

WALLA WALLA CITY COUNCIL
Regular Meeting Minutes
September 23, 2020

1. CALL TO ORDER

Mayor Scribner called the virtual meeting to order at 6:30 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: None.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Elizabeth Chamberlain, Human Resources Director Pam Taylor, Public Works Director Ki Bealey, Technology Services Director Chris Owen, Parks & Recreation Director Andy Coleman, Utilities Engineer Frank Nicholson, Environmental Engineer Leah Fisk, and City Clerk Kammy Hill.

2. PUBLIC COMMENTS

No public comments had been submitted.

3. CONSENT AGENDA

Staff introduced the Consent Agenda, Items A through E, as follows:

- A. Resolution No. 2020-91 authorizing a contract with Hartford Life Insurance at an annual cost of \$20,496 (an annual savings of \$14,953).
- B. Resolution No. 2020-92 approving a contract for renewal of Microsoft Office 365 subscription licenses at an annual cost of \$59,878.20 for three years from CDW-G.
- C. Resolution No. 2020-93 approving a contract with ArborPro for urban forestry inventory and management plan in the amount of \$51,750.
- D. Approval of September 8, 2020, Work Session minutes.

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E. Approval of September 9, 2020 regular meeting minutes.

Staff provided brief reports and there was discussion on Items A, B, and C.

No public comments were provided on any item on the Consent Agenda.

Councilmember Moss moved to adopt Consent Agenda Items A through E. Councilmember Huie seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

4. ACTIVE AGENDA

A. Resolution No. 2020-94 authorizing a professional services contract with JUB Engineers, Inc. for wastewater system improvements in an amount not to exceed \$249,400.

Staff provided a brief report.

No public comments had been submitted.

Councilmember Moss moved to adopt Resolution No. 2020-94. Councilmember Huie seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

B. Resolution No. 2020-95 authorizing a professional services contract with Parametrix for solid waste handling alternatives analysis in the amount of \$23,836.

Staff provided a brief report. There was clarification that the contractor does not have any financial interest in landfills, so no conflict exists in determining the best way forward.

No public comments had been submitted.

Councilmember Clubb moved to adopt Resolution No. 2020-95. Councilmember Moss seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

C. Approval of the August 31, 2020 accounts payable register containing check numbers 10597 through 11099, 14-15, 17-24, 27, 33, 35, 40, and 53 totaling \$5,136,875.49.

Councilmember Moss moved to approve the August 31, 2020 accounts payable register containing check numbers 10597 through 11099, 14-15, 17-24, 27, 33, 35, 40, and 53 totaling \$5,136,875.49, with the exception of the checks to Blue Mountain Action Council and Walla Walla School District. Councilmember Koehler seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

Councilmember Moss moved to approve payment of the checks to the Blue Mountain Action Council. Councilmember Bahena seconded the motion. The motion unanimously carried with 6 yes votes, 0 no votes, and 1 abstention by Councilmember Koehler.

Councilmember Moss moved to approve payment of the check to Walla Walla School District. Councilmember Huie seconded the motion. The motion unanimously carried with 5 yes votes, 0 no votes, and 2 abstentions by Councilmembers Bahena and Nakonieczny.

5. COUNCIL MEMBER MEETING REPORTS

Councilmember Moss reported attendance at numerous Finance Committee meetings; the ad hoc recycling task force meeting; an affordable housing meeting; the agenda setting meeting; the Valley Transit Board meeting; and the Work Session.

Councilmember Huie reported attendance at the Fort Walla Walla Museum fundraising event; the Work Session; and the Legislative Committee meeting.

Councilmember Bahena reported attendance at the Downtown Walla Walla Foundation Board meeting; the Civil Service Commission meeting; the Work Session; and the Legislative Committee meeting.

Councilmember Nakonieczny reported attendance at the Downtown Walla Walla Foundation Board meeting; the Valley Transit Board meeting; and the Work Session.

Councilmember Clubb reported attendance at numerous Finance Committee meetings; the Community Council land trust task force meeting; the Visit Walla Walla Board meeting; the Blue Mountain Action

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Council Board meeting; the Work Session; and the Legislative Committee meeting.

Councilmember Koehler reported attendance at the ad hoc recycling task force meeting; the Water & Wastewater Committee meeting; the Sustainability Committee (although there was lack of a quorum); the Valley Transit Board meeting; and the Work Session.

Mayor Scribner reported attendance at numerous Finance Committee meetings; the agenda setting meeting; and the Work Session.

6. UNFINISHED AND NEW BUSINESS

Staff and Finance Committee Chair Clubb provided a brief update on the budget development process and calendar.

City Manager Shawa reviewed the following proposed expenditures from an additional \$750,000 in CARES Act and CDBG funding:

- \$500,000 for small business grants to businesses within the City limits. Applicants will be screened, and grants awarded by three members of the City Council and two members of the Chamber of Commerce.
- Restock the City's personal protective equipment.
- Remote technology for the Council Chambers to enable video conferencing.
- Parklets for the Red Monkey, Hattaways, and Graze.
- Minor downtown improvements including holiday decorations.
- Kitchen upgrades to the Senior Center with \$25,000 from the City and \$25,000 from the County.

There was discussion on the process and ensuring equal access in dual languages.

Councilmember Moss moved to approve the distribution of additional CARES Act and Community Development Block Grant funds as outlined. Councilmember Nakonieczny seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

7. ADJOURNMENT

There being no further business, the meeting adjourned at 7:24 p.m.