

**WALLA WALLA CITY COUNCIL**  
**Regular Meeting Minutes**  
**March 28, 2018**

**1. CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 p.m.

Present: Councilmembers Riley Clubb, Jerry Cummins, Myron Huie, Steve Moss, Tom Scribner, and Mayor Barbara Clark.

Absent: Councilmember Yazmin Bahena.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Development Services Director Elizabeth Chamberlain, Public Works Director Ki Bealey, Parks & Recreation Director Andy Coleman, Transportation Engineer Monte Puymon, and City Clerk Kammy Hill.

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Councilmember Scribner led the pledge of allegiance followed by a moment of silence.

**3. PRESENTATIONS**

Mayor Clark read and presented a proclamation declaring the month of April 2018 as "Distracted Driving Awareness Month" to Nancy McClenny-Walters, Walla Walla County Traffic Safety Task Force and Target Zero Manager.

**4. PUBLIC COMMENTS**

Danielle Garbe, Executive Officer of the Sherwood Trust, 826 Whitman Street, Walla Walla, thanked the City for their partnership in a recent civics education class and had comments on the importance of the 2020 census.

**5. CONSENT AGENDA**

City Clerk Hill introduced the Consent Agenda, Items A through G, as follows:

**WALLA WALLA CITY COUNCIL MINUTES  
MARCH 28, 2018  
PAGE 2**

- A. Resolution No. 2018-26 authorizing a contract with American Leak Detection for water system leak detection services.
- B. Resolution No. 2018-27 awarding a contract for the 2018 South Trunk Sewer cured in place pipe project to Columbia Pumping & Construction.
- C. Resolution No. 2018-28 approving a contract with Anderson-Perry & Associates for the Tietan and Sunset Streets infrastructure repair and replacement project.
- D. Resolution No. 2018-29 authorizing the purchase of a 125-gallon diesel melter/applicator with compressor (crack sealer) through Arrow Construction Supply.
- E. Resolution No. 2018-31 awarding the bid to C&E Trenching for the Frazier Drive infrastructure repair and replacement project.
- F. Approval of minutes of the Work Session held March 12, 2018.
- G. Approval of minutes of the regular meeting held March 14, 2018.

Council asked for Items B and E to be removed from the Consent Agenda for separate consideration.

Item D is a scheduled and budgeted equipment replacement.

Mayor Clark invited public input. No one in the audience chose to address the City Council on any of these items.

**Councilmember Cummins moved to adopt Consent Agenda Items A through G except for Items B and E. Councilmember Moss seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**6. ACTIVE AGENDA**

- B. Resolution No. 2018-27 awarding a contract for the 2018 South Trunk Sewer cured in place pipe project to Columbia Pumping & Construction.

**WALLA WALLA CITY COUNCIL MINUTES  
MARCH 28, 2018  
PAGE 3**

Staff described the process used for the cured in place sewer pipe lining. This is a planned and budgeted project. There was discussion on the number of times this process can be used to repair sewer pipes; this process extends the life of a sewer pipe by approximately fifty years; and this project is for a twenty-four inch sewer pipe that would cause major problems if it were to fail.

Mayor Clark invited public input. No one in the audience chose to address the City Council on this item.

**Councilmember Scribner moved to adopt Resolution No. 2018-27. Councilmember Huie seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

- E. Resolution No. 2018-31 awarding the bid to C&E Trenching for the Frazier Drive infrastructure repair and replacement project.

Staff reported this is a planned infrastructure repair and replacement project and has been reviewed by the Infrastructure Advisory Committee. There was discussion on the construction schedule, bonding requirements, and project area.

Mayor Clark invited public input. No one in the audience chose to address the City Council on this item.

**Councilmember Scribner moved to adopt Resolution No. 2018-31. Councilmember Clubb seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

- A. Resolution No. 2018-30 approving a professional services contract with Hewitt for the redesign and master plan for Heritage Square for \$74,700.

Staff reported that citizen satisfaction for Heritage Square was the lowest rated of all the City parks. This contract for a redesign will configure it more towards a public plaza. The City received fifteen responses to its request for qualifications. A staff/citizen committee reviewed the qualifications and selected five firms to interview. Hewitt was the firm then chosen to negotiate a contract with for the redesign. There will be two meetings for public input as part of the design process.

**WALLA WALLA CITY COUNCIL MINUTES  
MARCH 28, 2018  
PAGE 4**

There was discussion on:

- Cost for services appears to be too high for the scope of the project.
- There were no local firms that supplied a proposal.
- Ensuring the City Council has an opportunity to provide input prior to a final design.

Mayor Clark invited public input.

Danielle Garbe, Executive Officer of the Sherwood Trust, 826 Whitman Street, Walla Walla, stressed the importance of ensuring the design is done right. This is an opportunity for civic engagement to determine what the community wants in its downtown space.

**Councilmember Moss moved to adopt Resolution No. 2018-30.  
Councilmember Cummins seconded the motion.**

There was additional discussion on:

- The nine-month process to select a design firm.
- The need to create an inviting and inclusive place for this vital location in the downtown area. This will be an essential part of the City's civic infrastructure as a community gathering place.
- Concerns with the cost of the proposal.

**The motion to adopt Resolution No. 2018-30 carried with 4 yes votes and 2 no votes by Councilmembers Huie and Scribner.**

- B. Public hearing and Ordinance No. 2018-08 annexing 11.58 acres generally located north of Garrison Street and east of Tausick Way.

Development Services Director Chamberlain outlined the annexation process; zoning; and proposed comprehensive plan land use amendment. The City Council had geographically modified the proposed annexation boundary to include the County-owned property adjacent to the petitioner's property. The City does have an agreement with Fire District No. 4 for service and property taxes that will ramp down over five years.

There was discussion on:

- The ramp down agreements with the Fire Districts applies to both residential and commercial annexations.

**WALLA WALLA CITY COUNCIL MINUTES**  
**MARCH 28, 2018**  
**PAGE 5**

- Property owned by Walla Walla County and change in potential land use designations.

Walla Walla County Commissioner Todd Kimball reported the County is remaining neutral on this property annexation.

Mayor Clark opened the public hearing at 8:09 p.m. There being no public testimony, the public hearing was closed.

**Councilmember Scribner moved to adopt Ordinance No. 2018-08. Councilmember Moss seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

- C. Resolution No. 2018-32 adopting the 2018 Transportation Benefit District annual report and work plan.

Transportation Engineer Puymon reviewed:

- Street repair and replacement has been the number one citizen concern.
- History of the formation of the Transportation Benefit District and passage of the two-tenths of one percent sales tax increase for ten year and opportunity for renewal in 2022.
- How projects are ranked and selected.
- Funded projects in 2017 and 2018.
- The 2017 hot seal pavement preservation project and benefits of the new process for maintenance of roadways.
- Funding applications and successful grants and loans to leverage the revenues from the Transportation Benefit District.

There was discussion on funding and staff success in obtaining over \$20 million in grants; and the number of anticipated street projects that can be completed from the citizen's priority listing.

Mayor Clark invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Cummins moved to adopt Resolution No. 2018-32. Councilmember Huie seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**WALLA WALLA CITY COUNCIL MINUTES**  
**MARCH 28, 2018**  
**PAGE 6**

**7. COUNCIL MEMBER MEETING REPORTS**

Councilmember Moss reported attendance at the Finance Committee meeting held March 16; the Ward Boundary Committee meeting held March 16; the civic education seminar sponsored by the Sherwood Trust held March 20; the Cannara Sister City Committee meeting held March 23; the ad hoc affordable housing committee meeting held March 27; and a meeting with Mayor Clark, City Manager Shawa, and County representatives regarding affordable housing and funding held March 28.

Councilmember Huie reported attendance at an orientation and tour with the Parks & Recreation Director held March 23; and a meeting with the City Manager held March 26.

Councilmember Cummins reported attendance at the Valley Transit Board meeting held March 15; and a meeting with the district director for Congresswoman Cathy McMorris Rodgers held March 25.

Councilmember Clubb reported attendance at the Blue Mountain Action Council Board meeting held March 15; a tour of the Fire Department held March 15; and the ad hoc affordable housing committee meeting held March 27.

Councilmember Scribner reported attendance at the Mill Creek working group meeting held March 15; and the Ward Boundary Committee meeting held March 16.

Mayor Clark reported attendance at the ad hoc summer parkways (formerly the open streets) committee meeting held March 19; the active shooter/workplace violence training held March 19; a welcoming of the Sasayama, Japan students held March 20; the hazard mitigation plan update meeting held March 21; the Isaacs Avenue Phase 2 project open house held March 21; the agenda preparation meeting held March 22; the City's continuity of operations planning meeting held March 23; the Port of Walla Walla Economic Development Advisory Committee meeting held March 23; and a meeting with Councilmember Moss, City Manager Shawa, and County representatives regarding affordable housing and funding held March 28.

8. UNFINISHED AND NEW BUSINESS

**Councilmember Scribner moved to authorize the Mayor and Mayor Pro Tem to draft and send a letter of support for the Walla Walla Watershed Management Partnership to the Washington State legislature to reauthorize and renew the creation and funding for the partnership. Councilmember Cummins seconded the motion.**

There was discussion on the funding for the Walla Walla Watershed Management Partnership; the positive model and benefits of this partnership throughout the State of Washington; and feasibility of engaging the State of Oregon since a majority of the watershed lies in Oregon.

Todd Kimball, Walla Walla County Commissioner, reported the County would also be considering a letter of support at their meeting next week.

**The motion to authorize the Mayor and Mayor Pro Tem to draft and send a letter of support for the Walla Walla Watershed Management Partnership to the Washington State legislature to reauthorize and renew the creation and funding for the partnership unanimously carried with 6 yes votes and 0 no votes.**

Council asked and City Manager Shawa reported that a recent request made by Walla Walla County was sent to Development Services for review.

At the request of Council, staff outlined the statutorily required process for bidding public projects and contracting for professional services.

Danielle Garbe, Executive Officer of the Sherwood Trust, clarified that her comments regarding the 2020 census were just to raise community awareness. There were comments on the importance of accurate population counts for multiple purposes and funding.

City Manager Shawa reported on:

- There is no definitive answer on the determination and enforcement of weight limits on trucks moving through the City.
- Mr. Hubbard has not contacted or filed any complaint regarding the Police Department with the City Manager's office.

**WALLA WALLA CITY COUNCIL MINUTES  
MARCH 28, 2018  
PAGE 8**

**9. EXECUTIVE SESSION**

Mayor Clark announced the City Council would be recessing to Executive Session to consider the selection of a site or the acquisition of real estate pursuant to RCW 42.30.110(1)(b); and litigation or potential litigation involving the City pursuant to RCW 42.30.110(1)(i). The Executive Session will last no more than two hours and no further business will come before Council in open session. The meeting was recessed at 9:20 p.m.

**10. ADJOURNMENT**

**There being no further business, the meeting adjourned at 9:48 p.m.**