

WALLA WALLA CITY COUNCIL
Work Session Minutes
December 17, 2018

1. CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Jerry Cummins, Steve Moss, Tom Scribner, and Mayor Barbara Clark.

Absent: Councilmember Myron Huie

City staff in attendance: City Manager Nabel Shawa, Finance Director Jean Teasdale, Technology Services Director Chris Owen, Accounting Supervisor Liz Moeller, Support Services Administrative Coordinator Rikki Gwinn, and City Clerk Kammy Hill.

2. ACTIVE AGENDA

A. Safety and improvements to City Council Chambers.

Staff reviewed the process and project for the safety and improvements to the City Council Chambers. This project will be done in phases with first the safety upgrades and then the technology upgrades.

There was discussion on the upgrades including carpet, paint, technology, and feasibility of restoring the existing wood paneling instead of painting over it.

B. Council Candidate Education Concept discussion.

City Manager Shawa and Danielle Garbe, Executive Director of the Sherwood Trust, sought feedback on ways to educate the community and potential candidates on City operations and the change to election of City Councilmembers by wards.

There was discussion on:

- Providing education on the nuts and bolts of Council/Manager form of government.
- Time commitment necessary to be an effective Councilmember.
- Whether the education session should be focused within the east and west wards or city-wide since there are also two open seats.

WORK SESSION MINUTES

DECEMBER 17, 2018

PAGE 2

- Covering the basics of running for election including reporting requirements, campaign finance, and purchasing campaign material.
- Ability of Sherwood Trust to provide community learning center.
- Educating the community on the change to ward elections.
- Use of direct mailing and the Everbridge system to communicate specifically with voters in the east and west wards.
- Using the Association of Washington Cities to find "best practices."
- Encouraging voter registration.
- Including education on the various levels of government: local, state and federal.
- Holding City Council meetings in each of the four wards during the time the City Council Chambers may be unavailable for meetings.

3. OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:09 p.m.