

**WALLA WALLA CITY COUNCIL**  
**Work Session Minutes**  
**January 8, 2018**

**1. CALL TO ORDER**

Deputy City Clerk Stephens called the meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Barbara Clark, Riley Clubb, Jerry Cummins, Myron Huie, Steve Moss, and Tom Scribner.

Absent: None.

City staff in attendance: City Manager Nabel Shawa, Deputy City Manager Byron Olson, Public Works Director Ki Bealey, Development Services Director Elizabeth Chamberlain, Parks & Recreation Director Andy Coleman, Public Works Operations Manager Mori Struve, Capital Engineer Mike Laughery, and Deputy City Clerk Jodi Stephens.

**In the absence of a Mayor and Mayor Pro Tem, Councilmember Scribner nominated Councilmember Clark as the Presiding Officer for the Work Session. Councilmember Clark declined the nomination.**

**Councilmember Clark nominated Councilmember Cummins as the Presiding Officer for the meeting. Councilmember Scribner seconded the motion. Councilmember Cummins was unanimously selected as the Presiding Officer with 7 yes votes and 0 no votes.**

**2. ACTIVE AGENDA**

A. Citizen Satisfaction Survey

William St. Amour, Cobalt Community Research, reviewed the 2017 citizen satisfaction results via conference call. The City of Walla Walla continues to outperform comparable cities. Glass recycling, shopping and street repair remain the highest priorities from citizens.

There was discussion on:

- Comparable cities and size.
- Questions on the survey and if they remain the same every year.
- Types of Spanish dialect that is used in the survey.

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- B. Presentation by Walla Walla Public Schools Superintendent Wade Smith on proposed bond levy.

Superintendent Smith reviewed the School District's proposed 2018 bond planning efforts and the two options under consideration.

- C. Service Center Building Needs.

Capital Engineer Laughery reported the rough estimate for Service Center improvements is between \$2.2 million and \$2.7 million. The cost of the service center space is allocated on a per square foot rental basis to the departments and divisions using it. The Service Center debt was paid off in 2016. The three options for consideration are: Option 1 adds eight work spaces and three conference rooms; Option 2 adds fourteen work spaces and three conference rooms; and Option 3 adds ten work spaces and 4 conference rooms. Staff recommends option 3 at an estimated cost of \$2.4 million.

There was discussion on:

- Use of mobile office units while construction occurs.
- Future growth capacity.
- Costs for Americans with Disabilities Act improvements, HVAC, security, carpeting, and LED lighting.
- Building re-design and energy efficiency.
- Cost per work space.
- Customer service needs.
- Staff is currently spread out in different locations. Remodel will improve working conditions and collaboration.
- Project funding.
- Development of construction drawings and specifications in 2018 with bidding and construction occurring in 2019.

- D. Exit Homeless Project.

Deputy City Manager Olson gave an update and reviewed a new pilot program proposed by the Walla Walla Alliance for the Homeless to help individuals exit homelessness. The basement of City Hall has been offered to provide office space for meetings. Baker Boyer Bank has donated \$500 for software and computer needs. The Alliance for the Homeless will coordinate the program with selecting five participants from the sleeping site to work with

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and help move forward toward more stable housing. The City will address security needs in the basement area at an estimated cost of \$300 to \$500. The County is also now assisting with the sleeping site. Occupancy rates at the sleeping site are as follows: October 34, December 32, and January just under 30. Currently, the site is full but not overflowing.

There was discussion on:

- Volunteers, service providers, and transportation.
- Liability insurance.
- Volunteers will provide services to help sleeping site participants move towards more stable housing. These services will not duplicate other services currently offered in the community.
- Alliance for the Homeless volunteers will accompany program participants at City Hall.
- The sleeping site has registered 176 non-duplicated individuals since opening.

**3. OTHER BUSINESS**

The City Council Retreat is scheduled for January 20<sup>th</sup>, 2018 at 8:30 a.m. in the Fulton Community Room.

**4. ADJOURNMENT**

**There being no further business, the meeting was adjourned at 5:42 p.m.**