

**WALLA WALLA CITY COUNCIL**  
**Work Session Minutes**  
**March 21, 2022**

**1. CALL TO ORDER**

Mayor Scribner called the meeting to order at 4:00 p.m.

Present: Councilmembers Brian Casey, Rick Eskil, Ted Koehler, Steve Moss, Susan Nakonieczny, Gustavo Reyna, and Mayor Tom Scribner.

Absent: None

City staff in attendance: Finance Director Jean Teasdale, Fire Chief Bob Yancey, Public Works Director Ki Bealey, Deputy Fire Chief Eric Wood, Accounting Supervisor Liz Moeller, and City Clerk Kammy Hill.

**2. ACTIVE AGENDA**

A. Zoll X-series Advanced Cardiac Monitor 10-year lease option.

Staff reviewed the proposal to lease new cardiac monitors over a ten-year period at an annual lease cost of \$85,183.85. This will enable staff to have up-to-date equipment and it will provide very beneficial data. The current cardiac monitors are scheduled for replacement in 2024 so funds are available for the first-year lease payment. This program will allow for one partner, one plan, and one annual payment. Equipment will be replaced at least once for upgraded units during the ten-year lease.

There was discussion on the proposal; lease versus purchase; lease is for nine cardiac monitors; and whether all the data these monitors collect is necessary.

B. Glass alternatives analysis and recycling assistance contract.

Staff reported a request for proposals had been issued with one response. A contract with WIH will be coming before Council for consideration to analyze methods and costs for glass recycling and to assist staff in negotiating a new recycling contract with Basin Disposal, Inc. The citizen satisfaction survey has indicated that citizens are interested in the City pursuing options for recycling glass. WIH will provide the necessary expertise to analyze the feasibility and costs of a glass recycling program,

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in addition to assisting staff in negotiating a new recycling contract with Basin Disposal. The existing contract expires January 31, 2024.

There was discussion on:

- WIH was the only respondent to the request for proposals because this is a unique field and WIH are one of the national experts.
- Glass is predominantly used for recycling into insulation.
- It is difficult to find good re-use of glass. The contract will analyze options and costs.
- Whether the City will get information it doesn't already have regarding glass recycling options. Staff reiterated this is in response to comments over several years on the citizen satisfaction survey.
- Need to advocate solutions through the State legislators.

C. City interfund loan presentation.

Staff reviewed the process for determining whether an interfund loan is appropriate, the term, and the interest rate. The interest rate is based on what the City is earning on the funds if they were invested. The majority of interfund loans are through the equipment replacement fund. Staff outlined the current interfund loans. There was brief discussion on these loans and the interfund loans that had been refinanced through bond issuance.

### **3. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:16 p.m.