

**WALLA WALLA CITY COUNCIL**  
**Regular Meeting Minutes**  
**February 12, 2020**

**1. CALL TO ORDER**

Mayor Scribner called the meeting to order at 6:30 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: None.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Bryon Olson, Fire Chief Bob Yancey, Public Works Director Ki Bealey, Parks & Recreation Director Andy Coleman, Fire Captain John Knowles, Finance Director Jean Teasdale, City Engineer Neal Chavre, Capital Programs Engineer Mike Laughery, Transportation Engineer Monte Puymon, Utilities Engineer Frank Nicholson, Accounting Supervisor Liz Moeller, Environmental Engineer Leah Fisk, and City Clerk Kammy Hill.

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Councilmember Clubb led the pledge of allegiance followed by a moment of silence.

**3. PRESENTATIONS**

- A. Mayor Scribner read and presented a proclamation declaring February 16 through February 22, 2020 as "National Engineers Week" to the City engineering staff in attendance. Public Works Director Bealey commented on the importance of engineers during the recent flood event.

**4. PUBLIC COMMENTS**

Mayor Scribner invited public comments on any City issue not on the agenda. No one in the audience chose to address the City Council at this time.

**WALLA WALLA CITY COUNCIL MINUTES  
FEBRUARY 12, 2020  
PAGE 2**

**5. CONSENT AGENDA**

City Clerk Hill introduced the Consent Agenda, Items A through F, as follows:

- A. Resolution No. 2020-15 authorizing a construction contract with Eastern Oregon Contracting, LLC in the amount of \$52,285.46 for site work and utility connections for restroom installation at Vista Terrace Park.
- B. Resolution No. 2020-16 authorizing an amended agreement with Walla Walla County for sleep center funding in the amount of \$103,000.
- C. Resolution No. 2020-19 authorizing a contract with H.W. Lochner for pedestrian safety project design and right-of-way consultant services in the amount of \$160,130.15.
- D. Resolution No. 2020-20 authorizing payment of a \$65,000 administrative fee and necessary permitting/documents with the U.S. Army Corps of Engineers for the Rose Street bridge replacement.
- E. Resolution No. 2020-21 authorizing the City Manager to acquire right-of-way/easement for the connection of bicycle and pedestrian facilities on Cottonwood Road.
- F. Approval of minutes of the regular meeting held January 22, 2020.

There was brief discussion on Items B, C, and D.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on any of these items.

**Councilmember Moss moved to adopt Consent Agenda Items A through F. Councilmember Clubb seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

**6. ACTIVE AGENDA**

- A. Resolution No. 2020-22 authorizing Interlocal agreements with Walla Walla County Fire District No. 4 and City of College Place regarding cost shares and usage of an upgraded local fire training facility.

Staff reported on the plan to replace the existing forty-five-year-old fire drill training facility with the costs being shared equally between the cities and Fire District No. 4 and the proposed cost-sharing agreement. There will also be user fees assessed every time the facility is used for ongoing and maintenance and repairs.

There was brief discussion on benefits of partnering with the adjacent jurisdictions; fees for ongoing maintenance and repairs; ownership of the facility; and management of the user fees.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Koehler moved to adopt Resolution No. 2020-22. Councilmember Moss seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

- B. Interfund loan review.

Staff reviewed the process and purpose for issuing interfund loans. All the current interfund loans were authorized by Council and are charged interest rates that the issuing fund would have received through investments. There was brief discussion on the feasibility of refinancing some of the higher interest loans.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this issue.

No action was necessary or taken.

- C. Resolution No. 2020-23 awarding the Washington-Francis-Delmas sewer main replacement project to Premier Excavation, Inc., in the amount of \$1,683,625.45.

**WALLA WALLA CITY COUNCIL MINUTES  
FEBRUARY 12, 2020  
PAGE 4**

Staff described the area and project. There was brief discussion on construction timing and need for a complete replacement of the roadway on Washington due to the removal of two separate sewer mains within the street.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Moss moved to adopt Resolution No. 2020-23.  
Councilmember Huie seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

- D. Resolution No. 2020-17 authorizing an amendment to the contract with MurraySmith Inc. for water system design services at the Sudbury Road landfill.

As part of the water system design at the landfill, it was discovered that the lining of the open reservoir is more damaged than anticipated. After further review, staff, the consultant, and County Health Department are recommending a closed reservoir. There was discussion on the age of the existing reservoir, capacity of the closed reservoir, and anticipated lifespan of a new closed reservoir.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Huie moved to adopt Resolution No. 2020-17.  
Councilmember Nakonieczny seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

- E. Resolution No. 2020-18 authorizing a contract amendment in the amount of \$40,772.75 with Great West Engineering for the landfill facility entrance improvements project.

Staff explained the reasons for the amendment to the contract due to the complexities and unknown issues that have been found during construction which has also extended the duration of construction. There were also errors made by two separate surveyors that have negatively impacted the project. The City will be seeking damages from the surveyors for these errors. This change order will address the time the consultant has spent on this extended construction.

**WALLA WALLA CITY COUNCIL MINUTES  
FEBRUARY 12, 2020  
PAGE 5**

There was discussion on the scope of project and the approximately \$20,000 in construction change orders.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Huie moved to adopt Resolution No. 2020-18. Councilmember Bahena seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

- F. Approval of January 31, 2020 accounts payable register containing check numbers #205864 through #206278, #990977 through #990983, and #9626 through #9634 totaling \$5,306,575.11.

**Councilmember Moss moved to approve payment of the January 31, 2020 accounts payable register containing check numbers #205864 through #206278, #990977 through #990983, and #9626 through #9634 totaling \$5,306,575.11 except for the checks to the Blue Mountain Action Council. Councilmember Huie seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

**Councilmember Moss moved to approve payment of the checks to the Blue Mountain Action Council. Councilmember Clubb seconded the motion. The motion unanimously carried with 6 yes votes, 0 no votes, and 1 abstention by Councilmember Koehler.**

## **7. COUNCIL MEMBER MEETING REPORTS**

Councilmember Moss reported attendance at a meeting with staff from Senator Murray's office on February 3; the agenda setting meeting held February 5; and the Work Session held February 10.

Councilmember Huie reported attendance on the Jim Bock radio show held January 24; a lobbying trip to Olympia held January 27 through January 30; the Work Session held February 10; a meeting with City Manager Shawa and Councilmember Nakonieczny regarding the music initiative held February 11; and a Committee on Committees meeting held February 12.

**WALLA WALLA CITY COUNCIL MINUTES**  
**FEBRUARY 12, 2020**  
**PAGE 6**

Councilmember Bahena reported attendance at a meeting regarding the music initiative held February 10; and the Work Session held February 10.

Councilmember Nakonieczny reported attendance at the Port of Walla Walla Economic Development Advisory Committee meeting held January 28; the Planning Commission meeting held February 3; the Work Session held February 10; a meeting held February 11 regarding the music initiative; and a Committee on Committees meeting held February 12.

Councilmember Clubb reported attendance at a lobbying trip to Olympia held January 26 through January 28; a number of Visit Walla Walla Board meetings held January 31 through February 4; the Work Session held February 10; the LEOFF 1 Disability Board meeting held February 11; the Community Land Trust task force meeting held February 11; and a meeting with Fire Chief Yancey held February 12.

Councilmember Koehler reported attendance at the Community Council annual meeting held January 27; the Port of Walla Walla Economic Development Advisory Committee meeting held January 28; the Helpline Board meeting held January 28; the Work Session held February 10; the Community Land Trust task force meeting held February 11; a meeting with Fire Chief Yancey held February 12; and the Health Center Executive Committee meeting held February 12.

Mayor Scribner reported attendance at the Fire Pension Board meeting held January 29; a meeting with Councilmember Nakonieczny held February 1; a meeting with staff from Senator Murray's office on February 3; the Water Partnership Board meeting held February 4; the Arts Commission meeting held February 5; the agenda setting meeting held February 5; the Work Session held February 10; the Bicycle & Pedestrian Advisory Committee meeting held February 11; the LEOFF 1 Disability Board meeting held February 11; the Water Partnership Board meeting held February 11; and the Public Library Board meeting held February 12.

**8. UNFINISHED AND NEW BUSINESS**

Resolution No. 2020-24 declaring an emergency due to flooding and other unexpected winter storm damage, and taking other action in connection therewith.

**WALLA WALLA CITY COUNCIL MINUTES  
FEBRUARY 12, 2020  
PAGE 7**

Staff reported there is an estimated \$2,000,000 damage to the City's water transmission line and infrastructure. This declaration may make the City eligible for federal and state funding and will also facilitate the repair of the City's facilities by waiving bidding requirements.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this item.

**Councilmember Huie moved to adopt Resolution No. 2020-24.  
Councilmember Moss seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

A. Formation of an ad hoc recycling task force.

Council reviewed recommended parameters for an ad hoc recycling task force.

**Councilmember Moss moved to form an ad hoc recycling task force consisting of no more than eight members as follows:**

- **Two members of the Sustainability Committee nominated by the committee;**
- **Two members of the Solid Waste Advisory Committee: Darrick Dietrich and Sandy Shelin;**
- **Two City Councilmembers: Steve Moss and Ted Koehler; and**
- **Two citizens: Barbara Clark and one other.**
- **City staff support: Ki Bealey, Mori Struve, and Darci Bell.**

**Goal of the task force is to provide specific recommendations to the City Council to contain or reduce the cost of recycling while preserving and encouraging responsible recycling.**

**The task force will:**

- **Review the existing system.**
- **Provide recommendations for what items should be recycled.**
- **Provide input/recommendations on education and enforcement.**
- **Evaluate alternatives to the existing system.**
- **Provide state/local policy considerations.**

**The task force shall report back to the City Council by October 10, 2020.**

**Councilmember Clubb seconded the motion.**

Mayor Scribner invited public input. No one in the audience chose to address the City Council on this item.

The motion unanimously carried with 7 yes votes and 0 no votes.

Councilmember Nakonieczny moved to make the following appointments:

- Lindsey Ryan to the Historic Preservation Commission for a term expiring June 30, 2021;
- David Reinholz to the Parks, Recreation & Urban Forestry Advisory Board for a term expiring December 31, 2022; and
- Anne Swant to the Planning Commission for a term expiring December 31, 2022.

Councilmember Moss seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

## 9. ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.