

**WALLA WALLA CITY COUNCIL**  
**Regular Meeting Minutes**  
**May 10, 2017**

**1. CALL TO ORDER**

Mayor Pro Tem Barrow called the meeting to order at 7:00 p.m.

Present: Councilmembers Barbara Clark, Jerry Cummins, Dick Morgan, Steve Moss, Tom Scribner, and Mayor Pro Tem Jim Barrow.

Absent: Mayor Allen Pomraning.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Byron Olson, Public Works Director Ki Bealey, Development Services Director Elizabeth Chamberlain, Acting Parks & Recreation Director Andy Coleman, City Engineer Neal Chavre, Engineer Doug Eaton, and City Clerk Kammy Hill.

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mayor Pro Tem Barrow led the pledge of allegiance followed by a moment of silence.

**3. PRESENTATIONS**

- A. Mayor Pro Tem Barrow read and presented the proclamation declaring the week of May 21 through May 27, 2017 as "National Public Works Week" to Public Works Director Bealey.
- B. Mayor Pro Tem Barrow read and presented the proclamation declaring the month of May 2017 as "Community Action Month" to Dr. Keith Barrington, Vice Chair of the Blue Mountain Action Council Board of Directors.
- C. Mayor Pro Tem Barrow read and presented the proclamation declaring May 2017 as "Bicycle Safety Month" to Erendira Cruz, Chair of the Bicycle & Pedestrian Advisory Committee.
- D. Mayor Pro Tem Barrow read and presented the proclamation declaring May 2017 as "Older Americans Month" to Marlene Howard and Terry McCoy with Aging and Long Term Care.

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**4. PUBLIC COMMENTS**

Terry McCoy, President of the Walla Walla Senior Citizens Center, thanked the Council for their service and support of the Senior Center.

R.L. McFarland, 3731 Middle Waitsburg Road, Walla Walla, expressed concerns with a lack of information from the Department of Ecology on a stormwater permit for a residential development on Middle Waitsburg Road; whether a riparian buffer is necessary for a drainage ditch that passes through the property; and the current height of vegetation on the property.

Blair Burroughs, 1325 Singleton Way, Walla Walla, introduced himself and thanked the City Council for appointing him to the Water & Wastewater Advisory Committee.

**5. CONSENT AGENDA**

City Clerk Hill introduced the Consent Agenda, Items A through E, as follows:

- A. Washington State Liquor and Cannabis Board: Special occasion liquor license application for Washington Rural Electric Cooperatives Association on June 20, 2017.
- B. Washington State Liquor and Cannabis Board: Special occasion liquor license for Providence St. Mary Foundation on July 21, 2017.
- C. Resolution No. 2017-38 setting a public hearing for June 28, 2017 for the Herbert Annexation of approximately 5.2 acres located along Reser Road.
- D. Resolution No. 2017-40 ratifying the contract with JDR Alpha for construction of a fence to provide a homeless sleeping center at the City Service Center for \$9,964.86.
- E. Approval of minutes of the regular meeting held April 26, 2017.

Mayor Pro Tem Barrow invited public input. No one in the audience chose to address the City Council on any of these items.

**Councilmember Cummins moved to adopt Consent Agenda Items A through E. Councilmember Moss seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**6. ACTIVE AGENDA**

- A. Resolution No. 2017-39 authorizing the City Manager to award the bid for the Wilbur-University pedestrian and stormwater improvement project.

Staff reported this resolution will give the City Manager the authority to award the bid for this project after they are received in an amount not to exceed the engineer's estimate of \$321,035.

Engineer Eaton reviewed the scope and location of the project and described the late notice for partial grant funding and the need to keep the project moving so it is complete before the State does chip sealing in the area. The resolution authorizes the City Manager to waive minor bid irregularities similar to the authority the City Council has when awarding a bid.

Mayor Pro Tem Barrow invited public input. No one in the audience chose to address the City Council on this item.

**Councilmember Morgan moved to adopt Resolution No. 2017-39. Councilmember Clark seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

- B. Resolution No. 2017-25 authorizing execution of an amendment to a professional services agreement with FCS Group to study, evaluate and recommend stormwater rates and charges.

Public Works Director Bealey reported that concerns had been expressed on how stormwater rates are assessed. The initial stormwater rate structure was implemented in 1999 prior to multiple regulatory changes to the NPDES permit. This contract amendment will address specific definitions and the methodology on how rates are assessed.

There was discussion on the necessity of contracting for these services due to existing staff workloads and expertise; this work was requested by the

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City Council as a result of citizen concerns; implementation schedule; and the need to do a better job in determining impervious surface area.

Mayor Pro Tem Barrow invited public input.

Blair Burroughs, 1325 Singleton Way, Walla Walla, commented that rate studies can be very complicated and the FCS Group is very good at identifying and analyzing different components.

**Councilmember Clark moved to adopt Resolution No. 2017-25.  
Councilmember Morgan seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

C. Approval of the April 30, 2017 accounts payable register containing check numbers 192839 through 193215, 990800 through 990803, and 8858 through 8904 totaling \$5,661,075.49.

**Councilmember Cummins moved to approve the April 30, 2017 accounts payable register containing check numbers 192839 through 193215, 990800 through 990803, and 8858 through 8904 totaling \$5,661,075.49, with the exception of the checks to Jerry Cummins. Councilmember Moss seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**Councilmember Moss moved to approve payment of the checks to Jerry Cummins. Councilmember Scribner seconded the motion. The motion unanimously carried with 5 yes votes, 0 no votes and 1 abstention by Councilmember Cummins.**

**7. COUNCIL MEMBER MEETING REPORTS**

Councilmember Moss reported attendance at the Parks, Recreation & Urban Forestry Advisory Board meeting held May 1; the Planning Commission meeting held May 1; the Solid Waste Advisory Committee meeting held May 4; and the Affordable Housing Advisory Committee meeting held May 8.

Councilmember Morgan reported attendance at the Blue Mountain Humane Society Board meeting held May 9.

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Councilmember Cummins reported attendance at the Public Works Board meeting held May 5.

Councilmember Clark reported attendance at the Senior Center Board meeting held April 27; the Sustainability Committee meeting held May 2; and the Bicycle & Pedestrian Advisory Committee meeting held May 9.

Councilmember Scribner reported attendance at the Big Ideas talk at the Library on April 23; and the Public Library Board meeting held May 10.

Mayor Pro Tem Barrow reported attendance at the Water Partnership Board meeting held May 2; the agenda preparation meeting held May 3; the STAR Executive Committee meeting held May 8; and the Mill Creek coalition meeting held May 10.

**8. UNFINISHED AND NEW BUSINESS**

In response to public comments at the April 26 City Council meeting, staff reported:

- Downtown street trees are being replaced with three-inch caliper trees as arborists believe them to be hardier rather than two-inch caliper trees.
- The benches and picnic tables at Heritage Park were removed at the request of the Downtown Walla Walla Foundation and the City has no plans to replace them. There has been talk about removing the park, moving the "Windows on the Past" art to fronting on Main Street and creating additional parking in the space.
- No bond is mandated when a street tree is removed to ensure a replacement tree is planted. Parks, Recreation and Urban Forestry Advisory Board members have volunteered to help keep track of the areas needing replacement trees.

**Councilmember Cummins moved to excuse the absence of Mayor Pomraning as he is out of town on City business. Councilmember Clark seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

Council asked for an update and there was discussion on the establishment of a homeless sleeping center at the City Service Center; including hours of operation, rules, management of the camp, engaging public agencies in handling the issue of homelessness, and whether

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additional authority or clarity is needed by the City Manager to deviate from the operation as earlier outlined. It was the consensus of a majority of Council that a Work Session should be held with other public agencies to develop a plan for managing the immediate issues of homelessness impacting the City.

Staff reported that short term rentals will be addressed, as suggested by Mayor Pomraning, as two separate issues. Owner-occupied short term rentals will likely be dealt with in July and non-owner occupied short term rentals will be considered later in the year.

The downtown tree lighting/replacement project is moving along and a lighting ceremony will be arranged.

**9. ADJOURNMENT**

**There being no further business, the meeting adjourned at 9:13 p.m.**