC - Adult Literacy Program	B21AC530025	EN	OSH	LHC	\$258.32
2002	4	126	6726336	No	Public Service - 2022 - BMAC - Asset Building Coalition	B22AC530025	EN	OSH	LHC	\$667.00
2002	4	126	6727052	No	Public Service - 2022 - BMAC - Asset Building Coalition	B22AC530025	EN	OSH	LHC	\$2,003.00
2002	4	126	6728107	No	Public Service - 2022 - BMAC - Asset Building Coalition	B22AC530025	EN	OSH	LHC	\$100.00
2002	4	127	6726336	No	Public Service - 2022 - BMAC - Adult Literacy	B22AC530025	EN	OSH	LHC	\$640.00
2002	4	127	6727052	No	Public Service - 2022 - BMAC - Adult Literacy	B22AC530025	EN	OSH	LHC	\$1,500.00
2002	4	127	6728107	No	Public Service - 2022 - BMAC - Adult Literacy	B22AC530025	EN	OSH	LHC	\$100.00
										05H Matrix Code
										\$9,594.11
2003	7	111	6631698	Yes	Public Service - 2020 - BMAC - COVID Emergency Subsidies	B20AC530025	EN	OSQ	LHC	\$2,852.25
2003	7	111	6631699	Yes	Public Service - 2020 - BMAC - COVID Emergency Subsidies	B20AC530025	EN	OSQ	LHC	\$12,184.87
2003	7	111	6631718	Yes	Public Service - 2020 - BMAC - COVID Emergency Subsidies	B20AC530025	EN	OSQ	LHC	\$469.89
2003	7	111	6632562	Yes	Public Service - 2020 - BMAC - COVID Emergency Subsidies	B20AC530025	EN	OSQ	LHC	\$9,568.66
2003	7	111	6737318	Yes	Public Service - 2020 - BMAC - COVID Emergency Subsidies	B20AC530025	EN	OSQ	LHC	\$5,186.22
										05Q Matrix Code
										\$30,469.89
2009	2	77	6627884	No	Commitment to Community Neighborhood Revitalization	B10AC530025	EN	OS2	LMA	\$67.79
2001	4	104	6623669	No	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	B21AC530025	EN	OS2	LMA	\$1,668.00
2001	4	104	6665623	No	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	B21AC530025	EN	OS2	LMA	\$1,668.00
2001	4	104	6665964	No	Public Service - Neighborhood Revitalization - 2021 - BMAC - C2C	B21AC530025	EN	OS2	LMA	\$1,668.00
2001	4	108	6623669	No	Public Service - 2021 - BMAC - Asset Building Coalition	B21AC530025	EN	OS2	LHC	\$1,204.00
2001	4	108	6665623	No	Public Service - 2021 - BMAC - Asset Building Coalition	B21AC530025	EN	OS2	LHC	\$1,204.00
2001	4	108	6665964	No	Public Service - 2021 - BMAC - Asset Building Coalition	B21AC530025	EN	OS2	LHC	\$1,204.00
2002	4	128	6726336	No	Public Service - 2022 - BMAC - C2C	B22AC530025	EN	OS2	LMA	\$653.00
2002	4	128	6727052	No	Public Service - 2022 - BMAC - C2C	B22AC530025	EN	OS2	LMA	\$2,486.00
2002	4	128	6728107	No	Public Service - 2022 - BMAC - C2C	B22AC530025	EN	OS2	LMA	\$125.00
										05Z Matrix Code
										\$12,519.79
										\$49,227.30
										\$30,469.89
										\$79,697.19
										Total

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

FY09	FY09	FY09	FY09	Activity Name	Matrix	Matrix	Drawn Amount
Line	Budget	Actuals	Budget		Code	Code	
2001	2	101	6594729	Admin/Planning 2021	21A		\$8,256.14
2001	2	101	6606121	Admin/Planning 2021	21A		\$8,122.54
2001	2	101	6606123	Admin/Planning 2021	21A		\$8,013.21
2001	2	101	6608726	Admin/Planning 2021	21A		\$0.60
2001	2	101	6623669	Admin/Planning 2021	21A		\$8,204.75
2001	2	101	6665623	Admin/Planning 2021	21A		\$5,400.69
2002	2	115	6695628	Admin/Planning 2022	21A		\$8,023.24
2002	2	115	6696350	Admin/Planning 2022	21A		\$12,225.92
2002	2	115	6696352	Admin/Planning 2022	21A		\$8,566.83
2002	2	115	6702664	Admin/Planning 2022	21A		\$9,148.26
2002	2	115	6726340	Admin/Planning 2022	21A		\$242.72
2002	2	115	6727065	Admin/Planning 2022	21A		\$0,513.66
					21A	Matrix Code	\$80,447.55
Total							\$80,447.55



ar-4971

Pgs. 189-196

City Council - Regular Meeting

Meeting Date: 04/12/2023

Item Title: Ratifies emergency declaration for repairs to Well #2

Submitted For: Mike Laughery, Public Works Department

Project No:

N/A

Financial Comments:

Preliminary estimated cost of repairs is \$150,000

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Ratifies emergency declaration for repairs to Well #2.

Information

HISTORY:

Well #2, which is located at the Water Treatment Plant, had an electrical failure the morning of March 31. The electrical failure started a fire in the electrical control panel which spread to the structure of the well house. Staff requested, and the City Manager approved an emergency declaration for repairs that day.

Well #2 is one of the City's most frequently used wells. Well #2 is used during surface water turbidity events, when warmer weather irrigation demands increase, and when surface water is unable to be utilized.

Staff is working diligently to get the repairs made and is also working with WCIA, the City's insurance provider, to recover costs.

POLICY ISSUES:

RCW 35.22.620(6) provides the competitive bidding requirements of this section may be waived by the city legislative authority pursuant to RCW 39.04.280 if an exemption contained within that section applies to the work or contract. RCW 39.04.280(2)(b) states that, "If an emergency exists, the person or person designated by the governing body of the municipality to act in the event of an emergency may declare an emergency situation exists, waive competitive bidding requirements, and award all necessary contracts on behalf of the municipality to address the emergency situation. If a contract is awarded without competitive

bidding due to an emergency, a written finding of the existence of an emergency must be made by the governing body or its designee and duly entered of record no later than two weeks following the award of the contract." RCW 38.52.070 authorizes political subdivisions in which major disasters occur to forego compliance with saltatory competitive bidding requirements.

PLAN COMPLIANCE:

STRATEGIC PLAN:

SAFE COMMUNITY

Organizational readiness around emergency management, infrastructure stability (maintenance/ repair/multimodal), and overall community safety.

ALTERNATIVES:

None.

STAFF RECOMMENDATION:

Adopt a Resolution ratifying the City Manager's emergency declaration of March 31, 2023, regarding emergency repairs for Well #2.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2023-045

Pictures of Fire @ Well #2

Vicinity Map

RESOLUTION NO. 2023-045

**A RESOLUTION RATIFYING AN EMERGENCY PROCUREMENT, AND TAKING
OTHER ACTION IN CONNECTION THEREWITH**

WHEREAS, the City of Walla Walla operates a public water system; and

WHEREAS, an electrical failure caused a fire on March 30, 2023 in an electrical panel in City Well #2 which spread to the well house structure

WHEREAS, immediate repair of the well is required to ensure that water service demands may be met; and

WHEREAS, section 39.04.280 authorizes emergency purchases; and

WHEREAS, paragraph IV(M) of the purchasing policies adopted by City Resolution 2010-18 (Mar. 24, 2010) authorizes the City Manager and City Attorney to declare emergencies; and

WHEREAS, the City Manager declared an emergency to exist on March 31, 2023; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council has considered this matter during a regular and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that good government and the best interests of the City of Walla Walla will be served by passage of this resolution;

**NOW THEREFORE, the City Council of the City of Walla Walla do resolve
as follows:**

Section 1: The City Council certifies that the need to immediately repair Well #2 constituted an emergency situation. Such procurement is exempted from competitive bidding requirements.

Section 2: The City Council ratifies and confirms contracts, agreements, and/or other documents executed on behalf of the City of Walla Walla to repair Well #2.

Section 3: The City Manager of the City of Walla Walla, and designees of the City Manager, are hereby authorized and empowered to execute amendments, modifications, and change orders to the contracts, agreements, and/or other documents ratified by section 2 herein on behalf of the City of Walla Walla, provided that sufficient appropriations have been made by the Walla Walla City Council, and provided further the aggregate value of all amendments, modifications, and change orders to the agreement may not exceed fifty thousand dollars (\$50,000.00).

Section 4: The City Clerk of the City of Walla Walla is hereby authorized and directed to attest the contracts, agreements, and/or other documents ratified by section 2 herein and any amendments, modifications or change orders authorized by section 3

herein, and to attach to each duplicate thereof a copy of this resolution.

PASSED by the City Council of the City of Walla Walla, Washington, April 12, 2023.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

WELL #2 FIRE PHOTOS – MARCH 31, 2023



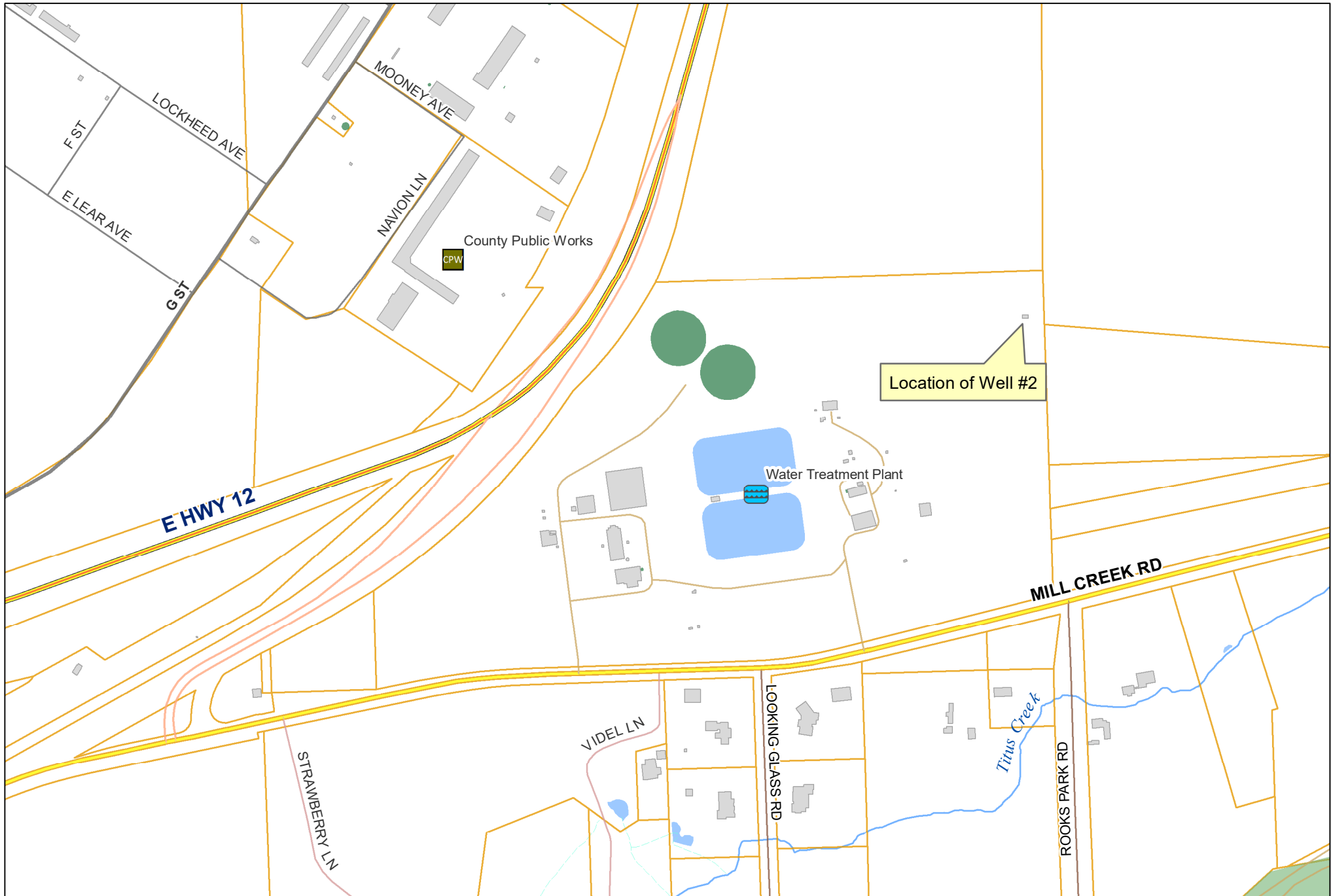
WELL #2 FIRE PHOTOS – MARCH 31, 2023



WELL #2 FIRE PHOTOS – MARCH 31, 2023



WELL #2 VICINITY MAP



0 187.5 375 750 Feet

Print Date: 3/31/2023

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ar-4973

Pgs. 197-205

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Lisa Neissl, Support Services, City Clerk

Add'l Contributors:

Information

ITEM TITLE:

Approves the minutes of the 03/06/2023 Work Session and 03/08/2023 Regular Meeting (Councilmember Reyna to abstain).

Attachments

03-06-2023 Minutes

03-08-2023 Minutes

WALLA WALLA CITY COUNCIL
Work Session Minutes
March 6, 2023

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 4:00 p.m.

Present: Councilmembers Brian Casey, Rick Eskil, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: Gustavo Reyna

City staff in attendance: City Manager Elizabeth Chamberlain, City Attorney Tim Donaldson, Community Development Director Preston Frederickson, HR Director Pamela Taylor, Fire Chief Yancey, Deputy Chief Knudson, Parks and Recreation Director Andy Coleman, Public Works Director Ki Bealey, and City Clerk Lisa Neissl.

2. ACTIVE AGENDA

A. Interim Zoning Ordinance Wireless Communication Facilities

City Attorney Donaldson provided information on what the City may or may not do regarding regulations on wireless communication facilities.

There was discussion on:

- FCC exemptions and control over regulation.
- Material inhibition test vs. significant gap test
- Unintended consequences, which should be addressed if future permanent regulations are adopted.
- The difference between macro towers and micro (small cell) facilities.

B. Review 2022 Resident Satisfaction Survey Results: Presentation by William SaintAmour, Cobalt Community Research

The consultant provided an overview of the results of the 2022 survey and the floor was open for questions.

There was discussion on:

- If sporting events are desired.
- Shopping availability and what are the considerations.

WORK SESSION MINUTES

March 6, 2023

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- Affordable housing – using Zillow / Realtor.com for comparisons.
- How many other Washington cities are in the comparison.
- Possible additional meeting at a later date once Council has time to do a deeper dive into the results.
- Demographics of people who respond to surveys.
- Next steps and actions to take with the survey results.

3. MEETING ENDS

There being no further business, the meeting ended at 5:36 p.m.

Approved:

Attest:

Mayor

City Clerk

WALLA WALLA CITY COUNCIL
Regular Meeting Minutes
March 8, 2023

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 6:30 p.m.

Present: Councilmembers Brian Casey, Rick Eskil, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: Gustavo Reyna

City staff in attendance: City Manager Elizabeth Chamberlain, City Attorney Tim Donaldson, Parks and Recreation Director Andy Coleman, Development Services Director Preston Frederickson, Police Chief Buttice, Library Director Erin Wells, HR Director Pamela Taylor, and City Clerk Lisa Neissl.

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. PUBLIC COMMENTS

Dorothy Knudson spoke about rent relief bills in the legislature that our local representatives did not vote for.

Sybil Barrier expressed concerns about the scope of work of the contract with PBS for the study for the intersection at Division and Whitman. She was concerned about the public input not actually being a valued consideration in the final decision.

5. CONSENT AGENDA

Staff introduced the Consent Agenda, Items A through D, as follows:

- A. Resolution 2023-023 Updates the contract with Pacific Security for the Public Library.
- B. Resolution 2023-024: Awards the bid for the material purchase of Hot Mix Asphalt to Humbert Asphalt, Inc. in the amount of \$266,805.00.
- C. Accepts the resignation of Barbara Knudson from the Lodging Tax Advisory Commission.

WALLA WALLA CITY COUNCIL MINUTES

March 8, 2023

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- D. Approves the minutes for the 02-06-2023 and 02-21-2023 work sessions and the 02-08-2023 regular meeting.

Mayor Scribner thanked Ms. Knudson for her valued participation on the Lodging Tax Advisory Board and invited public input. No one in the audience chose to address the City Council on any of these items.

Staff provided a brief explanation on the reason for the security need at the library.

Councilmember Moss moved to adopt Consent Agenda Items A through D. Councilmember Casey seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

6. ACTIVE AGENDA

- A. Ordinance 2023-04 Interim Zoning Ordinance related to Wireless Communications Facilities.

Staff provided a timeline of discussions to date and a review of the proposed interim zoning ordinance.

Mayor Scribner opened a public hearing at 6:46 p.m.

The following people spoke about the need for additional regulation to restrict this type of wireless communication facilities noting unintended consequences such as fire, collapse, aesthetic issues, property devaluation, and health issues. In addition the willingness of the neighbors to assist the church in getting out of the lease was mentioned.

- Barbara Knudson
- Pamela Culbreth
- Beth Call
- Susan Akers
- Ray Culbreth
- Nancy Powell
- Douglas DeMers

Jim Snider, Pastor of Blue Mountain Community Church spoke about the church property and asked if the council believed they made a wrong choice when they passed the ordinance last year.

Mayor Scribner closed the public hearing at 7:04 p.m.

WALLA WALLA CITY COUNCIL MINUTES

March 8, 2023

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There was discussion on:

- The reason behind the original ordinance last year being an attempt to be proactive in relation to recent FCC rulings.
- If there had been any new applications in the past two weeks. (none)
- Status of the current application and estimate of late April or early May for a hearing.
- Federal regulations are preempting the ability of local governments to limit placements of these facilities.

Councilmember Koehler moved to adopt Ordinance No. 2023-04

Councilmember Moss seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

- B. Resolution 2023-025: Authorizes a construction contract in the amount of \$93,010.00 to Conframe Construction for the Pioneer Park Storage Building Renovation project.

Staff reported on the offer of Michael and Eva Murr to replace the dilapidated greenhouse at Pioneer Park and requested authorization to award this contract for the renovation of the building.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

There was discussion on:

- The generosity of the Murr's who are paying the full cost of the renovation.
- The process of the contractor being chosen from the MRSC Small Works Roster.
- Having a plaque on the building thanking the Murr's.

Councilmember Moss moved to adopt Resolution No. 2023-025

Councilmember Casey seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

- C. Resolution 2023-026 Authorizing the preparation of policy and use of Body-Worn Cameras by the Walla Walla Police Department.

WALLA WALLA CITY COUNCIL MINUTES

March 8, 2023

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Staff reported on the proposed resolution to authorize the use of body-worn cameras and the preparation of the policy to regulate their use.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

There was discussion on:

- The involvement of the Chief Advisory Commission in the development of the policy.
- Negotiations with the Police Guild.
- Public involvement facilitation for the policy development.
- Timeframe for deployment of the cameras.
- City legal counsel involvement in the policy development.

Councilmember Nakonieczny moved to adopt Resolution No. 2023-026
Councilmember Moss seconded the motion. The motion carried
unanimously with 6 yes votes and 0 no votes.

- D. Resolution 2023-027: Approves recommendation and installation of artwork selected by the Arts Commission to be displayed in Council Chambers.

Staff reported on the process for submissions and recommendation of 10 for display in the chambers.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

There was discussion on:

- Having a reception with the artists.
- Yearlong commitment to have the art on display.

Councilmember Casey moved to adopt Resolution No. 2023-027
Councilmember Nakonieczny seconded the motion. The motion carried
unanimously with 6 yes votes and 0 no votes.

WALLA WALLA CITY COUNCIL MINUTES
March 8, 2023
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7. COUNCIL MEMBER MEETING REPORTS

Councilmember Moss reported attendance at the following:

The work session, agenda setting, Finance Committee, and a tour of the Sleep Center.

Councilmember Casey reported attendance at the

The work session.

Councilmember Nakonieczny reported attendance at the following:

The work session and the Fort Walla Walla board.

Councilmember Eskil reported attendance at the following:

The work session.

Councilmember Koehler reported attendance at the following:

The work session, Finance Committee, Community Development Block Grant Advisory Board, and the Infrastructure Improvement Committee.

Mayor Scribner reported attendance at the following:

The work session, agenda setting, Library Board, Blue Mountain Community Foundation Celebration of Giving, and a meeting with College Place Mayor Hernandez.

8. UNFINISHED AND NEW BUSINESS

Councilmember Nakonieczny made a motion to allow Erik McLaughlin to continue to serve his term on the Planning Commission after he moves from a property in the city limits to a property outside the city limits, yet still within the urban growth area. Councilmember Eskil seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

Ms. Chamberlain noted that the joint meeting with College Place is planned for April 19th and will be held in College Place. She also informed council that she, Councilmember Eskil, and Public Works Director Bealey will be attending the meeting on the 22nd via Zoom as they will be in Olympia to advocate for transportation priorities.

WALLA WALLA CITY COUNCIL MINUTES
March 8, 2023
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9. EXECUTIVE SESSION

Mayor Scribner announced the City Council would be recessing to executive session to discuss with legal counsel representing the City:

Subject 1: To discuss the strategy or position to be taken by the City Council in the course of collective bargaining, professional negotiations, or grievance or mediation proceedings and to review proposals made in negotiations pursuant to RCW 42.30.140(4)(b)

Subject 2: RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

The executive session will last no longer than 90 minutes, and no further business will come before the Council in open session. The meeting recessed at 8:00 p.m.

10. MEETING ENDS

There being no further business, the meeting ended at 9:15 p.m.

Approved:

Attest:

Mayor

City Clerk



ar-4976

Pgs. 206-214

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Lisa Neissl, Support Services, City Clerk

Add'l Contributors:

Information

ITEM TITLE:

Approves the minutes of the 03/22/2023 Regular Meeting (Councilmember Koehler to abstain).

Attachments

03-22-2023 Minutes

WALLA WALLA CITY COUNCIL
Regular Meeting Minutes
March 22, 2023

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 6:30 p.m.

Present: Councilmembers Brian Casey, Rick Eskil (virtually), Steve Moss, Susan Nakonieczny, Gustavo Reyna, and Mayor Tom Scribner.

Absent: Ted Koehler.

City staff in attendance: City Manager Elizabeth Chamberlain (virtually), City Attorney Tim Donaldson, Public Works Director Ki Bealey (virtually), Development Services Director Preston Frederickson, Environmental Engineer Leah Rohan, Planner Jon Maland, Deputy Public Works Director Mike Laughery, and City Clerk Lisa Neissl.

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. PUBLIC COMMENTS

Sybil Barrier expressed concerns with the contract for revisions at the intersection of Whitman and Division with PBS. Specifically, she was concerned with task #4 and if there would be true public involvement and genuine alternatives explored. She provided a handout to each of the council members.

Brian Cariveau asked what the amount listed on his utility bill as a sewer base is for. He expressed concern with senior citizens being able to pay for this.

The following people spoke regarding concerns with the cell tower being proposed for installation at the Blue Mt. Community Church. Some of the items noted were permit application deficiencies, policy failing to protect, current code not being enforced, noise and aesthetics, and failed attempts to meet with the Church.

- Mary Gibson
- Barbara Knudson
- Vickie McClellan

WALLA WALLA CITY COUNCIL MINUTES

March 22, 2023

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Mayor Scribner noted there would be a meeting tomorrow at the Pioneer Park Garden Center regarding the Whitman and Division intersection.

He suggested the utility bill question be directed to the clerk for forwarding to the appropriate department, and Councilmember Moss suggested he look into the discount.

At the Mayor's request, staff provided an update on the status of the conditional use permit application for the cell tower.

5. CONSENT AGENDA

Staff introduced the Consent Agenda, Items A through E, as follows:

- A. Resolution 2023-028: Authorizes a professional services contract with Brown and Caldwell for wastewater pretreatment program assistance in the amount of \$166,680.
- B. Resolution 2023-029: Authorizes a two-year professional services contract with Aspect Consulting for landfill groundwater monitoring and environmental consulting in the annual not to exceed amount of \$192,240.
- C. Resolution 2023-030: Awards the bid for gravel and spoils hauling/disposal to Humbert Asphalt, Inc. in the amount of \$77,073.98.
- D. Resolution 2023-031: Authorizes a two-year professional services contract with Aspect Consulting for landfill gas collection, flare, and leachate collection system operations and maintenance in the annual not to exceed amount of \$137,600.
- E. Approves the minutes of the 2/22/2023 regular meeting.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on any of these items.

Staff provided a brief explanation of items A, B, and D.

Councilmember Moss moved to adopt Consent Agenda Items A through E. Councilmember Casey seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

6. ACTIVE AGENDA

- A. Resolution 2023-032: Declaring certain city owned property as surplus and authorizing the City Manager to dispose of such property.

WALLA WALLA CITY COUNCIL MINUTES

March 22, 2023

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Staff reported on property that the city acquired previously for a waterline and would like to sell a portion of it to an adjacent property owner.

Mayor Scribner invited public input.

R.L. McFarland spoke about some history of the property and easement for this waterline. He expressed concern of this sale limiting the ability to put an access bridge through for pedestrians and/or bicycles in the future.

David Reinholtz commented that the portion of the property he is requesting to purchase is not part of the easement.

There was discussion on:

- Potential of future path not being precluded by this action.

**Councilmember Reyna moved to adopt Resolution No. 2023-032
Councilmember Moss seconded the motion. The motion carried
unanimously with 6 yes votes and 0 no votes.**

- B. Resolution 2023-033: Resolution approving the Alteration of Subdivision, generally located near Klingman Court and Fern Avenue.

Staff reported on the need for the city council to approve the alteration of the subdivision in order to process the sale of the surplus property.

Mayor Scribner opened the public hearing at 7:21 p.m.

R.L. McFarland requested a summary of the wetland area that is part of this item and being sold and expressed concerns of encroachment on the creek property.

Mayor Scribner closed the public hearing at 7:26 p.m.

There was discussion on:

- Wetland setbacks and protections.
- Restrictions on development of the land being sold.
- Critical area not included in property being sold.
- Location of utility easement.
- Potential of walking bridge in the future.

Councilmember Moss moved to adopt Resolution No. 2023-033

WALLA WALLA CITY COUNCIL MINUTES

March 22, 2023

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Councilmember Casey seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

- C. Resolution 2023-034: Resolution approving the Alteration of Subdivision, generally located on Abbott Road.

Staff reported on the need to make adjustments to two subdivision lines for the property owners to be able to make boundary line adjustments.

Mayor Scribner opened the public hearing at 7:36 p.m.

Greg Flowers stated that he was the land surveyor for this project and is available if anyone has any questions.

Mayor Scribner closed the public hearing at 7:37 p.m.

There was discussion on:

- Reason for adjustment of boundary lines to allow more density for future development.

**Councilmember Casey moved to adopt Resolution No. 2023-034
Councilmember Reyna seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.**

- D. Resolution 2023-035: Adoption of the City of Walla Walla Historic Preservation Plan.

Staff reported on the plan development by Northwest Vernacular as presented in the work session on Monday.

Mayor Scribner opened the public hearing at 7:43 p.m. Being no one in the audience chose to address the City Council on this matter, the hearing closed.

There was discussion on:

- Excitement about the plan and historic preservation in the city.
- Public education on historic preservation.
- Tax breaks for improvements on historic properties.

**Councilmember Nakonieczny moved to adopt Resolution No. 2023-035
Councilmember Reyna seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.**

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March 22, 2023
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- E. Resolution 2023-036: Construction bid award of the Chestnut - 2nd to Howard IRRP Project to Culbert Construction, Inc. in the amount of \$4,178,463.55.

Staff reported on the Chestnut IRRP project aspects and how the project will be scheduled in phases to minimize disruption of public roadways. This will result in various elements taking place over a two-year period starting after the Park/Alder intersection opens.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

There was discussion on:

- Planning ahead on the project to minimize disruption.
- Estimate of Park/Alder intersection opening in May.
- Time of Chestnut/2nd intersection work – scheduled for 40 days with incentives to finish early.

Councilmember Reyna moved to adopt Resolution No. 2023-036
Councilmember Nakonieczny seconded the motion. The motion carried unanimously with 6 yes votes and 0 no votes.

- F. Resolution 2023-037: Authorizes a professional services contract with Anderson Perry & Associates, Inc. for design of the Pine Street (2nd-9th) project in the amount of \$760,108.16.

Staff reported on the design contract for the Transportation Benefit District project. It was noted that this is not an IRRP project as it only includes minor utility. There is potential for a light at the 9th and Pine intersection.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

There was discussion on:

- Estimated cost of total project to be around \$7,000,000.
- Staff are seeking funding through various grant programs.
- The design for this project will require more paperwork to be completed to the federal level to qualify for federal funding.

Councilmember Casey moved to adopt Resolution No. 2023-037

WALLA WALLA CITY COUNCIL MINUTES

March 22, 2023

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Councilmember Nakonieczny seconded the motion. The motion carried unanimously with 5 yes votes and 0 no votes. (Clerk note – Councilmember Eskil temporarily left the meeting due to technical difficulties.)

- G. Approves February 2023 Accounts Payable Register - Checks #21771; 21773-21775; 21777-21879; 21881-21898; 21900-22051; 506; 508-520 totaling \$3,858,772.40.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this matter.

Councilmember Moss moved to approve payment of the February, 2023 check register containing check numbers 21771 through 21773; 21777 through 21879; 21881 through 21898; 21900 through 22051; 506, 508 through 520 totaling \$3,858,772.40, except for the check to Councilmember Rick Eskil. Councilmember Nakonieczny seconded the motion. The motion carried unanimously with 5 yes votes and 0 no votes.

Councilmember Moss moved to approve payment of the check to Rick Eskil totaling \$182.00. Councilmember Nakonieczny seconded the motion. The motion carried unanimously with 5 yes votes, 0 no votes.

7. COUNCIL MEMBER MEETING REPORTS

Councilmember Moss reported attendance at the following:

The work session, agenda setting, Valley Transit, Chiefs Advisory, Ad-hoc Housing, Committee on Committees, and a meeting with Tom Krebs to tour the wastewater treatment plant.

Councilmember Casey reported attendance at the following:

The work session, and the Water/Wastewater Advisory Committee (which was cancelled for lack of quorum).

Councilmember Reyna reported attendance at the following:

The work session, Downtown Walla Walla Foundation, and the Committee on Committees.

Councilmember Nakonieczny reported attendance at the following:

The work session, Valley Transit, Committee on Committees, and toured the alleyway that has been a topic of public comments at several meetings.

WALLA WALLA CITY COUNCIL MINUTES
March 22, 2023
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Mayor Scribner reported attendance at the following:

The work session, agenda setting, a meeting with Mayor Pro-tem Moss, and a meeting with City Attorney Donaldson.

8. UNFINISHED AND NEW BUSINESS

Councilmember Nakonieczny made a motion to appoint the following people to the Bicycle & Pedestrian Advisory Committee:

- **Mark Brotherton to a term ending 12/31/2023.**
- **Patrick Cabbage to a term ending 12/31/2023.**
- **Aniko Samy-Kuschatka to a term ending 12/31/2024.**

Councilmember Moss seconded the motion. The motion carried unanimously with 5 yes votes and 0 no votes.

Councilmember Nakonieczny made a motion to appoint the following people to the Community Development Block Grant Advisory Board:

- **Clayton Bond to a term ending 12/31/2024.**
- **Alayna Brinton to a term ending 12/31/2025.**
- **Jon Rickard to a term ending 12/31/2026.**

Councilmember Casey seconded the motion. Councilmember Moss noted that this would increase the board to 9 members. The motion carried unanimously with 5 yes votes and 0 no votes.

Councilmember Nakonieczny made a motion to appoint Dan Leeper to the Lodging Tax Advisory Committee for a term ending 12/31/2023 as a member representing an entity that pays the lodging tax. Councilmember Moss seconded the motion. The motion carried unanimously with 5 yes votes and 0 no votes.

Councilmember Eskil reconnected with the meeting at 8:16 p.m. and reported attendance at the following:

The work session, and various meetings in Olympia.

WALLA WALLA CITY COUNCIL MINUTES
March 22, 2023
PAGE 8

9. EXECUTIVE SESSION

- A. Executive Session Subject: Mayor Scribner announced an executive session RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The executive session will last no longer than one hour, and no further business will come before the Council in open session. The meeting recessed at 8:20 p.m.

9. MEETING ENDS

There being no further business, the meeting ended at 9:15 p.m.

Approved:

Attest:

Mayor

City Clerk



ar-4977

Pgs. 215-288

City Council - Regular Meeting

Meeting Date: 04/12/2023

Submitted For: Jean Teasdale, Finance Department

Add'l Contributors:

Information

ITEM TITLE:

Approves March 2023 Accounts Payable Register checks 22052-22132; 22134-22324; 22326-22435; 522-533 totaling \$4,089,356.

Attachments

March 2023 AP Register

Check History City of Walla Walla

Checks: 22052 – 22132;22134 – 22324;22326 - 22435
#522 - 533

Dates: 3/1/2023 – 3/31/2023
Amount: \$4,089,356.00

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, and the claim is a just, due, and unpaid obligation against the City of Walla Walla, Washington and I am authorized to authenticate and certify to said claim.

4/3/2023

Finance Director

Monthly Check Register

Check #	Date	Vendor	Description	Amount	Clear
522	3/2/2023	Washington Dental Services Inc	Dental Premiums for March 2023 - All Employees	35,514.16	Y
523	3/2/2023	Washington State Department of Licensing	02/27/2023 - 34 concealed pistol licenses/1 dealer	746.00	Y
524	3/7/2023	AWC Employee Benefits Trust	AWC Medical/Vision Premiums for March 2023	335,524.60	Y
525	3/3/2023	Axiamed	Merchant card services Landfill 02/2023	159.70	Y
526	3/2/2023	Globalpayments	Merchant cards services Parks Feb 23	2,152.04	Y
527	3/2/2023	Globalpayments	Merchant card services City Hall 2/23	10,054.75	Y
528	3/2/2023	Axlamed	Merchant card services Landfill Feb 23	2,280.45	Y
529	3/2/2023	Globalpayments	Merchant card services Finance online 2/23	42,895.11	Y
530	3/13/2023	United States Postal Service	Postage for Finance	3,000.00	Y
531	3/2/2023	Globalpayments	Merchant card services DS 2/23	12,360.91	Y
532	3/28/2023	Washington State Department of Revenue	Sales and Use Tax 2/2023	82,324.42	Y
533	3/29/2023	Washington State Department of Licensing	03/24/2023 - 33 concealed permit license fees	731.00	Y
22052	3/1/2023	Walla Walla Eye Center	Leoff 1 Mitchell, Fred 10/04/22	95.00	Y
22053	3/1/2023	Union Pacific Railroad Company Inc	Golf Course Railroad Lease	3,477.83	Y
22054	3/3/2023	1-2-3 Printing Inc	Envelopes for Ar Finance	1,045.06	Y
22055	3/3/2023	Basin Disposal of Washington	February 2023 BDI Contact Payment	58,438.23	Y
22056	3/3/2023	Byrnes Oil Company Inc	Solvent for parts washer	271.82	Y
22057	3/3/2023	Chuck Fulton	Medicare Reimbursement 3/2023	164.90	Y
22058	3/3/2023	Columbia County Public Hospital District	Medications	478.05	Y
22059	3/3/2023	Daniel Seese	Medicare Reimbursement 3/2023	144.90	Y
22060	3/3/2023	Earl Richardson	Medicare Reimbursement 3/2023	164.90	Y
22061	3/3/2023	Fred Mitchell	Medicare Reimbursement 3/2023	164.90	Y
22062	3/3/2023	George Berg	Medicare Reimbursement 3/2023	164.90	Y
22063	3/3/2023	Heaston Vision Clinic Inc PS	Leoff 1 Medical Hawman, Charles #120461	75.00	Y
22064	3/3/2023	Larry Warren	Medicare Reimbursement 3/2023	153.90	Y
22065	3/3/2023	Leonard Adams	Medicare Reimbursement 3/2023	164.90	Y
22066	3/3/2023	Lewellyn Law Office PLLC	Jan 2023 Indigent Defense Services	8,250.00	Y
22067	3/3/2023	Aaron L Canwell	Music Instruction	224.00	Y
22068	3/3/2023	Michael Everett	Medicare Reimbursement 3/2023	164.90	Y
22069	3/3/2023	Neil Hinton	Medicare Reimbursement 3/2023	164.90	Y
22070	3/3/2023	Northwest Solutions Consulting	1.23 Monthly Fee for State Lobbying	1,750.00	N
22071	3/3/2023	UW Medicine	Leoff 1 Medical Wheeler, Robert 4696692	46.80	Y
22072	3/3/2023	Pioneer City Oil Inc	Windshield washer fluid	215.02	Y
	3/3/2023	Pioneer City Oil Inc	Grease tubes-10000	234.78	Y
22073	3/3/2023	Pixeleyes LLC	WWPR Baseball Camp Shirts	620.73	Y
22074	3/3/2023	Robert Tabacco	Fencing Instruction	2,093.00	Y
22075	3/3/2023	Ronald Brookshire	Medicare Reimbursement 3/2023	164.90	Y
22076	3/3/2023	Ronald Mailloux	Medicare Reimbursement 3/2023	164.90	Y
22077	3/3/2023	Tallmans Inc	Leoff 1 Medical Prescriptions 2/2023	637.55	Y
22078	3/3/2023	Terry Thompson	Medicare Reimbursement 3/2023	181.40	Y
22079	3/3/2023	Tom Anderson	Medicare Reimbursement 3/2023	164.90	Y
22080	3/3/2023	Town & Country Tree Services	Cemetery Tree Work	35,120.25	Y
22081	3/3/2023	Washington State Patrol	February 2023 - background checks	282.75	Y
22082	3/3/2023	Western Systems	1st Ave Plaza Ped Lights	30,735.39	Y
22083	3/3/2023	Wilbur-Ellis Inc	SnapShot	108.90	Y
22084	3/3/2023	Walla Walla County	Feb 2023 MSAG Payroll for Barb McKinney	4,884.32	Y
22085	3/3/2023	Walla Walla School District #140	AVID - Mother Son Superhero Bash	1,024.00	Y
22086	3/3/2023	Walla Walla Community College	Youth Volleyball Camp Instruction	2,760.00	Y
22087	3/3/2023	Barry Jaquins	Medicare Reimbursement 3/2023	160.90	Y
22088	3/3/2023	Charles Hawman	Medicare Reimbursement 3/2023	153.90	Y
22089	3/3/2023	Christina Ruchert	Travel Boise ID 03/12/23 thru 03/15/23	262.00	Y
22090	3/3/2023	Dan Aycock	Medicare Reimbursement 3/2023	164.90	Y
22091	3/3/2023	Darci Bell	Claim expense Post Falls ID 02/24/23 thru 02/23/23	42.87	Y
22092	3/3/2023	Dennis Kralman	Medicare Reimbursement 3/2023	164.90	Y
22093	3/3/2023	Floyd E Bloom	Medicare Reimbursement 3/2023	164.90	Y

22094	3/3/2023	Fred Moore	Medicare Reimbursement 3/2023	164.90	Y
22095	3/3/2023	Greg Van Donge	Medicare Reimbursement 3/2023	164.90	Y
22096	3/3/2023	Jack Pinza	Medicare Reimbursement 3/2023	164.90	Y
22097	3/3/2023	John Martin	Medicare Reimbursement 3/2023	164.90	Y
22098	3/3/2023	Kenneth Butherus	Medicare Reimbursement 3/2023	164.90	Y
22099	3/3/2023	Leoff Health & Welfare Trust	Leoff Trust Medical Premiums March 2023 PD	91,455.09	Y
	3/3/2023	Leoff Health & Welfare Trust	Leoff Trust Medical Premiums March 2023FD	103,441.49	Y
22100	3/3/2023	Mike Kyle	Medicare Reimbursement 3/2023	164.90	Y
22101	3/3/2023	Nicole Williams	Travel Boise ID, 03/12/23 thru 03/15/23	262.00	Y
22102	3/3/2023	Paul Lommasson	Medicare Reimbursement 3/2023	164.90	Y
22103	3/3/2023	Randal Wright	Medicare Reimbursement 3/2023	164.90	Y
22104	3/3/2023	Randy Alessio	Medicare Reimbursement 3/2023	164.90	Y
22105	3/3/2023	Robert Wheeler	Medicare Reimbursement 3/2023	164.90	Y
22106	3/3/2023	Ronald Sams	Medicare Reimbursement 3/2023	164.90	Y
22107	3/3/2023	Steven Ruley	Travel Lakewood 03/15/23 thru 03/16/23	107.00	Y
22108	3/3/2023	Steven Slawson	Medicare Reimbursement 3/2023	137.90	Y
22109	3/3/2023	Tristar Claims Management Services, Inc.	February 2023 Worker's Compensation Claims	27,414.01	Y
22110	3/3/2023	vCloud Tech Inc.	Adobe Creatie Cloud Subscription Renewal (2)	2,141.37	Y
22111	3/3/2023	Wallace Fisher	Medicare Reimbursement 3/2023	164.90	Y
22112	3/3/2023	Wesley Carney	Medicare Reimbursement 3/2023	164.90	Y
22113	3/8/2023	State of Washington Health Care Authority	SFY 20 GEMT Final Settlement	3,465.58	Y
22114	3/9/2023	1-2-3 Printing Inc	1000 regular envelopes for Public Works	201.47	Y
22115	3/9/2023	A Worksafe Service Inc	Monthly drug testing	160.00	Y
22116	3/9/2023	Advanced Paging and Communications Inc	Cables and programming on BKR0710 radio for WWPD	140.21	Y
22117	3/9/2023	Alterations by Irma	hem two pants for Jimmy Duede	32.67	Y
22118	3/9/2023	Anderson Perry & Associates Inc	Alder/Poplar - Merriam to Colville management	23,625.25	Y
22119	3/9/2023	Aspect Consulting, LLC	LF Groundwater Monitoring	5,344.00	Y
	3/9/2023	Aspect Consulting, LLC	O&M for the Landfill gas and flare system.	15,464.07	Y
22120	3/9/2023	Axon Enterprise, Inc	Taser cartridges required for academy - M Knowles	288.48	Y
22121	3/9/2023	Beam Global	2021 EV ARC solar charging unit-Hydraulic Stow Kit	3,593.70	Y
22122	3/9/2023	Best Pest Control	March 2023 - pest control service - 54 E Moore	136.13	Y
	3/9/2023	Best Pest Control	Regular pest control, library	108.90	Y
	3/9/2023	Best Pest Control	Regular pest control, library	119.79	Y
22123	3/9/2023	Blue Mountain Action Council	Finance BMAC Utility Discount	240.00	Y
	3/9/2023	Blue Mountain Action Council	2022 Public Services - January 2023	4,575.00	Y
	3/9/2023	Blue Mountain Action Council	Commerce Grant	4,704.84	Y
	3/9/2023	Blue Mountain Action Council	BMAC Rental Rehab - CDBG 2021	19.76	Y
22124	3/9/2023	Broken Arrow Incorporated	26 Bags of Road Salt	3,591.25	Y
22125	3/9/2023	Byrnes Oil Company Inc	02/28/2023 - fuel for investigative services	156.34	Y
	3/9/2023	Byrnes Oil Company Inc	Outside Fire Department fuel-all taxes included	128.99	Y
22126	3/9/2023	CenturyLink	March 2023 - phone and fax service WWPD	188.58	Y
	3/9/2023	CenturyLink	Landline at Sleep Center	53.55	Y
	3/9/2023	CenturyLink	Station 1 Router	44.84	Y
	3/9/2023	CenturyLink	Station 1 Fax Line	47.05	Y
	3/9/2023	CenturyLink	Station 1 Alarm Line	44.84	Y
	3/9/2023	CenturyLink	Monthly fax line-Fleet Services	41.24	Y
22127	3/9/2023	CenturyLink	Alarm dialer lines	89.66	Y
22128	3/9/2023	Chantey M Morris	Leoff 1 Medical Bloom, Ed 2/2023	190.00	Y
22129	3/9/2023	City of Walla Walla	LF# 09549 2/25/23-3/2/23	13,990.16	Y
	3/9/2023	City of Walla Walla	LF# 09550 2/25/23-3/2/23	157.55	Y
	3/9/2023	City of Walla Walla	LF# 09551 2/25/23-3/2/23	8,005.33	Y
	3/9/2023	City of Walla Walla	LF# 09554 2/25/23-3/2/23	85.80	Y
22130	3/9/2023	Clary Longview LLC	EQ#13292 2022 Ford F250 Pickup Truck	51,597.32	Y
22131	3/9/2023	Columbia Basin Hotsy	Replace float assembly/set timers-heater & skimmer	658.92	Y
22132	3/9/2023	Conсор North America, Inc	Well Master Plan & AWIA R&R Analysis	877.00	Y
22134	3/9/2023	DataProse LLC	Utility billing services Feb 23	7,726.97	Y

22135	3/9/2023	David Mumm	Business cards for S Kelley	36.48	Y
22136	3/9/2023	DreamSeats, LLC	One-Time Set Up Fee for Recliners Fire St. 2	272.25	Y
22137	3/9/2023	ePanicButton LLC	Epanic button subscription for 2023	500.00	N
22138	3/9/2023	Epic Land Solutions	Myra Road S Extension - Right of Way	1,514.94	Y
22139	3/9/2023	Express Services Inc	Temporary employee M Murray Finance	1,100.80	Y
22140	3/9/2023	Gary Kalmbach	Freight on Road Salt	2,100.00	Y
22141	3/9/2023	Intelligent Marking USA Inc	EQ#07950 Field marking robot-quarterly lease	2,500.00	Y
22142	3/9/2023	J-U-B Engineers Inc	pay WWTP Improvements Phase 1 project management	26,843.30	Y
22143	3/9/2023	Keller America Inc	Well #5 level transducer	1,560.53	Y
22144	3/9/2023	Kellermeyer Bergensons Services, LLC	WAT Janitorial services	261.00	Y
	3/9/2023	Kellermeyer Bergensons Services, LLC	February 2023 - janitorial - 54 E Moore	3,302.00	Y
	3/9/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service	7,688.00	Y
	3/9/2023	Kellermeyer Bergensons Services, LLC	Dispatch Janitorial services for Feb 2023	904.00	Y
22145	3/9/2023	LA Action Police Supply	PO 2022-220179 - 9 halligans/8 rams for cars	10,364.00	Y
22146	3/9/2023	Lakeside Industries	Cold Mix/2 Loads (Cooperative Purchasing Agmt Yak)	12,240.36	Y
	3/9/2023	Lakeside Industries	Difference on PO for Cold Mix - .63 additional ton	85.07	Y
22147	3/9/2023	Language Line Services Inc	Dispatch interpretation services for Feb 2023	46.94	N
22148	3/9/2023	Life-Assist, Inc	Medic Supplies - Lancets	83.21	Y
	3/9/2023	Life-Assist, Inc	Narcotics Tracking for March	500.94	Y
22149	3/9/2023	Melody Muffler	Replace catalytic converter-09331	491.14	Y
22150	3/9/2023	Midwest Tape LLC	Adult materials/marc records	238.05	Y
	3/9/2023	Midwest Tape LLC	Adult materials/marc records	27.75	Y
22151	3/9/2023	Millman Inc	Financial Reporting	3,600.00	N
22152	3/9/2023	Moreno & Nelson Construction	First Ave Plaza Improvements construction	126,029.77	Y
22153	3/9/2023	MunicipalH2O	Annual EPA RMP Compliance Service Fee	4,200.00	Y
22154	3/9/2023	Phillip A Brown	Well 5 Rehab & ASR Feasibility Study	15,975.86	Y
	3/9/2023	Phillip A Brown	ASR Annual Reporting	370.00	Y
	3/9/2023	Phillip A Brown	Well 6 Rehabilitation	1,480.00	Y
22155	3/9/2023	Oil Re-Refining Company Inc	Remove used oil/antifreeze	248.20	Y
22156	3/9/2023	One Call Concepts Inc	Credit for overpayment	(5.95)	Y
	3/9/2023	One Call Concepts Inc	Excavation Notifications February	67.41	Y
22157	3/9/2023	Eric Knudson	03082023taskforce - Confidential Police Funds	5,000.00	Y
22158	3/9/2023	Jarrod Palmer	Reimbursement for Steel Toe Boots	250.00	Y
22159	3/9/2023	Metalcraft Northwest, Inc.	Flat Metal Sheet for Loader Chains Box	67.52	Y
22160	3/9/2023	Metalcraft Northwest, Inc.	Flat Metal Sheet for Truck Chains Cart	67.52	Y
22161	3/9/2023	Terri Wright	Travel Reimbursement for DCM Interview	438.25	Y
22162	3/9/2023	Blue Mountain View LLC	Blue Mountain View LLC Close Utility Accounts	34,292.66	Y
22163	3/9/2023	David D & Desiree D Kellogg	D Kellogg Close 1339 Modoc	169.21	Y
22164	3/9/2023	Est of Mary J Fenno C/O Judith Fenno	Est of Mary J Fenno Close 715 Lincoln	202.18	Y
22165	3/9/2023	Est of Robert McNally Jr.	Est of Robert McNally Jr. Close 1310 E Alder	150.99	N
22166	3/9/2023	Est of Susan L Quakenbush	Est of Susan Quakenbush Close 1104 Wilbur	143.90	Y
22167	3/9/2023	Gayle Stevens c/o Sam Stevens	G Stevens Close 609 Holly	686.07	N
22168	3/9/2023	Jacobs -Servin LLC	Jacobs-Servin LLC Close 625 Wellington Ave	171.53	Y
22169	3/9/2023	Jeffrey Larrieu	J Larrieu Close 35 Parkwood Circle	150.00	Y
22170	3/9/2023	John Hubbard	J Hubbard Close 45 Natches	141.58	Y
22171	3/9/2023	Kyle Tarbet	K Tarbet Close 2036 Alco	273.92	Y
22172	3/9/2023	Mary and Paul Eagon	M Egaon Close 18 E Main	433.98	N
22173	3/9/2023	Outline Holdings Northwest LLC	Outline Holdings Northwest LLC Close 1209 Ruth	124.29	Y
22174	3/9/2023	PFI Mart LLC	PFI Mart LLC Close 2285 Isaacs	440.71	N
22175	3/9/2023	Randy Grudzinski	R Grudzinski Close 1390 Pine	810.87	Y
22176	3/9/2023	Robert Thonney	R Thonney Close 1726 Melrose	174.72	Y
22177	3/9/2023	Ryan Fogg	R Fogg Close 101 Fishtrap Ln	288.94	Y
22178	3/9/2023	Shirley Golden	S Golden Close 1110 Southview Dr	297.88	Y
22179	3/9/2023	Sonoma Homes LLC	Sonoma Homes LLC Close 114 Sonoma Pl	149.78	Y
22180	3/9/2023	Susana Ornelas	S Ornelas Close 609 Chase	485.18	Y
22181	3/9/2023	Thad Sirmon Construction	Thad Sirmon Construction Close 1454 Durant	188.47	Y
22182	3/9/2023	Thomas Mosher	T Mosher Close 166 Bush	188.38	Y

22183	3/9/2023	Zachary Cantrell	Z Cantrell Close 109 Cascade	140.90	Y
22184	3/9/2023	Operations Management International Inc	Operations Maint. & Mang. Serv for February	203,741.25	Y
22185	3/9/2023	Pacific Power Inc	Utility for Intake and Glen	1,183.75	Y
	3/9/2023	Pacific Power Inc	Power for Street Lights	22.27	Y
	3/9/2023	Pacific Power Inc	Power at Sleep Center	955.12	Y
22186	3/9/2023	Pacific Security	Library security guard	4,059.00	Y
22187	3/9/2023	Patricia Ann Fulton	Feb 2023 Conflict Indigent Defense	15.00	Y
	3/9/2023	Patricia Ann Fulton	Jan 2023 Conflict Indigent Defense	135.00	Y
	3/9/2023	Patricia Ann Fulton	Jan 2023 Indigent Defense	660.00	Y
	3/9/2023	Patricia Ann Fulton	Jan 2023 Conflict Indigent Defense	30.00	Y
	3/9/2023	Patricia Ann Fulton	Jan 2023 Conflict Indigent Defense	90.00	Y
	3/9/2023	Patricia Ann Fulton	Jan 2023 Conflict Indigent Defense	15.00	Y
22188	3/9/2023	PBS Engineering and Environmental	First Ave Plaza Construction Management	21,570.50	Y
	3/9/2023	PBS Engineering and Environmental	Hobson/Division/Madison Water Improvements	1,656.50	Y
22189	3/9/2023	Ponti & Wernette PS	Feb 2023 Indigent Defense Services	14,437.50	Y
22190	3/9/2023	Port of Walla Walla	2.23 Monthly Share Federal Rep	2,000.00	Y
22191	3/9/2023	Rachel Lynn Cortez	Feb 2023 Indigent Defense Services	8,250.00	Y
22192	3/9/2023	RMT Equipment Inc	Deck motor seal kits-07812	813.54	Y
22193	3/9/2023	Soiltest Farm Consultants Inc	Compost testing for the Landfill.	360.00	Y
	3/9/2023	Soiltest Farm Consultants Inc	Compost sample testing for the Landfill.	384.93	Y
22194	3/9/2023	Solid Waste Systems Inc	Belt/sensor/latch-18716	1,063.71	Y
	3/9/2023	Solid Waste Systems Inc	Hydraulic manifold assembly	2,536.07	Y
22195	3/9/2023	TLO LLC	Feb 2023 - investigative services for detectives	81.68	Y
22196	3/9/2023	Travis John Slater	Fabricate/Paint Forcible Entry Prop f/Drill Tower	4,384.09	Y
22197	3/9/2023	Tyler Technologies Inc	Tyler Munis Implementation and Training	2,800.00	Y
22198	3/9/2023	Valence Inc	Updated NG911 Phone System - equip delivery	200,322.90	Y
22199	3/9/2023	Washington State Criminal Justice Training	M Knowles - law enforcement academy 2/8/23-6/15/23	4,212.00	Y
22200	3/9/2023	Washington State Department of Ecology	WWTP Fee FY 2023 July 1, 2022 thru June 2023	18,134.28	Y
22201	3/9/2023	Walt's Septic Tank Service LLC	Portable Toilet in Decant Area January	87.50	Y
22202	3/9/2023	WATECH	Feb 2023 - VPN service for police dept	285.00	Y
22203	3/9/2023	WebCheck Inc	Webcheck services Finance Feb 23	588.06	Y
22204	3/9/2023	Whitman College	Wallula radio site rent 11/1/22-10/31/23	3,600.00	Y
22205	3/9/2023	Walla Walla County	2023 Quarter 1 Voter Registration	20,748.48	Y
22206	3/9/2023	Walla Walla County	January 2023 - correction services	11,479.46	N
22207	3/9/2023	Barry Jaquins	Prescription Reimbursement 3/1/23	25.69	Y
22208	3/9/2023	David Evans and Associates	Poplar Street-5th to Colville project management	10,385.41	Y
22209	3/9/2023	Phillip Millett	Reimbursement for pesticide test fees.	75.00	Y
22210	3/9/2023	Tristar Claims Management Services, Inc.	Tristar Administrative Fee Quarter 2 - 2023	7,013.75	Y
22211	3/16/2023	Alterations by Irma	J Langley - fix button hole on pants & shirt	10.89	Y
	3/16/2023	Alterations by Irma	Add 12 sergeant patches to Mike Loudermilk clothes	104.54	Y
22212	3/16/2023	Arrow International	Medic Supplies-EZ-IO Needles	2,215.50	Y
22213	3/16/2023	Aspect Consulting, LLC	O&M for the Landfill gas and flare system.	13,826.87	Y
22214	3/16/2023	Avidex Industries, LLC	Council Chambers Crestron and Camera Service	843.98	Y
22215	3/16/2023	Best Pest Control	Pest Control - City Hall	108.90	Y
	3/16/2023	Best Pest Control	Pest Control - Rotary Shelter	119.79	Y
	3/16/2023	Best Pest Control	Pest Control - Carnegie	119.79	Y
	3/16/2023	Best Pest Control	Pest Control - Garden Center	119.79	Y
	3/16/2023	Best Pest Control	Pest Control - City Shop and Maintenance Yard	157.91	Y
22216	3/16/2023	Blue Mountain Action Council	Covid-19 HUD Award 3	196.77	Y
22217	3/16/2023	Blue Mountain Action Council	2022 Q4 Commitment to Community	12,500.00	Y
22218	3/16/2023	Cascade Natural Gas Inc	Utility for 581 Creek Shop	211.02	Y
	3/16/2023	Cascade Natural Gas Inc	581 Mill Crk UV bldg	432.26	Y
	3/16/2023	Cascade Natural Gas Inc	581 Mill Creek RF Bldg	861.39	Y
	3/16/2023	Cascade Natural Gas Inc	581 Mill Creek Admin Bldg	666.80	Y
22219	3/16/2023	Castle Tire Disposal LLC	Tire recycling fees for the Landfill.	3,038.50	Y
22220	3/16/2023	CenturyLink	Alarm dialer 581 Mill Creek	56.54	Y

	3/16/2023	CenturyLink	Utility for 581 Mill Creek	44.84	Y
	3/16/2023	CenturyLink	Alarm line for the Landfill.	43.19	Y
	3/16/2023	CenturyLink	Service Center Router	41.24	Y
	3/16/2023	CenturyLink	Service Center Fire Alarm	41.24	Y
	3/16/2023	CenturyLink	55 E Moore Alarm Line	44.84	Y
	3/16/2023	CenturyLink	Cemetery Router	44.84	Y
	3/16/2023	CenturyLink	Facility Maintenance Heat & Cool Monitor	50.48	Y
	3/16/2023	CenturyLink	City Hall Router	54.08	Y
	3/16/2023	CenturyLink	City Hall Router/Finance CC Machine	54.08	Y
	3/16/2023	CenturyLink	Building 65B Alarm Line	56.54	Y
	3/16/2023	CenturyLink	City Hall Elevator	56.91	Y
	3/16/2023	CenturyLink	City Hall	162.20	Y
	3/16/2023	CenturyLink	Dispatch non-emergency line 2/28-3/28/23	631.05	Y
	3/16/2023	CenturyLink	Dispatch fax line service 2/28-3/28/23	44.84	Y
	3/16/2023	CenturyLink	Alt dispatch ctr phone service 2/28-3/28/23	188.16	Y
22221	3/16/2023	City of Walla Walla	Compost Grass/Yard Tipping	14.51	Y
	3/16/2023	City of Walla Walla	Compost Grass/Yard Tipping	15.20	Y
	3/16/2023	City of Walla Walla	Compost Grass/Yard Tipping	21.42	Y
	3/16/2023	City of Walla Walla	Compost Grass/Yard Tipping	38.01	Y
	3/16/2023	City of Walla Walla	Compost Grass/Yard Tipping	40.77	Y
22222	3/16/2023	Culbert Construction	Alder/Poplar - Merriam to Colville construction	266,879.12	Y
22223	3/16/2023	David Mumm	Camera signage at City Hall	98.01	Y
22224	3/16/2023	Doyle Electric Inc	Fire alarm monitoring	359.37	Y
22225	3/16/2023	Express Services Inc	Temporary employee M Murry Finance	948.61	Y
22226	3/16/2023	Gayla M Ernst	COOP Trainind with Leadership	630.00	Y
22227	3/16/2023	Great West Engineering Inc	Update Landfill fill plan.	2,793.11	Y
22228	3/16/2023	Gruber Power Services	UPS maintenance renewal 4/15/23-4/14/24	2,214.31	Y
22229	3/16/2023	Hewitt Architects Inc	Heritage Square Design and Construction	3,611.25	N
22230	3/16/2023	Kennewick Industrial and Electrical Supply Inc	MCSP Irrigation Repair	453.52	Y
	3/16/2023	Kennewick Industrial and Electrical Supply Inc	MCSP Irrigation Repair	1,419.91	Y
22231	3/16/2023	Mackay Sposito, Inc	Mill Creek Sportsplex Improvements	12,259.70	Y
22232	3/16/2023	Mary's Glass Shop Inc	Senior Center Door Repair	190.58	Y
22233	3/16/2023	Midwest Tape LLC	Audiobook/marc records	59.00	Y
	3/16/2023	Midwest Tape LLC	Adult materials/marc records	190.22	Y
22234	3/16/2023	Moreno & Nelson Construction	First Ave Plaza Improvements construction	320,439.35	Y
22235	3/16/2023	Northwest Solutions Consulting	2.23 Monthly Fee for State Lobbying	1,750.00	N
22236	3/16/2023	One Call Concepts Inc	Excavation notices	67.41	Y
22237	3/16/2023	Architects West Inc	Refund stormwater deposit excess fee-Pioneer MS	1,882.72	N
22238	3/16/2023	Architects West Inc	Refund stormwater deposit excess fee-Lincoln High	1,254.21	N
22239	3/16/2023	Millcreek Ventures	Refund stormwater deposit excess fee - 2200 Isaacs	849.55	N
22240	3/16/2023	Refresco	Refund stormwater deposit excess fee-1164 Dell Ave	3,172.40	N
22241	3/16/2023	Walla Walla Foundry	Refund stormwater deposit excess fee-parking lot	1,369.42	Y
22242	3/16/2023	Cristal Henzel	Refund - Adult Softball Umpire Fee	175.00	Y
22243	3/16/2023	Bagely Landscape Construction	Bagely Landscape Construction Cr Ref 500 Tausick	672.20	Y
22244	3/16/2023	Jerad Carnahan	J Carnahan Credit Refund 545 Cayuse	286.10	N
22245	3/16/2023	Joan Lewis	J Lewis Credit Refund 96 Country Court	513.53	Y
22246	3/16/2023	Kenneth Mitchell	K Mitchell Credit Refund 1022 Penrose	852.73	N
22247	3/16/2023	Nelson Construction Corp	Nelson Construction Corp Cr Ref Isaacs & Criss	253.69	Y
22248	3/16/2023	Walter Johnson	W Johnson Credit Refund 1026 N 13th	100.81	Y
22249	3/16/2023	Pacific Power Inc	Utility for Clinton tank	1,953.07	Y
	3/16/2023	Pacific Power Inc	Utilities for Water Dist	18.53	Y
	3/16/2023	Pacific Power Inc	Wallula radio site power service 1/31-3/1/23	112.43	Y
	3/16/2023	Pacific Power Inc	Pike's Peak radio site power service 1/25-2/23/23	180.49	Y
	3/16/2023	Pacific Power Inc	Power for Street Lights	69.77	Y
	3/16/2023	Pacific Power Inc	Power for Street Lights	183.11	Y
	3/16/2023	Pacific Power Inc	Power for Street Lights	26.93	Y

	3/16/2023	Pacific Power Inc	Power for Street Lights	31.04	Y
22250	3/16/2023	Pacific Security	2.23 Guard services at Sleep Center	7,552.21	Y
22251	3/16/2023	Pediatric Focus Inc	PALS (Pediatric Advanced Life Support) Class f/FD	4,050.00	Y
22252	3/16/2023	Perteet Inc	Water FEMA Grants Assistance	405.00	Y
22253	3/16/2023	Pioneer City Oil Inc	Diesel exhaust fluid-Landfill-10000	1,027.79	Y
	3/16/2023	Pioneer City Oil Inc	Engine oil/hydraulic oil-stock	6,058.76	Y
22254	3/16/2023	Precision Garage Doors	Barrel Building Track Repair	141.57	Y
22255	3/16/2023	Public Libraries of Washington	2023 Organization membership	215.75	Y
22256	3/16/2023	Railroad Management Company III LLC	2 - 8" Water pipeline crossings	689.26	Y
22257	3/16/2023	Robin Mortensen	2023 Lodging Tax Allocation	21,000.00	Y
22258	3/16/2023	Rotary Club of Walla Walla Inc	Quarterly Dues - Chamberlain	230.00	Y
22259	3/16/2023	Snyder-Crecellus Paper Company	Household Supplies	2,508.72	Y
22260	3/16/2023	SoftwareOne Inc	Veritas Backup Exec Agent for Vmware maintenance	4,017.91	Y
22261	3/16/2023	Solid Waste Systems Inc	Joystick assembly-05565	1,509.16	Y
	3/16/2023	Solid Waste Systems Inc	Curtain kit-17601	632.32	Y
22262	3/16/2023	The Goodyear Tire and Rubber Company	Tires-14000	1,223.67	Y
22263	3/16/2023	Topcon Solutions Inc	Additional Bluebeam Revu 20 license	460.72	Y
22264	3/16/2023	Total Comfort Solutions LLC	Refund stormwater deposit excess fee-2904 Melrose	433.00	Y
22265	3/16/2023	Travis John Slater	Fabrication of Fire Props for Drill Tower	4,263.39	Y
22266	3/16/2023	True North Emergency Equipment	Tube clamps-05537	107.71	Y
	3/16/2023	True North Emergency Equipment	Hydraulic tubes-05537	298.18	Y
22267	3/16/2023	Tyler Technologies Inc	Tyler Munis Implementation and Training	637.50	Y
22268	3/16/2023	VWR Scientific Products Corporation	Lab supplies	144.66	Y
	3/16/2023	VWR Scientific Products Corporation	Lab supplies	182.42	Y
22269	3/16/2023	Washington State Department of Ecology	Municipal Stormwater Phase 2 Yearly Fee	6,903.12	Y
22270	3/16/2023	Washington State Department of Ecology	Cookerly IRRP Construction Stormwater permit	235.07	Y
22271	3/16/2023	Walt's Septic Tank Service LLC	Portable toilet rent for January.	145.00	Y
22272	3/16/2023	Walla Walla Alliance for the Homeless	2.23 Sleep Center Management	4,129.44	Y
22273	3/16/2023	Walla Walla County	Jan 2023 - Drug task force labor - T Beyer	5,654.00	Y
	3/16/2023	Walla Walla County	Feb 2023 - Drug task force labor - T Beyer	5,654.00	Y
22274	3/16/2023	Walla Walla Valley Chamber of Commerce	2023 Visionary Membershiup	10,000.00	Y
22275	3/16/2023	Armando FERIA	Travel Lynnwood 03/28//23 thru 03/30/23	99.00	Y
22276	3/16/2023	ATS Inland NW Automation LLC	Fire Station 1 Repair	3,072.07	Y
22277	3/16/2023	Carpenter Drilling LLC	Well 6 Cleaning & Repair	23,481.40	Y
22278	3/16/2023	Corey Roska	Travel Lynnwood 03/19/23 thru 03/24/23	200.00	Y
22279	3/16/2023	David Poffenberger	Pesticide testing fees for David Poffenberger.	75.00	Y
22280	3/16/2023	Government Portfolio Advisors	Monthly Investment advisory services Finance	2,348.44	Y
22281	3/16/2023	Halme Construction, Inc	2023 Sewer Main Replacement	109,600.77	Y
22282	3/16/2023	Joanna Lanning	Travel Lynnwood 03/28/23 thru 03/30/23	99.00	Y
22283	3/16/2023	Keltan Fulmer	Travel Wenatchee 03/27/23 thru 03/30/23	209.00	Y
22284	3/16/2023	Lisa Neissl	Travel Stevenson WA 03/12/23 through 03/18/23	74.00	Y
22285	3/16/2023	Montana Alonso	Travel Burien 03/22/23 thru 03/23/23	122.00	Y
22286	3/16/2023	Nicholas Klicker	Travel Wenatchee 03/27/23 thru 03/30/23	209.00	Y
22287	3/16/2023	Nicole Raver	Travel Issaquah 03/20/23 thru 03/23/23	280.00	Y
22288	3/16/2023	Pamela Ransler	Travel Lynnwood 03/28/23 thru 03/30/23	99.00	Y
22289	3/16/2023	Steven Kelley	Claim expense Moses Lake 03/09/23	15.00	Y
22290	3/16/2023	Tricia Remillard	Travel Lynnwood 03/28/23 thru 03/30/23	99.00	Y
22291	3/16/2023	vCloud Tech Inc.	(2) Adobe Acrobat Pro 2020 - Water Distribution	1,060.68	Y
22292	3/23/2023	1-2-3 Printing Inc	Sgt Mike Loudermilk - 500 business cards	75.14	N
22293	3/23/2023	Advanced Paging and Communications Inc	Equipment radio accessories-04000	63.35	N
22294	3/23/2023	Advanced Traffic Products Inc	State Contract #04616 Ped Buttons for Poplar/Mall	5,099.75	Y
22295	3/23/2023	Aspect Consulting, LLC	LF Groundwater Monitoring and environmental serv.	21,597.75	Y
22296	3/23/2023	Byrnes Oil Company Inc	Outside ambulance fuel-all taxes included	51.36	Y

	3/23/2023	Byrnes Oil Company Inc	03/15/2023 - fuel for investigative division	399.07	Y
	3/23/2023	Byrnes Oil Company Inc	Fuel hose/fittings-10000	341.91	Y
22297	3/23/2023	Cascade Natural Gas Inc	1505 Sturm ave	52.40	Y
	3/23/2023	Cascade Natural Gas Inc	Utility Bill for Fire Station 2	1,386.48	Y
	3/23/2023	Cascade Natural Gas Inc	2/11/23-3/15/23 - gas - 54 E Moore WWPD	1,276.56	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 940 E Alder	129.73	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 925 W Whitman	189.70	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 505 E Rees	776.11	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 15 N 3rd	1,174.59	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 55 E Moore	1,266.51	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 75 E Moore	2,266.06	Y
	3/23/2023	Cascade Natural Gas Inc	Natural Gas - 65 E Moore	2,376.67	Y
	3/23/2023	Cascade Natural Gas Inc	Gas for dispatch generator 2/11-3/15/23	13.78	Y
22298	3/23/2023	CenturyLink	Utility for Intake	62.46	Y
	3/23/2023	CenturyLink	Sleep Center Landline	53.55	Y
	3/23/2023	CenturyLink	Fire Station 2 Alarm Line	135.66	Y
	3/23/2023	CenturyLink	Dispatch breakroom phone service 3/11-4/11/23	44.84	Y
22299	3/23/2023	City of College Place	Feb 2023 - Drug task force labor - J Langlois	5,654.00	Y
22300	3/23/2023	City of Walla Walla	Compost Grass/Yard Tipping	22.80	Y
	3/23/2023	City of Walla Walla	Compost Grass/Yard Tipping	44.22	Y
	3/23/2023	City of Walla Walla	Parks Yard Waste - Drop Box #52	58.74	Y
	3/23/2023	City of Walla Walla	Landfill General Waste	84.70	Y
	3/23/2023	City of Walla Walla	Cemetery Yard Waste - Drop Box #42	158.24	Y
	3/23/2023	City of Walla Walla	Parks General Waste - Drop Box #82	189.53	Y
	3/23/2023	City of Walla Walla	Landfill General Waste	64.58	Y
22301	3/23/2023	Columbia County Public Hospital District	Medications	2,039.03	Y
22302	3/23/2023	Blue Mountain Tools, Corp	Air hammer bits-shop tool truck	120.61	N
22303	3/23/2023	DataProse LLC	March Printed Newsletter Insert Serv	1,890.00	Y
22304	3/23/2023	Dell Marketing LP	Refresh Phase I - PC Tower Matt Seward GIS	1,368.54	Y
22305	3/23/2023	Washington State Department of Corrections	Feb 2023 - Drug task force labor - S Thompson	5,654.00	Y
22306	3/23/2023	Express Services Inc	Temporary employee M Murry Finance	991.00	Y
22307	3/23/2023	General Fire Apparatus Inc	Ladder cables-12457	2,360.05	N
22308	3/23/2023	Hewitt Architects Inc	Heritage Square Design and Construction	4,065.00	N
22309	3/23/2023	Humbert Asphalt Inc	Gravel - Mill Creek Sportsplex	3,765.93	Y
22310	3/23/2023	J-U-B Engineers Inc	WWTP Improvements Phase 1 management	9,740.88	N
22311	3/23/2023	Keith's Sporting Goods Inc	Captain Braman - Retirement replacement firearm	704.47	Y
22312	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 - April 2022 janitorial services - WWPD	2,727.50	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Dispatch janitorial for Sept 2022	410.45	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Sanitation	192.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Facility Maintenance Bldg	203.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Water Shop Breakroom	213.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Fleet Service Bldg	222.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Street Shop Breakroom	339.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - City Hall	1,891.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Library	2,254.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Janitorial Service - Service Center	2,374.00	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Dispatch janitorial services for Dec 2022	410.45	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	Dispatch janitorial services for April 2022	410.45	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Sanitation	173.25	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Facility Maintenance Bld	183.58	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Water Shop Breakroom	192.32	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Fleet Services Bldg	201.05	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Street Shop Breakroom	306.31	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - Library	1,634.75	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 - Dec 2022 janitorial services - WWPD	2,727.50	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - City Hall	1,741.62	Y
	3/23/2023	Kellermeyer Bergensons Services, LLC	2022 Janitorial Service - City Hall	2,299.15	Y

22313	3/23/2023	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies - Mill Creek Sportsplex	34.59	Y
	3/23/2023	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	77.89	Y
	3/23/2023	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	157.71	Y
	3/23/2023	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	224.57	Y
22314	3/23/2023	Kottkamp, Yedinak and Esworthy P.L.L.C.	Hearing Examiner services - Friends of Yellowhawk	1,656.00	Y
22315	3/23/2023	Land Development Consultants, Inc	SEPA Consultant for code changes	2,843.50	Y
	3/23/2023	Land Development Consultants, Inc	SEPA Consultant for code changes	807.00	Y
22316	3/23/2023	Life-Assist, Inc	Medication - Diltiazem	47.25	Y
22317	3/23/2023	Mackay Sposito, Inc	Mill Creek Sportsplex Improvements	18,379.60	Y
22318	3/23/2023	MBG Cleaning Services	Janitorial Service - Garden Center	390.00	Y
22319	3/23/2023	Mid-Columbia Polygraph LLC	Pre-employment polygraph - Sierra Roberts	350.00	Y
22320	3/23/2023	Midwest Tape LLC	Adult materials/marc records	126.39	Y
	3/23/2023	Midwest Tape LLC	Adult materials/marc records	60.52	Y
22321	3/23/2023	Neil Hinton	Reimburse-Dental, Hearing Aid Batteries, Prescript	531.60	Y
22322	3/23/2023	Phillip A Brown	Well 5 Rehab & ASR Feasibility Study	16,578.23	Y
	3/23/2023	Phillip A Brown	ASR Well #6 Study	4,185.59	Y
22323	3/23/2023	Occupational Health Solutions	Mobile Hearing Testing for Employees	2,501.37	Y
22324	3/23/2023	Carol Rood	Ambulance refund 11/101/22 DOS	82.93	N
22326	3/23/2023	Premera Blue Cross	Ambulance refund Marylou Whalen Clm 861890312100	82.44	Y
22327	3/23/2023	Theodore Manning Jr.	Ambulance refunds 11/16/22 and 11/23/22 DOS	197.00	Y
22328	3/23/2023	United Healthcare Insurance Company	Ambulance refund Pamela Arnold 06/19/21 DOS	78.59	Y
22329	3/23/2023	Walla Walla Community Hospice	Ambulance refund Roger Weiler 01/08/22 DOS	774.80	Y
22330	3/23/2023	Colin White, DC	Chiropractic Visit 1/31/23 Hawman, Charles	40.00	N
22331	3/23/2023	Adriane Block	A Block Close 1624 Walla Walla	147.02	N
22332	3/23/2023	Blaid A Edwards	B Edwards Close 116 N Blue St	230.04	Y
22333	3/23/2023	Branden Watts	B Watts Close 1110 W Elm	150.00	Y
22334	3/23/2023	Brian Thonney	B Thonney Close 710 Balm St	282.21	Y
22335	3/23/2023	Brian Zug	B Zug Close 1011 Waverly	366.91	Y
22336	3/23/2023	Bryan Ponti	B Ponti Close 345 E Birch	133.81	Y
22337	3/23/2023	Danielle Carey	D Carey Close 844 Wuana Vista Dr	246.67	Y
22338	3/23/2023	David R Irion	D Irion Close 362 Chardonay Ct	234.47	Y
22339	3/23/2023	Dorina B Trone	D Trone Close 105 Newell St	292.42	N
22340	3/23/2023	Emille Sandoval	E Sandoval Close 237 Barista Dr	233.97	Y
22341	3/23/2023	Est of Dr Charles Darcy	Est of Dr Charles Darcy Close 113 S 9th	354.53	N
22342	3/23/2023	Jeffrey & Erin Jensen	J Jensen Close 1418 Portland	256.51	N
22343	3/23/2023	Jennifer Cole	J Cole Close 1884 Celestia Dr	139.63	Y
22344	3/23/2023	Kyle Singer	K Singer Close 626 S 3rd	131.30	N
22345	3/23/2023	Matthew A Novakovich	M Novakovich Close 1145 Home	181.06	Y
22346	3/23/2023	O'Bannon Living Trust	O'Bannon Close 841 N 6h	105.28	N
22347	3/23/2023	Rebecca Alvarez	R Alvarez Close 902 Janimari Ct	91.67	N
22348	3/23/2023	Royalann Evans	R Evans Close 177 Chapelwood	137.26	Y
22349	3/23/2023	Walla Walla Title Company	W W Title Co Close 260 W Chestnut	132.95	Y
22350	3/23/2023	William Lupien	W Lupien Close 1415 Highland	210.76	Y
22351	3/23/2023	Pacific Power Inc	Utilities various Wells	5,122.55	Y
	3/23/2023	Pacific Power Inc	Utility for intake	7.46	Y
	3/23/2023	Pacific Power Inc	Power - 505 E Rees	1,165.15	Y
	3/23/2023	Pacific Power Inc	Dispatch center power service 2/2-3/3/23	1,702.00	Y
	3/23/2023	Pacific Power Inc	Utility Bill for Fire Station 2	1,173.06	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	284.04	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	43.00	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	21.84	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	73.04	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	2,080.85	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	112.77	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	4,100.66	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	12,641.48	Y
	3/23/2023	Pacific Power Inc	Power for Street Lights	441.72	Y

	3/23/2023	Pacific Power Inc	Power for Street Lights	227.14	Y	
	3/23/2023	Pacific Power Inc	Power - Ruth & McKinley	14.29	Y	
	3/23/2023	Pacific Power Inc	Power - 755 NE Myra Rd Mnmt Light	23.35	Y	
	3/23/2023	Pacific Power Inc	Power - Garden Center	50.83	Y	
	3/23/2023	Pacific Power Inc	Power - 21 S Division	54.39	Y	
	3/23/2023	Pacific Power Inc	Power - Ft WW Amphitheater	75.46	Y	
	3/23/2023	Pacific Power Inc	Power - 1530 Dalles Military Rd	149.62	Y	
	3/23/2023	Pacific Power Inc	Power - 109 S Palouse/6 S 1st	167.88	Y	
	3/23/2023	Pacific Power Inc	Power - Cemetery	895.36	Y	
	3/23/2023	Pacific Power Inc	Power - Misc Parks	246.80	Y	
	3/23/2023	Pacific Power Inc	Power - 505 E Rees	1,195.02	Y	
	3/23/2023	Pacific Power Inc	Power - Misc Facilities	4,835.49	Y	
	3/23/2023	Pacific Power Inc	Power - Service Center	3,712.33	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	104.33	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	215.01	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	1,509.97	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	392.22	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	103.52	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	35.72	Y	
	3/23/2023	Pacific Power Inc	Power for Street Lights	238.61	Y	
	3/23/2023	Pacific Power Inc	Park & Howard Stormwater Sprinkler - Feb/Mar	28.58	Y	
22352	3/23/2023	PBS Engineering and Environmental	First Ave Plaza Construction Management	28,043.50	Y	
	3/23/2023	PBS Engineering and Environmental	Chestnut St - 2nd to Howard design	41,729.39	Y	
22353	3/23/2023	Rack Simply LLC	StorMagic SvSAN Renewal	3,918.22	N	
22354	3/23/2023	Systems Design West LLC	Ambulance Billing Service	7,444.74	Y	
22355	3/23/2023	Tyler Technologies Inc	Tyler Munis Implementation and Training	2,550.00	Y	
22356	3/23/2023	Valley Vision Clinic PS	Leoff 1 Aycok, Dan 3/8/23	50.00	Y	
22357	3/23/2023	Washington State Department of Ecology	Annual Biosolids Permit Fee for the WWTP	7,448.09	Y	
22358	3/23/2023	Washington State Department of Labor & Industry	Operating Certificate -Elevator 109 S Palouse	354.50	N	
22359	3/23/2023	Washington State Patrol	WSP ACCESS fee for 1st quarter 2023	3,000.00	Y	
22360	3/23/2023	Walt's Septic Tank Service LLC	Portable Toilet for Decant Area February	75.00	Y	
22361	3/23/2023	Walla Walla Clinic Inc PS	Leoff 1 Medical Brookshire, Ronald 11/10/22	13.00	N	
22362	3/23/2023	Walla Walla County	Property taxes for WWTP property	66.86	Y	
	3/23/2023	Walla Walla County	Property Tax - 109 S Palouse	63.40	Y	
22363	3/23/2023	Walla Walla Eye Center	Leoff 1 Medical Butherus, Kenneth 12/28/22	50.00	N	
22364	3/23/2023	Walla Walla Recycling Inc	Feb. drop box recycling at the Landfill.	1,069.20	Y	
22365	3/23/2023	Apollo Inc	WWTP Improvements Phase 1 construction	42,501.91	Y	2045.33
	3/23/2023	Apollo Inc	Poplar Street-5th to Colville Construction	138,129.20	Y	
22366	3/23/2023	Carpenter Drilling LLC	Well 6 Cleaning & Repair	134,830.61	Y	
22367	3/23/2023	Cody Orange	Travel Boise 03/23/23 thru 03/26/23	179.00	Y	
22368	3/23/2023	Elizabeth Chamberlain	Travel Olympia 03/21/23 thru 03/23/23	163.00	Y	
22369	3/23/2023	Eric Baker	Travel Boise ID 03/23/23 thru 03/26/23	179.00	Y	
22370	3/23/2023	Humana Health Care Plans	Leoff 1 Medical Insurance Premiums 4/2023	15,412.68	Y	
22371	3/23/2023	Jack Pinza	Leoff 1 Dental Reimbursement 3/1/23	500.00	Y	
22372	3/23/2023	Paul Renwick	Travel Boise ID 03/23/23 thru 03/26/23	179.00	Y	
22373	3/23/2023	Ryan Gizinski	Travel Boise ID 03/23/23 thru 03/26/23	179.00	Y	
22374	3/23/2023	Shawn Ongers	Travel Boise ID 03/23/23 thru 03/26/23	179.00	Y	
22375	3/23/2023	Tim Gehlhausen	Medicare Reimbursement Jan-Mar 2023	437.70	Y	
22376	3/30/2023	1-2-3 Printing Inc	Pottery Schedule	104.54	N	
22377	3/30/2023	ACUFAB Manufacturing Inc	Soccer Goal Repair	119.79	N	
22378	3/30/2023	American Radiator Inc	Clean radiator-07344	121.88	N	
22379	3/30/2023	Katherine Elizabeth Rowlette	Father Daughter Ball	2,030.00	N	
22380	3/30/2023	Blue Mountain Action Council	Broadband Action Team Management and Application	5,000.00	N	
22381	3/30/2023	Byrnes Oil Company Inc	Parts for the Landfill fuel pump.	341.91	N	
22382	3/30/2023	Cascade Natural Gas Inc	Utility Bill for Fire Station 1	2,115.49	N	
	3/30/2023	Cascade Natural Gas Inc	Natural gas library 238 E Alder	1,119.94	N	
22383	3/30/2023	CenturyLink	Alarm line for the LF.	43.19	N	
	3/30/2023	CenturyLink	55 E Moore Alarm Line	44.84	N	
	3/30/2023	CenturyLink	City Hall Router/Finance Credit Card Machine	54.08	N	
	3/30/2023	CenturyLink	City Hall Router	54.08	N	

	3/30/2023	CenturyLink	Building 65B Alarm Line	56.54	N
	3/30/2023	CenturyLink	April 2023 - phone and fax for Police Dept	188.58	N
22384	3/30/2023	City of Walla Walla	LF# 09549 3/3/23-3/16/23	42,495.81	Y
	3/30/2023	City of Walla Walla	LF# 09550 3/3/23-3/16/23	1,547.83	Y
	3/30/2023	City of Walla Walla	LF# 09551 3/3/23-3/16/23	19,318.89	Y
	3/30/2023	City of Walla Walla	LF# 09554 3/3/23-3/16/23	143.00	Y
	3/30/2023	City of Walla Walla	LF# 11586 3/3/23-3/16/23	112.23	Y
	3/30/2023	City of Walla Walla	Compost, for Water Dist.	317.99	Y
	3/30/2023	City of Walla Walla	Compost for Water Dist.	317.99	Y
	3/30/2023	City of Walla Walla	Compost for Water Dist.	317.99	Y
	3/30/2023	City of Walla Walla	Compost for Water Dist.	317.99	Y
	3/30/2023	City of Walla Walla	Compost for Water Dist.	317.99	Y
	3/30/2023	City of Walla Walla	LF# 09549 3/17/23-3/23/23	22,895.87	Y
	3/30/2023	City of Walla Walla	LF# 09550 3/17/23-3/23/23	986.76	Y
	3/30/2023	City of Walla Walla	LF# 09551 3/17/23-3/23/23	9,931.82	Y
	3/30/2023	City of Walla Walla	LF# 09554 3/17/23-3/23/23	153.40	Y
	3/30/2023	City of Walla Walla	Compost Grass/Yard Tipping	85.68	Y
22385	3/30/2023	Clean Harbors Environmental	Household hazardous waste disposal. State contra.	7,449.24	N
22386	3/30/2023	Cobalt Community Research LLC	Resident Satisfaction Survey	11,095.00	N
22387	3/30/2023	Core Restoration LLC	Senior Center Flood Repair	13,296.30	N
22388	3/30/2023	Hawaii Drillers, Inc	Portable Litter Fence for the Landfill.	37,853.64	N
22389	3/30/2023	Washington State Department of Corrections	Offender work crew for the Landfill.	266.32	N
22390	3/30/2023	Express Services Inc	Temporary employee M Murry Finance	1,019.89	N
	3/30/2023	Express Services Inc	Temporary employee M Murry Finance	784.87	N
22391	3/30/2023	Financial Consulting Solutions Group Inc	Utility Financial Planning Update	820.00	N
22392	3/30/2023	Great West Engineering Inc	Update Landfill fill plan.	3,979.50	N
22393	3/30/2023	HR Performance Solutions	Performance Pro Annual Renewal 2023	6,829.25	N
22394	3/30/2023	IIA Lifting Services, Inc	Annual safety inspections for lifts	2,473.61	N
22395	3/30/2023	Kellermeyer Bergensons Services, LLC	March 2023 - janitorial service for Police Dept	3,302.00	N
	3/30/2023	Kellermeyer Bergensons Services, LLC	Dispatch janitorial services for March 2023	904.00	N
22396	3/30/2023	Lewellyn Law Office PLLC	March 2023 Indigent Defense Services	8,250.00	N
22397	3/30/2023	McCune's Instruments	Certification of Backflow Test kits	185.30	N
22398	3/30/2023	Aaron L Canwell	Ukulele Instruction	217.00	N
22399	3/30/2023	Midwest Tape LLC	Adult materials/marc records	37.08	N
	3/30/2023	Midwest Tape LLC	Adult materials/marc records	90.83	N
22400	3/30/2023	National Fire Protection Association Inc	Annual Membership for DC Knowles	175.00	N
22401	3/30/2023	Lynn M Foust	Ambulance refund Patient Laura Foust 11/05/22 DOS	98.02	N
22402	3/30/2023	Adam Wenger	Safety Boots reimbursement - Adam Wenger	199.23	N
22403	3/30/2023	Kyle McFarley	Refund Alley Paving Payment-COWW Proj 2025	3,750.00	N
22404	3/30/2023	Pacific Power Inc	Utilities Water Distribution	37.08	N
	3/30/2023	Pacific Power Inc	Power - Misc Parks	1,976.10	N
	3/30/2023	Pacific Power Inc	Utilities, Water Dist	41.92	N
	3/30/2023	Pacific Power Inc	02/14/23 to 03/15/2023 for WWPd 54 E Moore	2,745.88	N
	3/30/2023	Pacific Power Inc	Power at Sleep Center	936.97	N
22405	3/30/2023	Patricia Ann Fulton	Conflict Indigent Defense Representation	615.00	N
	3/30/2023	Patricia Ann Fulton	Conflict Indigent Defense Representation	240.00	N
	3/30/2023	Patricia Ann Fulton	Conflict Indigent Defense Representation	435.00	N
	3/30/2023	Patricia Ann Fulton	Conflict Indigent Defense Representation	360.00	N
	3/30/2023	Patricia Ann Fulton	Conflict Indigent Defense Representation	60.00	N
22406	3/30/2023	PBS Engineering and Environmental	Chestnut St - 2nd to Howard design	7,912.50	N
22407	3/30/2023	Pioneer City Oil Inc	Diesel exhaust fluid-12000	609.13	N
	3/30/2023	Pioneer City Oil Inc	Motor oil-10000	1,028.98	N
	3/30/2023	Pioneer City Oil Inc	Grease tubes for shop	293.48	N
	3/30/2023	Pioneer City Oil Inc	Grease tubes-Landfill	293.48	N
22408	3/30/2023	Precision Garage Doors	Landfill Repair	871.20	N
22409	3/30/2023	RJ Thomas Manufacturing Inc	Bench Supplies	1,095.75	N
22410	3/30/2023	Robert Tabacco	Fencing Instruction	1,753.50	N
22411	3/30/2023	Snyder-Crecelius Paper Company	HR Copier Paper - 3 boxes	166.62	N

22412	3/30/2023	Tanner Parker	Baseball Spring Training Clinic Instruction	2,904.49	N
22413	3/30/2023	Tyler Technologies Inc	Tyler Munis Implementation and Training	1,275.00	N
22414	3/30/2023	US Bank National Association	March 2023 visa payment Finance	334,258.21	N
22415	3/30/2023	Washington State Department of Transportation	Poplar-Colville to 5th management & Inspection	706.63	N
22416	3/30/2023	Washington State Employment Security Department	Confidential - Investigative fee	3.50	N
	3/30/2023	Washington State Employment Security Department	Confidential - investigative fee #2	3.50	N
	3/30/2023	Washington State Employment Security Department	Confidential - investigative fee #3	3.50	N
	3/30/2023	Washington State Employment Security Department	Confidential - investigative fee #4	3.50	N
	3/30/2023	Washington State Employment Security Department	Confidential - investigative fee #5	3.50	N
	3/30/2023	Washington State Employment Security Department	Confidential - investigative fee #6	3.50	N
22417	3/30/2023	Walt's Septic Tank Service LLC	Portable toilet rent for the Landfill.	145.00	N
22418	3/30/2023	Western Systems	Signal Equipment for 2nd Ave & Chestnut Street	6,141.96	N
22419	3/30/2023	Walla Walla County	Annual property taxes associated with the WWTP	26.17	N
	3/30/2023	Walla Walla County	Annual Property Taxes for Streets/Storm/WW Collect	2,023.76	N
	3/30/2023	Walla Walla County	Property taxes for the Landfill.	346.72	N
	3/30/2023	Walla Walla County	Property Tax - Misc Parks/Facilities	2,406.51	N
	3/30/2023	Walla Walla County	Annual Property Taxes for Streets	5.20	N
	3/30/2023	Walla Walla County	Water Treatment Plant - WW County Property Tax	96.23	N
	3/30/2023	Walla Walla County	Property Taxes Streets	4.83	N
	3/30/2023	Walla Walla County	1181 W Rees Sleep Center Property Tax	27.60	N
22420	3/30/2023	Zoll Medical Corporation	Cardiac Monitors and Associated Components Lease	92,764.61	N
22421	3/30/2023	Zoobean Inc	Beanstack Plus, Reading challenge	988.00	N
22422	3/30/2023	Amy Evensen	Travel Cheney 03/29/23 thru 03/31/23	182.00	Y
22423	3/30/2023	Brandon Leno	Travel Tulalip 04/18/23 thru 04/20/23	99.00	Y
22424	3/30/2023	David Evans and Associates	Mill Creek Rd Utilities Adjustment Design	909.78	Y
22425	3/30/2023	David Jensen	Travel Tulalip 04/18/23 thru 04/20/23	99.00	Y
22426	3/30/2023	Erin Wells	Travel Wenatchee 03/30/23 thru 04/01/23	103.00	Y
22427	3/30/2023	Joanna Henry	Travel Tigard OR 04/11/23 thru 04/14/23	160.00	Y
22428	3/30/2023	Joseph French	Travel Everett 04/04/23 thru 04/05/23	80.00	Y
22429	3/30/2023	Kevin Braman	Claim expense Spokane 03/23/23	18.00	Y
22430	3/30/2023	Mary Lubbers	Travel Wenatchee 03/30/23 thru 04/02/23	123.00	Y
22431	3/30/2023	Matthew Seward	Travel Everett 04/04/23 thru 04/05/23	80.00	Y
22432	3/30/2023	Nicole Williams	Claim expense Spokane 03/23/23	18.00	Y
22433	3/30/2023	Schichtel's Tree Nursery LLC	Trees - Spring Planting	5,445.00	Y
22434	3/30/2023	vCloud Tech Inc.	Adobe Acrobat Pro 2020 license - SS - Bob Francis	530.34	Y
22435	3/30/2023	Yvette Selfa	Travel Wenatchee 03/30/23 thru 04/02/23	123.00	Y
Total				4,089,356.00	

Conflict statement

3/1/2023 through 3/31/2023

<u>Check Transfer #</u>	<u>Check Transfer Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Total Amount</u>
22123	03/09/2023	BLUE MOUNTAIN ACTION COUNCIL	Rental Repair Jan 23	19.76
		BLUE MOUNTAIN ACTION COUNCIL	Emerg Subs Jan 23	4,704.84
		BLUE MOUNTAIN ACTION COUNCIL	Pub Services Dec 22.	4,575.00
		BLUE MOUNTAIN ACTION COUNCIL	Util Disc Feb 23	240.00
22216	03/16/2023	BLUE MOUNTAIN ACTION COUNCIL	CDBG-CV HUD Feb 23	196.77
22217	03/26/2023	BLUE MOUNTAIN ACTION COUNCIL	Q4 2022	12,500.00
22380	03/30/2023	BLUE MOUNTAIN ACTION COUNCIL	Broadband 2023	5,000.00
			Total	27,236.37