

**WALLA WALLA CITY COUNCIL**  
**Work Session Minutes**  
**February 10, 2020**

**1. CALL TO ORDER**

Mayor Scribner called the meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Smiley-Nakonieczny, and Mayor Tom Scribner.

Absent: None

City staff in attendance: City Manager Nabel Shawa, Deputy City Manager Byron Olson, Public Works Director Ki Bealey, Technology Services Director Chris Owen, Accounting Supervisor Liz Moeller, and City Clerk Kammy Hill.

**2. ACTIVE AGENDA**

A. 2020 Census.

Deputy City Manager Olson, Juan Sanchez, and Cindy Widmer reviewed reasons and stressed the importance of residents participating in the 2020 census.

There was discussion on the importance of a complete count for the 2020 census and ways the City can assist with communications to citizens.

B. Enterprise Asset Management.

Staff reviewed and there was discussion on the importance of tracking City assets, including equipment, repairs and personnel. Staff is planning to issue a request for proposals to replace its outdated Cartegraph software. Another piece would be the addition of customer relationship management software. Estimated initial costs are \$100,000 to \$150,000.

C. Flooding disaster response.

Staff reported on the flood event occurring February 6-February 7. Approximately 1400 feet of waterline was washed out along with the Mill Creek roadway. The City is currently operating on well water and will continue until the transmission line is rebuilt. Emergency declarations have

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been issued by both the Washington and Oregon governors. The Council will be asked to consider a resolution declaring an emergency on February 12. There was discussion on the potential availability of funding through FEMA and the State.

D. New City of Walla Walla flag.

Mayor Scribner reported on staff's current campaign for design of a new City flag and suggested staff may have gotten ahead of Council on this issue. The flag is primarily used for display in the Council Chambers and for the parade of flags at the Association of Washington Cities annual conference.

After discussion, it was the consensus of a majority of Council to continue to allow the public to submit designs, with the Arts Commission selecting the top five designs to forward to the City Council for determination on if the current flag will be replaced.

**3. OTHER BUSINESS**

No other business was discussed.

**4. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:49 p.m.