

WALLA WALLA CITY TRANSPORTATION BENEFIT DISTRICT
Special Meeting Minutes
September 26, 2012

1. CALL TO ORDER

President Laib called the meeting to order at 6:30 p.m.

Present: Board Members Jim Barrow, Barbara Clark, Jerry Cummins, Mary Lou Jenkins, Chris Plucker and President Shane Laib.

Absent: Board Member Conrado Cavazos, Jr.

City staff in attendance: City Manager Nabel Shawwa, City Attorney Tim Donaldson, Public Works Director Ki Bealey, Finance Manager Jean Teasdale, Engineer Monte Puymon, and City Clerk Kammy Hill.

2. ACTIVE AGENDA

- A. Ordinance No. TBD-2012-02 adopting a budget for 2012 at fund level.

City Manager Shawwa and Finance Manager Teasdale reported the Transportation Benefit District needs to establish a budget to be able to transfer the funds to the City to proceed with a contract for the Rose Street project. The first month of sales tax receipts in the amount of \$82,645.49 for the Transportation Benefit District was just received. This represents sales taxes from July 2012.

There was brief discussion on whether this revenue is in line with the projection of \$293,000. Staff indicated this revenue meets projections for 2012.

President Laib invited public input. No one in the audience chose to address the Board on this issue.

Board Member Cummins moved to adopt Ordinance No. TBD-2012-02. Board Member Barrow seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

- B. Appointment of two members to the Transportation Improvement Advisory Committee for terms to expire June 30, 2014.

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President Laib reported three applications had been received for the two vacancies on the transportation improvement advisory committee and proposed increasing the number of members of this committee from five to six. A proposed resolution to accomplish this change has been prepared by City Attorney Donaldson.

There was discussion on:

- Whether there is any problem considering a change in the number of members since this is a special meeting. City Attorney Donaldson reported the appointment of members is a listed item on the agenda.
- There are normally an odd number of members on a committee in case of a tie vote. This is not a major concern because this is an advisory committee.
- One of the three applicants has indicated he is only available after 7:00 p.m. Staff indicated the schedules of all committee members would be considered when establishing a meeting. It is anticipated this committee will only meet a few times per year, similar to the Infrastructure Improvement Advisory Committee.
- Terms of the committee members. Staff indicated these appointments would be for terms expiring June 30, 2014.

President Laib invited public input.

Monte Puymon, Engineer, asked if these were going to be ongoing positions. An affirmative response was provided.

Board Member Cummins moved to adopt Resolution No. TBD-2012-03 creating a transportation improvement advisory committee to increase the membership from five to six members. Board Member Plucker seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

Board Member Plucker moved to appoint Dominick Elia, Mike Fredrickson, and Andrew Martonick to the transportation improvement advisory committee for terms expiring June 30, 2014. Board Member Cummins seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

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3. ADJOURNMENT

There being no further business, the meeting adjourned at 6:44 p.m.