

**WALLA WALLA CITY TRANSPORTATION BENEFIT DISTRICT**  
**Special Meeting Minutes**  
**August 14, 2013**

**1. CALL TO ORDER**

President Plucker called the meeting to order at 6:30 p.m.

Present: Board Members Jim Barrow, Conrado Cavazos, Jr., Barbara Clark, Jerry Cummins, Mary Lou Jenkins, and President Chris Plucker. (Board Member Cummins arrived at 6:36 p.m.)

Absent: Board Member Shane Laib.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Tim McCarty, Public Works Director Ki Bealey, Finance Manager Jean Teasdale, City Engineer Neal Chavre, Engineer Monte Puymon, and City Clerk Kammy Hill.

Also present: Tom Glover, Director of the Walla Walla Joint Community Development Agency and Walla Walla Valley Metropolitan Planning Organization; and Susan Musselman, Financial Advisory.

President Plucker invited public comments.

Dr. Don Ashley, 1128 SW Bade, College Place, commented on the work of the community obesity work group and reviewed results of a recent survey done by the Walla Walla County Health Department that reflect a majority of the survey respondents want Rose Street to be three lanes with bicycle lanes on either side. Board members asked how many of the survey respondents lived in the vicinity of Rose Street. Dr. Ashley indicated he would attempt to find out the answer.

Tom Glover, Director of the Walla Walla Joint Community Development Agency and Walla Walla Valley Metropolitan Planning Organization, introduced Deborah LaCombe, transportation planner for the Walla Walla Valley Metropolitan Planning Organization.

**2. ACTIVE AGENDA**

A. Ordinance No. TBD-2013-01 amending the 2013 budget.

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Resolution No. TBD-2013-04 authorizing repayment of an interfund loan.

Deputy City Manager McCarty introduced Susan Musselman, Financial Advisor, and reported that financial changes to the Rose Street project require an amendment to the Transportation Benefit District's adopted budget. The related resolution will authorize the repayment of a loan from the City for the project. City Attorney Donaldson clarified that the resolution will authorize repayment of the loan from the sales tax proceeds collected for the District. Deputy City Manager McCarty reviewed a graph depicting the cash flow for the District.

**Board Member Barrow moved to adopt Ordinance No. TBD-2013-01. Board Member Cummins seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**Board Member Barrow moved to adopt Resolution No. TBD-2013-04. Board Member Cummins seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

- B. Resolution No. TBD-2013-05 authorizing the President to execute an appendix index to the Interlocal agreement creating the Washington Cities Insurance Authority and such other documents that may be required for the Walla Walla City Transportation Benefit District to join the Washington Cities Insurance Authority.

City Manager Shawa reported the City is covered by the Washington Cities Insurance Authority (WCIA) but the Transportation Benefit District is not. The WCIA Board has approved the Transportation Benefit District for liability and errors and omissions coverage at the minimal cost of \$2500. There was brief discussion on the amount of the premium and the level of risk.

**Board Member Cummins moved to adopt Resolution No. TBD-2013-05. Board Member Clark seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

**3. UNFINISHED AND NEW BUSINESS**

There was no unfinished or new business.

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4. ADJOURNMENT

There being no further business, the meeting adjourned at 6:44 p.m.