

**WALLA WALLA CITY TRANSPORTATION BENEFIT DISTRICT**  
**Special Meeting Minutes**  
**December 5, 2012**

**1. CALL TO ORDER**

Vice President Cummins called the meeting to order at 6:30 p.m.

Present: Board Members Jim Barrow, Conrado Cavazos, Jr., Barbara Clark, Mary Lou Jenkins, Chris Plucker and Vice President Jerry Cummins.

Absent: President Shane Laib.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Finance Manager Jean Teasdale, Engineer Monte Puymon, and City Clerk Kammy Hill.

**2. ACTIVE AGENDA**

A. Ordinance No. TBD-2012-03 adopting a budget for fiscal year 2013.

City Manager Shawa reported this ordinance will establish the Transportation Benefit District's budget for 2013. This budget includes estimated revenues of \$1,109,000 and estimated expenses of \$1,109,000. The expense is a transfer to the City for the Rose Street TBD project.

City Attorney Donaldson clarified that TBD projects will be accounted for through the City's project accounting process, including the TIB grant for the Rose Street project. The intergovernmental agreement requires the City to maintain the financial records of the Transportation Benefit District. The City's treasurer is directly accountable to the Transportation Benefit District Board. City Manager Shawa commented that additional oversight is provided through the citizen's transportation improvement committee.

Vice President Cummins invited public input. No one in the audience chose to address the Board on this issue.

**Board Member Plucker moved to adopt Ordinance No. TBD-2012-03. Board Member Barrow seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.**

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Board Member Clark commented it was very satisfactory to pass a budget based on the community's willingness to tax themselves to fund street improvements. This is a very necessary project.

**3. ADJOURNMENT**

**There being no further business, the meeting adjourned at 6:37p.m.**