

WALLA WALLA CITY COUNCIL
Work Session Minutes
October 22, 2018

1. CALL TO ORDER

Mayor Clark called the meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Jerry Cummins, Myron Huie, Steve Moss, Tom Scribner, and Mayor Barbara Clark.

Absent: None

City staff in attendance: City Manager Nabel Shawa, Development Services Director Elizabeth Chamberlain, Public Works Director Ki Bealey, Finance Director Jean Teasdale, Parks & Recreation Director Andy Coleman, City Engineer Neal Chavre, Project Engineer Mike Laughery, Transportation Engineer Monte Puymon, and City Clerk Kammy Hill.

Also present: Meghan DeBolt, Director of Walla Walla County Department of Community Health, Sierra Knutson, Walla Walla County Homeless Housing Program Coordinator, and Scott Mansur, DKS Associates.

2. ACTIVE AGENDA

- A. Annual document recording fee report by the Walla Walla County Department of Community Health.

Director Meghan DeBolt and Homeless Housing Program Coordinator Sierra Knutson reviewed the revenues and expenditures from the document recording fees collected by the Walla Walla County Auditor's Office.

There was discussion on:

- Benchmarks used for reporting results to the Washington State Department of Commerce.
- The revenues and expenses from the recording fee.
- All services funded by the recording fee are contracted out to local agencies.
- Other grants and funding sources for housing services.
- Formation of the Council on Housing to bring all players to the table.

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- Coordinated entry services to prevent and assist those that are homeless.

B. Review of the draft 2019-2024 Capital Facilities Plan.

Public Works Director Bealey and Project Engineer Laughery reviewed:

- Guidance in developing the plan.
- Completed projects 2010-2018.
- Planning methodology.
- Planned expenses for public works projects.
- Planned expenses for general fund projects.
- Project selection and scoring criteria.
- Planned projects for 2019-2024.
- Map of City facilities.
- Next steps.

There was discussion on:

- Majority of funding for the roundabout at 9th/Plaza/The Dalles Military Road will come from the Washington State Department of Transportation but the City is anticipating funding some ancillary projects in this area.
- Funding for bridge projects.
- Identifying energy efficiency improvements in City buildings.
- Use of master plans in developing the capital facilities plan.
- Funding for City facilities. There is no building fund established in the budget.

C. Poplar Corridor Study.

Scott Mansur, DKS Associates, reviewed:

- Project schedule.
- Alternative design process.
- Study corridor.
- Options:
 - No change.
 - Alternative 1 – Three vehicle travel lanes with buffered bike lanes.
 - Alternative 2 – Three vehicle travel lanes with raised median.
 - Alternative 3 – Three vehicle travel lanes with shared use path.
 - Alternative 4 – Three vehicle travel lanes with a cycle track.
- Safety benefits for going from four travel lanes to three travel lanes.

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- Corridor operations.
- Design options for specific intersections along the corridor such as mini roundabouts.
- Potential enhanced pedestrian crossings.
- Screening criteria and evaluations.
- Next steps in study.

There was discussion on:

- Looking at design commonalities along the corridor to reduce impacts of change.
- Revisiting the decision to leave Rose Street as four-lanes rather than reducing it to three lanes for safety. Staff commented on timing any reconsideration for when the street needs to be treated for pavement preservation.
- Safety improvements through installation of roundabouts at intersections.
- Impact of reducing speed limits along corridor. Staff explained reducing travel lanes self regulates speeding.
- Traffic signal coordination and synchronization.
- Lack of need for a traffic signal at the Alder/Palouse Street intersection.
- Review of traffic modeling data.
- Increasing sight distance for pedestrian safety between parked cars and intersections.
- Concept of whether limited cycle tracks are more cumbersome for bicyclists if they are not located throughout the City.

Councilmember Scribner left the meeting at 5:39 p.m.

3. OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:54 p.m.