

**WALLA WALLA CITY COUNCIL**  
**Regular Meeting Minutes**  
**October 11, 2017**

**1. CALL TO ORDER**

Mayor Pomraning called the meeting to order at 7:00 p.m.

Present: Councilmembers Jim Barrow, Barbara Clark, Jerry Cummins, Dick Morgan, and Mayor Allen Pomraning.

Absent: Councilmembers Steve Moss and Tom Scribner.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Byron Olson, Public Works Director Ki Bealey, Finance Director Jean Teasdale, Police Chief Scott Bieber, Deputy Fire Chief Brad Morris, Crime Prevention Specialist Vicki Ruley, and City Clerk Kammy Hill.

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Councilmember Barrow led the pledge of allegiance followed by a moment of silence.

**3. PRESENTATIONS**

Mayor Pomraning read and presented a proclamation declaring October 2017 as "Crime Prevention Month."

**4. PUBLIC COMMENTS**

No one in the audience chose to address the City Council at this time.

**5. CONSENT AGENDA**

City Clerk Hill introduced the Consent Agenda, Items A through F, as follows:

- A. Resolution No. 2017-93 authorizing a contract with Vision Technology Solutions, LLC, for a new City website in the amount of \$41,787.00.

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- B. Resolution No. 2017-94 authorizing the City to write-off old ambulance bills.
- C. Resolution No. 2017-95 authorizing a professional services contract with Building Dynamics, Inc. to provide oversight and training to City engineering staff for construction of the Water Treatment Plant upgrade project in an amount not to exceed \$64,000.
- D. Resolution No. 2017-97 authorizing the City Manager to waive building permit fees and other related charges or apply CDBG program income to cover such fees and charges for the Christian Aid Center's Women and Children Center.
- E. Resolution No. 2017-98 ratifying the declaration of emergency for rental of an automated side loader sanitation truck.
- F. Approval of minutes of the retreat held September 19, 2017.

Council asked that Item B be removed from the Consent Agenda for separate consideration.

Clarification was provided that the City is not actually waiving permit fees but will be using restricted Federal Community Development Block Grant funds to pay for the permits as an eligible use of these funds.

Mayor Pomraning invited public input. No one in the audience chose to address the City Council on any of these items.

**Councilmember Barrow moved to adopt Consent Agenda Items A through F with the exception of Item B. Councilmember Morgan seconded the motion.**

There were brief comments on how the City's current website does not meet Americans with Disabilities Act standards for vision and hearing impairments.

**The motion to adopt Consent Agenda Items A through F with the exception of Item B unanimously carried with 5 yes votes and 0 no votes.**

6. ACTIVE AGENDA

- B. Resolution No. 2017-94 authorizing the City to write-off old ambulance bills.

Staff reported a change in policy two years ago that established a twelve-month time period for payment of ambulance bills. There are several accounts with payment plans that are still open prior to this change in policy. Staff is seeking authorization to offer a fifty percent discount if these accounts are paid off in order to clean up the books. There was discussion on treating these ambulance accounts differently than other accounts that get sent to collections for non-payment.

Mayor Pomraning invited public input. No one in the audience chose to address the City Council on this issue.

No action was taken by Council.

- A. Resolution No. 2017-96 authorizing the purchase of additional hot mix asphalt from Humbert Asphalt, Inc. in an amount not to exceed \$50,000.

Staff reported additional asphalt is needed to continue repairing streets affected by last winter's frost heaves. The City did receive notification it was awarded \$800,000 from the Federal Emergency Management Agency for the winter damage but it is unsure when those funds may be received by the City. Staff is working very hard to complete as many of the street repairs as possible before the asphalt plants shut down for the winter. There was discussion on funding and street repairs.

Mayor Pomraning invited public input. No one in the audience chose to address the City Council on this issue.

**Councilmember Cummins moved to approve Resolution No. 2017-96. Councilmember Clark seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

- B. Ordinance No. 2017-31 authorizing the sale, issuance and delivery of not to exceed \$2,660,000 of the City's limited tax general obligation bonds to the Commerce Bank of Washington to provide funds for landfill improvements. (Area 7, Cell 3); and

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- C. Ordinance No. 2017-32 authorizing the sale, issuance and delivery of one or more series of the City's bond anticipation notes in the total principal amount of not to exceed \$21,000,000 to pay a portion of costs of capital improvements to the City's water treatment plant under LT2.

Finance Director Teasdale reported these bonds and notes are necessary to provide cash flow for ongoing projects due to the lack of action by the State legislature to approve a capital budget. It is estimated that there is an additional interest cost of \$180,000 and issuance costs of \$45,000 that will be paid by Walla Walla residents due to the lack of a State capital budget and the funding previously committed to the City for these projects.

Duncan Brown, PFM, the City's financial advisor, described the competitive procurement process used and the responses. The interest rate for the landfill bonds is 2.18 percent and for the LT2 project bond anticipation notes it is 1.46 percent. There was discussion and clarification on the issuance of a note for the LT2 water treatment plant project with the expectation that the State will honor their prior funding commitment.

Tanya Barton, Bond Counsel with Kutak Rock, described the provisions in the ordinances and clarified that the City is only borrowing \$7,300,000 for the LT2 water treatment plant to cover project costs through the end of 2017. The note's principal and interest will be repaid by September 30, 2018, the maturity date of the note.

Mayor Pomraning invited public input. No one in the audience chose to address the City Council on these ordinances.

**Councilmember Morgan moved to adopt Ordinance No. 2017-31.  
Councilmember Barrow seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

**Councilmember Cummins moved to adopt Ordinance No. 2017-32.  
Councilmember Clark seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

- D. Approval of the September 30, 2017 accounts payable register containing check numbers 194894 through 195231; 990818 through 990820; and 8978 through 9007; totaling \$3,582,944.38.

**Councilmember Cummins moved to approve payment of the September 30, 2017 accounts payable register containing check numbers 194894 through 195231; 990818 through 990820; and 8978 through 9007; totaling \$3,582,944.38. Councilmember Barrow seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

E. Approval of minutes of the Work Session held September 25, 2017.

**Councilmember Clark moved to approve the minutes of the Work Session held September 25, 2017. Councilmember Morgan seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

F. Approval of minutes of the regular meeting held September 27, 2017.

**Councilmember Clark moved to approve the minutes of the regular meeting held September 27, 2017. Councilmember Barrow seconded the motion. The motion unanimously carried with 5 yes votes and 0 no votes.**

## **7. COUNCIL MEMBER MEETING REPORTS**

Councilmember Morgan had no meetings to report.

Councilmember Barrow reported attendance at the Water Partnership meeting with members of the Confederated Tribes of the Umatilla Indians on October 3; a meeting the Union Bulletin Editorial Board held October 3; the Water Partnership Executive Board meeting held October 3; the Work Session held October 9; the Blue Mountain Action Council Board meeting held October 9; a meeting with Councilmember Clark held October 9; and a meeting held October 11 for the Walla Walla River flow enhancement project.

Councilmember Cummins reported attendance at the School District Equity Committee meeting; the groundbreaking ceremony for the LT2 water treatment plant project held October 6; and the Public Transportation Association conference on behalf of Valley Transit held October 9 through October 11.

Councilmember Clark reported attendance at the College Place Parks, Trees, Bikes, and Pedestrian Committee meeting held September 29; the retirement celebration for Human Resource Specialist Dana Taggart held September 29; the Senior Center Board meeting held October 5; the Work

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Session held October 9; the Bicycle & Pedestrian Advisory Committee meeting held October 10; and the LEOFF 1 Disability Board meeting held October 10.

Mayor Pomranning reported attendance at the Metropolitan Planning Organization meeting held September 27; an interview on KUJ radio held September 29; a meeting with Cub Scouts held October 2; a meeting with Council candidates held October 3; the Metropolitan Planning Organization meeting held October 4; the groundbreaking ceremony for the LT2 water treatment plant project held October 6; a tour of the homeless sleep center held October 9; the LEOFF 1 Disability Board meeting held October 10; and signing of bond documents on October 11.

**8. UNFINISHED AND NEW BUSINESS**

There was brief discussion on the removal of the hanging flower baskets from downtown.

**9. ADJOURNMENT**

**There being no further business, the meeting adjourned at 8:21 p.m.**